

This message is for any student signed up for dual credit classes through Texas A&M Commerce. The payment deadline is Friday, August 24, 2018. Payments may be made online through myLeo Portal.

*Access myLeo Portal from home page: www.tamuc.edu<<http://www.tamuc.edu>>

*Scroll down to where there are icons across the page and select myLEO

*Students should Sign in to myLEO and make parents authorized to use Parent LeoPay. Students should never provide anyone their login information.

Once the parent is authorized, follow the above steps and then select Parent LeoPay.

* Be sure and select Fall 2018.

*If not paying in full, there will be a \$35 processing fee for the payment plan. Payment plan will need to be initiated to prevent student from being dropped for nonpayment. If a payment plan is selected, there half of the tuition due plus the \$35 processing fee will be required in first payment. The remaining payments are divided out but are due each month. A late payment will add an additional \$25 to the balance due. The cashier's office will be the contact for additional questions or if more explanation is needed. Their phone number is 903-886-5050