

YEARLY BOARD MEETING PLANNING CALENDAR

<b>AUGUST</b>	<b>SEPTEMBER</b>
Public Hearing - Budget/Tax Rate/Adopt Budget Vendor Bids Fleet Insurance (every 3 years) Appraisers / Appraisal Calendar Employee Handbook	School FIRST Report Summer School Report Review final budget figures from prior year
<b>October</b>	<b>November</b>
Annual Team Training Appoint Appraisal District Representative (every 2 yrs) TEA Class Size Waiver if applicable Approve Textbook Committee Quarterly Investment Report District/Campus Plan Amendments	Canvass Election Returns Reorganization of Board Offices Administer Oaths of Office
<b>December</b>	<b>January</b>
AEIS Public Hearing	Quarterly Investment Report Financial Audit Report Course Selection Guide Annual Performance Report
<b>February</b>	<b>March</b>
Summary of Board Training Credit Hours Administrator Contracts School Calendar Review Board Self Appraisal Review Pay Schedules Teacher of the Year Selection	Textbook recommendations Teacher, Counselor, Nurse Contracts Approval of Summer School program Teacher Hiring Schedule / New Position Approval Appoint Election Judges, Clerks Approve School Calendar / Calendar Waivers
<b>April</b>	<b>May</b>
Bids Quarterly Investment Report 5 yr. Technology Plan Approve Student Dress Code	Program Evaluations and Recommendations ESC Contracts/Agreements Band Trips, etc.
<b>June</b>	<b>July</b>
Bids - contracts Athletic Program Report TASB Delegate appointment if applicable District Improvement Plan (Amendments) Engagement of Auditor Services Student Athletic Insurance Property/Casualty/Liability Ins. Superintendent's evaluation and contract	Depository Bank Bids (every 2 years) Propose Tax Rate Quarterly Investment Report Order School Trustee Election Campus/District Improvement Plans Budget Workshops Student Code of Conduct Campus Improvement Plans Student Handbook Review

Other Items: Policy Updates, Program Evaluations; Strategic Planning; Interlocal Agreements