Accessing Forms in Eduphoria for IEP accommodations and/or BIPs
Log in to Eduphoria
Click on Aware
Click on Students
Type Student name, Search
Click on Forms
Choose the form you want to view

<table>
<thead>
<tr>
<th>General Forms</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARD/IEP Accommodations</td>
</tr>
<tr>
<td>Attached are the student's accommodations.</td>
</tr>
<tr>
<td>Assigned By: [Name]</td>
</tr>
</tbody>
</table>
To Document you reviewed form....

Click on JOURNAL tab
Click **ACTION ITEM**

Choose **DOCUMENT REVIEWED**
Lastly, click “Add Item”

This will time stamp and prove you reviewed the student’s IEP Accommodations and/or BIP