

REGULATION TARDIES

General

Promptness to every class is very important. Students are to in their assigned chair and ready to work when the tardy bell rings. If a faculty member detains a student, that faculty member should write an explanation to the teacher of the class to which the student will be tardy. All other students who are tardy will be recorded as such.

If a student has something that needs to be taken care of between classes, it is the student's responsibility to inform his/her teacher for the upcoming class what the student will be doing and get the teacher's permission to possibly be late to class.

Consequences of Tardies

The policy for time out of class will apply any time a student arrives after the bell has rung or leaves before the class period is complete. Students are expected to be in their seats and ready to begin class when the bell rings. Anyone entering the class after the bell rings will be tardy. Students entering the class 15 or more minutes late will be counted absent for that class and will need to bring an admit from the principal.

No penalty will be assessed against a student's record if the bus is tardy in arriving at school or it does not make the regular run for the day. The student will be required to make up work missed but will receive full credit for it. If a student fails to catch the bus or does not ride the bus when it makes its regular trip, the principal will determine if the student receives an excused or unexcused tardy or absence. Parents are encouraged to have their children to school on time. Excessive tardiness will be reported to the juvenile authorities.

Excused Tardies: A student will be excused with no penalty with a note from either staff or office personnel.

The school officials will determine emergency weather conditions.

Admits: Students must secure an admit form the principal's office to re-enter class after being absent. Any person who must obtain an admit slip after class begins will be charged with a tardy. The teacher's record book is official on class absences and tardies. Detention hall may be assigned to students who are tardy to class.