

Internet Safety & Social Media Guidelines For Renwick USD 267

Introduction

It is the policy of Renwick USD 267 to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Renwick USD 267 online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Renwick USD 267 staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Renwick USD 267 Administration or designated representatives. The administration or designated representatives will provide age appropriate training for students who use the Renwick USD 267 Internet facilities. The training provided will be designed to promote the Renwick USD 267 commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Renwick USD 267 Internet Safety Policy;
- b. Student safety with regard to:
 - i. safety on the Internet;
 - ii. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
 - iii. cyber bullying awareness and response.
- c. Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Adoption

This Internet Safety Policy was adopted by the Board of Renwick USD 267 at a public meeting, following normal public notice, on January 16, 2012.

Renwick USD 267
Student Internet & Social Media Guidelines
Handbook

Renwick USD 267 School District Student Internet Policy Handbook

A. Educational Purpose

1. *The Network* has been established for a limited educational purpose. The term "educational purpose" includes classroom activities, career development, and limited high-quality personal research.
2. *The Network* has not been established as a public access service or a public forum. Renwick School District has the right to place reasonable restrictions on the material you access or post through the system. You are also expected to follow the rules set forth in the district student conduct regulations and the law in your use of *the Network*.
3. You may not use *the Network* for commercial purposes. This means you may not offer, provide, or purchase products or services through *the Network*.
4. You may not use *the Network* for political lobbying. But you may use the system to communicate with elected representatives and to express your opinion on political issues.

B. Student Internet Access

1. Elementary students will have access only under their teacher's direct supervision using a classroom account. Elementary students may be provided with individual e-mail accounts, at the request of their teacher and with the approval of their parent.
2. Secondary students may obtain an individual account with the approval of their parent and the school.
3. You and your parent must sign an Account Agreement to be granted an individual email account. This Agreement must be renewed on an annual basis. Your parent can withdraw their approval at any time.

C. Unacceptable Uses

1. Personal Safety

- a. You will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, work address, etc.
- b. You will not agree to meet with someone you have met on-line without your parent's approval. Your parent should accompany you to this meeting.
- c. You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. Illegal Activities

- a. You will not attempt to gain unauthorized access to *the Network* or to any other computer system through *the Network* or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."
- b. You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- c. You will not use *the Network* to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of others, etc.

3. System Security

- a. You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- b. You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.
- c. You will avoid the inadvertent spread of computer viruses by following the standard virus protection procedures if you download software.

4. Inappropriate Language

- a. Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.
- b. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- c. You will not post information that could cause damage or a danger of disruption.
- d. You will not engage in personal attacks, including prejudicial or discriminatory attacks.
- e. You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending them messages, you must stop.
- f. You will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- a. You will not repost a message that was sent to you privately, without permission of the person who sent you the message.
- b. You will not post private information about another person.

6. Respecting Resource Limits.

- a. You will use the system only for educational and career-development activities and limited, high-quality, personal research.
- b. You will not post chain letters or engage in "spamming." Spamming is sending an annoying or unnecessary message to a large number of people.
- c. You will check your e-mail frequently, delete unwanted messages promptly, and stay within your e-mail quota.
- d. You will subscribe only to high-quality discussion group mail lists that are relevant to your education or career development as determined by your instructor.

7. Plagiarism and Copyright Infringement

- a. You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.
- b. You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use a work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

8. Inappropriate Access to Material

- a. You will not use *the Network* to access material that is profane or obscene (pornography), that advocates illegal or dangerous acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made if the purpose of your access is to conduct research and both your teacher and parent have approved.
- b. If you mistakenly access inappropriate information, you should immediately tell your teacher or another district employee. This will protect you against a claim that you have intentionally violated this policy.
- c. Your parents should instruct you if there is additional material that they think it would be inappropriate for you to access. The district fully expects that you will follow your parent's instructions in this matter.

D. Your Rights

1. Free Speech

- a. Your right to free speech, as set forth in the district student handbook, applies also to your communication on the Internet. *The Network* is considered a limited forum, similar to the school newspaper, and therefore the district may restrict your speech for valid educational reasons. The district will not restrict your speech on the basis of a disagreement with the opinions you are expressing.

2. Search and Seizure.

- a. You should expect only limited privacy in the contents of your personal files on the district system and records of your on-line activity. The situation is similar to the rights you have in the privacy of your locker.
- b. Routine maintenance and monitoring of *the Network* may lead to discovery that you have violated this policy, the district student handbook or the law.
- c. An individual search will be conducted if there is reasonable suspicion that you have violated this policy, the district student conduct regulations or the law. The investigation will be reasonable and related to the suspected violation.
- d. Your parents have the right at any time to request to see the contents of your e-mail files.

3. Due Process

- a. The district will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through *the Network*.
- b. In the event there is a claim that you have violated this Policy or the district student handbook in your use of *the Network*, you will be provided with notice and opportunity to be heard in the manner set forth in the district student handbook.
- c. If the violation also involves a violation of other provisions of the district student handbook it will be handled in a manner described in the district student handbook. Additional restrictions may be placed on your use of your Internet account.

E. Limitation of Liability

1. The district makes no guarantee that the functions or the services provided by or through the district system will be error-free or without defect. The district will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. The district is not responsible for the accuracy or quality of the information obtained through or stored on the system. The district will not be responsible for financial obligations arising through the unauthorized use of the system. Your parents can be held financially responsible for any harm to the system as a result of intentional misuse.

Social Media Guidelines for Students

1. Be aware of what you post online. Social media venues are very public. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, or a future employer to see.
2. Follow the school's code of conduct when writing online. It is acceptable to disagree with someone else's opinions, however, do it in a respectful way. Make sure that criticism is constructive and not hurtful. What is inappropriate in the classroom is inappropriate online.
3. Be safe online. Never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birthdates, and pictures. Do not share your password with anyone besides your teachers and parents.
4. Linking to other websites to support your thoughts and ideas is recommended. However, be sure to read the entire article prior to linking to ensure that all information is appropriate for a school setting.
5. Do your own work! Do not use other people's intellectual property without their permission. **It is a violation of copyright law to copy and paste other's thoughts.** When paraphrasing another's idea(s) be sure to cite your source with the URL. It is good practice to hyperlink to your sources.
6. Be aware that pictures may also be protected under copyright laws. Verify you have permission to use the image or it is under Creative Commons attribution.
7. How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity.

8. Blog and wiki posts should be well written. Follow writing conventions including proper grammar, capitalization, and punctuation. If you edit someone else's work be sure it is in the spirit of improving the writing.
9. If you run across inappropriate material that makes you feel uncomfortable, or is not respectful, tell your teacher right away.
10. Students who do not abide by these terms and conditions may lose their opportunity to take part in the project and/or access to future use of online tools.

Renwick USD 267
Student Internet & Social Media Account Agreement

Student Section

Student Name _____ Grade _____

School:

I have read the District's **Student Internet Policy Handbook**. I agree to follow the rules contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures.

Student Signature _____ Date _____

Parent or Guardian Section

I have read the District's **Student Internet Policy Handbook**. (I will supervise my child's use of the system if my child is accessing the system from home.)

I hereby release the district, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the District system, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services. I understand that I can be held liable for damages caused by my child's intentional misuse of the system.

I will instruct my child regarding any restrictions against accessing material that are in addition to the restrictions set forth in the District Acceptable Use Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission to issue:

an **Internet** account for my child (allows information searching, file transfer and electronic mail)

Parent Signature _____ Date _____

Parent Name _____

Home Address _____ Phone _____

I also give the school permission to publish photographs of my child in school publications and web sites. I understand that my child's full name will never be associated with a published photograph on the Internet.

___ Yes, you may publish photos of my child. ___ No, do not publish photos of my child.

Renwick USD 267
Social Media Guidelines
Staff & Parents

Social Media Use Guidelines

The Renwick School District realizes that part of 21st century learning is adapting to the changing methods of communication. The importance of teachers, students and parents engaging, collaborating, learning, and sharing in these digital environments is a part of 21st century learning. To this aim, Renwick School District has developed the following guideline to provide direction for instructional employees, students and the school district community when participating in online social media activities. Whether or not an employee chooses to participate in a blog, wiki, online social network or any other form of online publishing or discussion it is his or her own decision. Free speech protects educators who want to participate in social media, but the laws and courts have ruled that schools can discipline teachers if their speech, including online postings, disrupts school operations. The Renwick School District social media guidelines encourage employees to participate in online social activities. But it is important to create an atmosphere of trust and individual accountability; keeping in mind that information produced by Renwick School District teachers and students is a reflection on the entire district and is subject to the district's Acceptable Use Policy. By accessing, creating or contributing to any blogs, wikis, or other social media for classroom or district use, you agree to abide by these guidelines. Please read them carefully before posting or commenting on any blog or creating any classroom blog, wiki and/or podcast.

Social Media Guidelines for Faculty & Staff

Blogs, Wikis, Podcasts, Digital Images & Video

Personal Responsibility

- Renwick School District employees are personally responsible for the content they publish online. Be mindful that what you publish will be public for a long time--protect your privacy.
- Your online behavior should reflect the same standards of honesty, respect, and consideration that you use face-to-face.
- When posting to your blog be sure you say that the information is representative of your views and opinions and not necessarily the views and opinions of Renwick School District.
- Remember that blogs, wikis and podcasts are an extension of your classroom. What is inappropriate in your classroom should be deemed inappropriate online.
- The lines between public and private, personal and professional are blurred in the digital world. By virtue of identifying yourself as a Renwick School District employee online, you are now connected to colleagues, students, parents and the school community. You should ensure that content associated with you is consistent with your work at Renwick School District.
- When contributing online do not post confidential student information.

Disclaimers

- Renwick School District employees must include disclaimers within their personal blogs that the views are their own and do not reflect on their employer. For example, "The postings on this site are my own and don't necessarily represent Renwick School District's positions, strategies, opinions, or policies."
- This standard disclaimer does not by itself exempt Renwick School District employees from a special responsibility when blogging.
- Classroom blogs do not require a disclaimer, but teachers are encouraged to moderate content contributed by students.

Copyright and Fair Use

- Respect copyright and fair use guidelines.
- A hyperlink to outside sources is recommended. Be sure not to plagiarize and give credit where it is due. When using a hyperlink, be sure that the content is appropriate and adheres to the Renwick District Acceptable Use Policy.

Profiles and Identity

- Remember your association and responsibility with the Renwick School District in online social environments. If you identify yourself as a Renwick District employee, ensure your profile and related content is consistent with how you wish to present yourself with colleagues, parents, and students. How you represent yourself online should be comparable to how you represent yourself in person.
- No last names, school names, addresses or phone numbers should appear on blogs or wikis.
- Be cautious how you setup your profile, bio, avatar, etc.
- When uploading digital pictures or avatars that represent yourself make sure you select a school appropriate image. Adhere to Employee handout book guidelines as well as your Acceptable Use Policy. Also remember not to utilize protected images.

Personal Use of Social Media such as Facebook, MySpace and Twitter

- Renwick School District employees are personally responsible for all comments/information they publish online. Be mindful that what you publish will be public for a long time—protect your privacy.
- Your online behavior should reflect the same standards of honesty, respect, and consideration that you use face-to-face, and be in accordance with the highest professional Standards.
- By Posting your comments having online conversations etc. on social media sites you are broadcasting to the world, be aware that even with the strictest privacy settings what you ‘say’ online should be within the bounds of professional discretion. Comments expressed via social networking pages under the impression of a ‘private conversation’ may still end up being shared into a more public domain, even with privacy settings on maximum.
- Comments related to the school should always meet the highest standards of professional discretion. When posting, even on the strictest settings, staff should act on the assumption that all postings are in the public domain.
- Before posting photographs and videos, permission should be sought from the subject where possible. This is especially the case where photographs of professional colleagues are concerned.
- Before posting personal photographs, thought should be given as to whether the images reflect on your professionalism.
- Photographs relating to alcohol or tobacco use may be deemed inappropriate. Remember, your social networking site is an extension of your personality, and by that token an extension of your professional life and your classroom. If it would seem inappropriate to put a certain photograph on the wall - is it really correct to put it online?

Social Bookmarking

- Be aware that others can view the sites that you bookmark.
- Be aware of words used to *tag* or describe the bookmark.
- Be aware of URL shortening services.
- Attempt to link directly to a page or resource if possible as you do not control what appears on landing pages in the future.

Requests for Social Media Sites

The Renwick District understands that 21st century learning is constantly changing technology and that many sites that are currently "blocked" by the Renwick District's internet filter may have pedagogical significance for teacher and student use.

- If you would like to request that another online site be accessible to use for teaching and learning, please fill out the Websafety Request Form and submit it to the district Educational Technology Specialist for committee review.
- Requests will be reviewed and the district social media guidelines will be updated periodically throughout the school year.
- A description should be provided of the intended use of the site and what tools on the site match your needed criteria.
- A link to the sites privacy policy and/or Terms of Use should be included if possible.

Social Media Guidelines for Students

11. Be aware of what you post online. Social media venues are very public. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, or a future employer to see.
12. Follow the school's code of conduct when writing online. It is acceptable to disagree with someone else's opinions, however, do it in a respectful way. Make sure that criticism is constructive and not hurtful. What is inappropriate in the classroom is inappropriate online.
13. Be safe online. Never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birthdates, and pictures. Do not share your password with anyone besides your teachers and parents.
14. Linking to other websites to support your thoughts and ideas is recommended. However, be sure to read the entire article prior to linking to ensure that all information is appropriate for a school setting.
15. Do your own work! Do not use other people's intellectual property without their permission. **It is a violation of copyright law to copy and paste other's thoughts.** When paraphrasing another's idea(s) be sure to cite your source with the URL. It is good practice to hyperlink to your sources.
16. Be aware that pictures may also be protected under copyright laws. Verify you have permission to use the image or it is under Creative Commons attribution.
17. How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity.
18. Blog and wiki posts should be well written. Follow writing conventions including proper grammar, capitalization, and punctuation. If you edit someone else's work be sure it is in the spirit of improving the writing.
19. If you run across inappropriate material that makes you feel uncomfortable, or is not respectful, tell your teacher right away.
20. Students who do not abide by these terms and conditions may lose their opportunity to take part in the project and/or access to future use of online tools.

Parent Social Media Guidelines

Classroom blogs and other social media are powerful tools that open up communication between students, parents, and teachers. This kind of communication and collaboration can have a huge impact on learning. Renwick School District encourages parents to view and participate by adding comments to classroom projects when appropriate.

Parents are required to adhere to the following guidelines:

1. Parents should expect communication from teachers prior to their child's involvement in any project using online social media applications, i.e., blogs, wikis, podcast, etc.
2. Parents will need to sign a release form for students when teachers set up social media activities for classroom use.
3. Parents will not attempt to destroy or harm any information online.
4. Parents will not use classroom social media sites for any illegal activity, including violation of data privacy laws.
5. Parents are highly encouraged to read and/or participate in social media projects.
6. Parents should not distribute any information that might be deemed personal about other students participating in the social media project.
7. Parents should not upload or include any information that does not also meet the Student Guidelines.

Renwick USD 267
Staff Internet & Social Media Account Agreement

Staff Section

Staff Name _____ Grade _____

School:

I have read the District's **Internet Policy Handbook**. I agree to follow the rules contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures.

Staff Signature _____ Date _____

Renwick USD 267
Internet Safety Curriculum

Renwick USD 267
Internet Safety and CyberBullying Curriculum

Grade	Learning Goals
K-2	<ul style="list-style-type: none"> • I keep all my personal information safe. • I never give my real name, address, phone, number, name of my school, or a picture of myself to strangers. • A stranger is someone you and your family don't know well and don't trust. • I will check first with a parent or trusted adult before going on the internet. • I only visit places on the internet that my teacher or parent tell me are safe. • We must log on and log off each time using the computer. • If you find something on the internet that does not feel safe or makes you feel uncomfortable you will tell an adult. • A bully is someone who tries to hurt or embarrass another person. • A cyber bully is someone who uses the internet or cell phone to send mean pictures or words that will hurt or embarrass another person. • We cannot use the computer to steal someone else's words, music, or pictures. • We must treat others with respect when we send email or chat with them online.
K-2	Activities
	<ol style="list-style-type: none"> 1. Show Internet Safety PowerPoint (Elem) 2. Show Router's Birthday Surprise Video and discuss (see presentation guide) 3. Review and do (if possible) 5 Rules for Internet safety and discuss
K-2	Other Resources
	Internet Safety Games- http://www.safeflorida.net/SafeFL.nsf/kids Elementary Bookmarks Internet Safety Rules Poster
Grade	Learning Goals
3-5	<ul style="list-style-type: none"> • I keep all my personal information safe. • I never give my real name, address, phone, number, name of my school, or a picture of myself to strangers. • I never give out my login or password. • I only visit internet sites that my teacher tells me are safe when I use the school computer. • I know it is difficult to know what is fact or fiction on the internet. • I can communicate with people on the internet through IM, social networks, chat rooms, and email. • A bully is someone who tries to hurt or embarrass another person. • A cyber bully is someone who uses the internet or cell phone to send mean pictures or words that will hurt or embarrass another person. • We cannot use the computer to steal someone else's words, music, or pictures. • We must treat others with respect when we send email or chat with them online.
3-5	Activities
	<ol style="list-style-type: none"> 1. Show Internet Safety PowerPoint (Elem) 2. Show Router's Birthday Surprise Video and discuss (see presentation guide) 3. Review and do 5 Rules for Internet safety and discuss
3-5	Other Resources
	Internet Safety Games- http://www.safeflorida.net/SafeFL.nsf/kids Elementary Books Internet Safety Rules Poster
Grade	Learning Goals

6-8	<ul style="list-style-type: none"> • I never give out my login or password. • I will not open any file that I receive over the internet from someone I don't know. • I will never respond to any messages that are rude or offensive in any way. • I will never reply to or click on a link from someone that is not a face to face friend. • I only visit internet sites that my teacher tells me are safe when I use the school computer. • I will go get a parent, teacher, or trusted adult when I know the information on the computer is wrong or inappropriate. • I know to keep my private and personal information to myself. • I will never meet a person that I only know "online" unless my parent is with me. • My screen name should not tell my name, age, or whether I'm a boy or a girl. • I know the person on the other end of my chat may not be who I think it is. • I know that most of the pop-ups I get are just advertising something. I know the contests and such are just trying to get my private information. • A bully is someone who tries to hurt or embarrass another person. • A cyber bully is someone who uses the internet or cell phone to send mean pictures or words that will hurt or embarrass another person. • We cannot use the computer to steal someone else's words, music, or pictures. • We must treat others with respect when we send email or chat with them online. • Understand that the Internet is not anonymous • Identify risks associated with chat rooms and social networking web sites • Learn to use e-mail, instant messaging and surfing tools safely • Set limits and encourage responsible Internet use • Discuss the impact of "Cyberbullying" • Understand the negative consequences for those who harass others via the Internet • Recognize the risks of online journaling or blogging • Learn to apply rules of respect and civility to Internet use • A bully is someone who tries to hurt or embarrass another person. • A cyber bully is someone who uses the internet or cell phone to send mean pictures or words that will hurt or embarrass another person. • We must treat others with respect when we send email or chat with them online. • I know what is allowed at school, according to Student Internet Safety Policy • Plagiarism is stealing someone else's words, pictures or music. I understand the consequences of plagiarism.
6-8	Activities
	<ol style="list-style-type: none"> 1. Show Internet Safety Powerpoint 2. Play Tweens Presentation (see presentation guide) 3. Review and do 5 Rules for Internet safety and discuss
6-8	Other Resources
	Bookmarks Internet Safety Rules Poster Online Internet Safety Word Find http://www.sbac.edu/~media/internetsafety_puzzle2.htm Internet Safety CyberBullying Internet Safety Netetiquette
Grade	Learning Goals
9-12	<ul style="list-style-type: none"> • Understand that the Internet is not anonymous • Identify risks associated with chat rooms and social networking web sites • Learn to use e-mail, instant messaging and surfing tools safely

	<ul style="list-style-type: none"> • Set limits and encourage responsible Internet use • Discuss the impact of “Cyberbullying” • Understand the negative consequences for those who harass others via the Internet • Recognize the risks of online journaling or blogging • Learn to apply rules of respect and civility to Internet use • A bully is someone who tries to hurt or embarrass another person. • A cyber bully is someone who uses the internet or cell phone to send mean pictures or words that will hurt or embarrass another person. • We must treat others with respect when we send email or chat with them online. • I know what is allowed at school, according to Student Internet Safety Policy • Plagiarism is stealing someone else’s words, pictures or music. I understand the consequences of plagiarism. • Other topics to discuss: Online shopping risks, Online gambling, Identity theft/keeping your identity safe, Internet and cell phone bullying and harassment, Privacy and the internet, Pornography on the web, Your digital footprint, Strategies for safe online relationships, Online predators and how they work to gain your confidence.
9-12	Activities
	<ol style="list-style-type: none"> 1. Show Internet Safety Powerpoint 2. Play Teens Presentation (see presentation guide) 3. Review and do 5 Rules for Internet safety and discuss
9-12	Other Resources
	Bookmarks Internet Safety Rules Poster Online Internet Safety Word Find http://www.sbac.edu/~media/internetsafety_puzzle2.htm Internet Safety CyberBullying Internet Safety Nettiquette

Every school must teach Internet Safety. These resources have been provided for your use to assist in doing that. Netiquette information is also included. There are documents located on the Renwick Shared Server <http://sharepoint> that you may access.

Internet Safety lesson plans, etc - A complete K-12 digital literacy curriculum is provided on this website by commonsensemedia.org. [K-5](#), [6-8](#), [9-12](#)



New Florida DOE Internet Safety site: <http://www.safeflorida.net/safesurf>

Virginia Internet Safety site:

http://www.doe.virginia.gov/support/safety_crisis_management/internet_safety/index.shtml

Lesson Plans - Includes links to Internet Safety Lesson Plans online

Digital Online Safety Book for Teens - [Click here for digital book](#)

FBI Safe Online Surfing Internet Challenge - To participate in internet education and and competition between schools on internet safety and cyber citizenship go to <http://fbi-sos.org/>. Student education and testing is specific to grade level.

Ideas for integrating Internet Safety into the curriculum (by Virginia DOE) -

http://www.doe.virginia.gov/support/safety_crisis_management/internet_safety/ideas_integrating.pdf

Outside Speakers - a. You may schedule a 50 minute presentation for your school done by the U.S Attorney's CyberSafety Education Program by e-mailing CyberEdu@myfloridalegal.com.

b. The public library staff will come out and do internet safety presentations when requested.

1. Links to Internet Safety Puzzles and games - [puzzle](#) *, [wordfind for elem.](#) *, [wordfind for middle and high school](#) *, [KidsCom game](#), [Interactive quiz](#), [PBS quiz and web license](#), [McGruff internet safety game](#), select Shrink the Cyberbully or the Internet Safety game, [Adventure of the three Cyberpigs](#).

2. Internet Safety Bookmarks*

For elementary

1. [bookmark](#) pdf* includes safety rules and parent guide

For middle and high school

2. [Bookmark](#) pdf* includes safety rules and netiquette

3. [Bookmark](#) pdf* includes info how to handle cyber bullying of classmates or yourself

3. Internet "Smart Rules"

For upper elementary, middle and high - [rules pdf](#) *

Elementary - [5 Rules for Internet Safety Worksheet](#) pdf*

4. Internet Safety Powerpoint presentations Click on the title to view online SBAC presentations on Internet Safety, Cyberbullying and Netiquette.

5. Internet Safety animated e-book - Go to

http://www.tumblebooks.com/library/asp/home_tumblebooks.asp

and then search for **Little Red in Cyberspace**. Afterwards complete the Tumblequiz

6. Animated internet safety programs with Garfield - <http://www.infinitelearninglab.org/>

7. Brainpop internet safety resources - Go to www.brainpop.com/technology

8. Safety Pledges -

[student pledge1](#), (by Netsmartz.org)

[student pledge2](#), (by SafeKids.com)

[student pledge3](#), (by the Girl Scouts)

[Teacher's pledge](#)

[Parents pledge1](#) (by safekids.com)

[Parent's pledge2](#), (by youthonline)

9. Excellent websites for learning about internet safety

FBI Kid Safety Tips - <http://www.fbi.gov/kids/k5th/safety2.htm>

Child Safety on the Information Highway - <http://www.safekids.com/child-safety-on-the-information-highway/>

Teen Safety on the Info Highway - <http://www.safeteens.com/teen-safety-on-info-highway/>

GetNetWise - <http://www.getnetwise.org/>

Wired Kidz Tips - <http://www.wiredkidz.org/>

Kids and Teens: Computers/Internet Safety - http://dmoz.org/Kids_and_Teens/Computers/Internet/Safety/

Stay Safe Online - http://www.mcgruff.org/advice/online_safety.php

Disney Safety Tips - http://disney.go.com/corporate/legal/safety_tips.html

10. Internet manners or "netiquette"

[Netiquette guidelines](#)*

Netiquette for Kids - <http://www.bpl.org/kids/Netiquette.htm>

Wise Kids Guide to Net Etiquette - <http://www.wisekids.org.uk/netetiquette.htm>

11. Internet Safety Brochure* - Great for handing out to students, teachers or parents.

[Internet Safety Brochure.pdf](#)*

12. Kid Friendly search tools - <http://www.rcls.org/ksearch.htm> ,

http://kidfriendlysearch.com/Kid_Friendly.htm, <http://www.sldirectory.com/searchf/kidsafe.html>

13. Social Networking Issues -

Tips for Social Networking Safety - <http://www.microsoft.com/protect/parents/social/socialnet.aspx>

14. Info on Cyber bullying -

STOP Cyberbullying - <http://stopcyberbullying.org>

Cyberbullying Research Ctr. News - <http://www.cyberbullying.us/>

Cyberbullying.org - <http://cyberbullying.org/>

Cyberbullying online course - <http://www.bullyingcourse.com/>

CyberBullyHelp - <http://www.cyberbullyhelp.com/>

Wired Safety, (includes stop cyberbullying toolkit) - <http://wiredsafety.org>

Stopbullying.gov - <http://stopbullying.gov/> includes info on all types of bullying

Cyberbullying Tips for Educators - <http://teachers.net/gazette/OCT08/randel/>

15. Internet Safety Webquests -

<http://www.lessonplanet.com/search?keywords=internet+safety+web+quest&media=lesson>