

**REGULATION
FACULTY EVALUATION FORM**

TONKAWA SCHOOL DISTRICT

Teacher's

Name _____

Evaluation Record

School _____

For the _____ school year

Assignment _____

Licensed _____ Career _____ Probationary _____

The administration and instructional staff of this school district believe the ultimate purpose of evaluation of certified personnel is to improve the performance and quality of the instruction offered to the students.

Appropriate Level of Performance	Room for Growth	Unsatisfactory
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1. MANAGEMENT

- | | | | |
|---|-------|-------|-------|
| 1.1 The teacher plans for delivery of the lesson relative to short-term and long-term objectives | _____ | _____ | _____ |
| 1.2 The teacher uses minimum class time for non-instructional routines, thus maximizing time on task | _____ | _____ | _____ |
| 1.3 The teacher clearly defines expected behavior (encourages positive behavior and controls negative behavior). | _____ | _____ | _____ |
| 1.4 The teacher establishes rapport with students and provides a pleasant, safe, and orderly climate conducive to learning. | _____ | _____ | _____ |

2. METHODS OF INSTRUCTION

- | | | | |
|--|-------|-------|-------|
| 2.1 The teacher communicates the instructional objectives to students. | _____ | _____ | _____ |
| 2.2 The teacher shows how the present topic is related to those topics that have been taught or that will be taught. | _____ | _____ | _____ |

- | | | | | |
|--------------------|---|-------|-------|-------|
| 2.3 | The teacher relates subject topics to existing student experiences. | _____ | _____ | _____ |
| 2.4 | The teacher uses signaled responses, questioning techniques and/or guided practices to involve all students. | _____ | _____ | _____ |
| 2.5 | The teacher teaches the objectives through a variety of methods. | _____ | _____ | _____ |
| 2.6 | The teacher gives directions that are clearly stated and related to the learning objectives. | _____ | _____ | _____ |
| 2.7 | The teacher demonstrates desired skills. | _____ | _____ | _____ |
| 2.8 | The teacher checks to determine if students are progressing toward stated objectives. | _____ | _____ | _____ |
| 2.9 | The teacher changes instruction based on the results of monitoring. | _____ | _____ | _____ |
| 2.10 | The teacher requires all students to practice newly learned skills while under the direct supervision of the teacher. | _____ | _____ | _____ |
| 2.11 | The teacher requires students to practice newly learned skills without the direct supervision of the teacher. | _____ | _____ | _____ |
| 2.12 | The teacher summarizes and fits into context what has been taught. | _____ | _____ | _____ |
| 3. PRODUCTS | | | | |
| 3.1 | The teacher writes daily lesson plans designed to achieve the identified objectives. | _____ | _____ | _____ |
| 3.2 | The teacher maintains a written record of student progress. | _____ | _____ | _____ |
| 3.3 | The teacher utilizes grading patterns that are fairly administered and based on identified criteria. | _____ | _____ | _____ |

3.4 Students demonstrate mastery of the stated objectives through projects, daily assignments, performance and test scores. _____

4. PROFESSIONAL RESPONSIBILITIES

4.1 Complies with school rules, regulations, policies, and administrative decisions. _____

4.2 Accepts criticism. _____

4.3 Maintains a good professional relationship with other staff. _____

4.4 Attempts to maintain good professional relationships with parents _____

4.5 Uses techniques other than grade cards and required parent conferences to communicate with parents. _____

4.6 Contributes to the total school program through involvement in the formulation of policies and procedures which affect one's professional services, including curriculum, teaching materials, methods of instruction, and school community relations. _____

4.7 Adheres to professional ethics. _____

4.8 Maintains and improves professional competence through university studies and/or other staff development activities. _____

4.9 Performs assigned extra-curricular activities acceptably. _____

4.10 Demonstrates dependability and punctuality in carrying out duties of the position. _____

4.11 Is enthusiastic about his/her job and approaches the task in a positive manner. _____

4.12 Demonstrates a responsible attitude toward _____

attendance/absences from the classroom.

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Special strengths observed:

Explanation of items marked "room for growth":

Explanation of items marked "unsatisfactory":

NOTE: A written plan of improvement is required for any items rated as unsatisfactory.

TEACHER'S COMMENTS: The teacher is invited to make any comments which he/she may wish to include as part of the evaluation. Teacher's comments will be added as an attachment to the evaluation.

This evaluation is based on classroom visits and principal/teacher conferences.

This teacher is recommended for:

Renewal_____Nonrenewal_____Dismissal_____Re-evaluation_____

Evaluator's Signature Evaluator's Position Date

I have seen this evaluation_____

Teacher's Signature Date

(Teacher's signature does not necessarily indicate agreement or disagreement with the evaluation in whole or in part.)

Teacher's Response: (Must be made within two weeks of evaluation date.)

Teacher's Signature Date Evaluator's Signature Date
(Evaluator's signature does not necessarily indicate agreement or disagreement with the response. It indicates only that the evaluator has seen the response.)