

ANDALE BOOSTER CLUB GRANT APPLICATION PROCESS-Form 2

A funds application form must be filled out and submitted to the Andale Booster Club box at least one (1) week in advance of the regularly scheduled meeting.

The student/athlete/member and sponsor/coach/instructor requesting the funds must be present at the meeting and also do a short presentation to the Booster Club Officers so that questions can be asked if there is need for clarification and/or to explain other support the club or activity receives. We highly recommend that the student/athlete/member be the individual that does the presentation.

Funds awarded will be dependent on how healthy the Club treasury is and weighed against any outstanding obligations as well as anticipated requests that might be forthcoming.

In the event that you are declined or turned down one year does not mean that you cannot request support the next year. It is the Booster's desire to fund as many activities as possible and to weigh requests on an annual basis based on serving the greatest number of students.

Your request for funds may be awarded with the caveat that some type of service be performed for the schools or Booster Club to help your organization "earn" the funds that are being requested.

The Booster Club Officers will get back to you in a timely manner on what was discussed and what the final outcome will be. This will give them the opportunity to discuss all requests in private discussions at the end of all meetings. Once your request and presentation is complete you are free to leave the meeting. You can stay and listen to other requests and presentations, but after all presentations are complete, all applicants will be asked to leave the meeting. At this time any/all school administrators or any/all persons with affiliation to the schools will be asked to leave also, unless they are specifically listed on the agenda to be at the present meeting for any other reasons. We ask that you be available via phone just in case we need to call and clarify anything before making our decisions.

Funds will be available in a timely manner and will be deposited in your account with the school.

Any questions regarding the funds or the process should be directed to the attention of the Booster Club Officers.

ANDALE BOOSTER CLUB FUNDS APPLICATION-Form 1

Name of Applicant _____ Phone Number _____

Email address _____

Sponsor/Coach/Adult Supervisor's name _____ Phone number _____

Name of group/club/activity/organization _____

Amount of funds being requested _____

Number of students actively involved in your group _____

Other funding sources _____

What is your group going to do for the Booster Club/School to earn the funds _____

How does your group plan to use the funds? Be specific, what will these funds be used for?

If you are doing fundraising, what have you already done this school year or plan to do?

Amount of fundraising that your group has already done (dollars already raised) _____

What percentage of funds are you asking for? (100%, 50%, 25%) _____

Will the purchase be able to be used for long term or short term _____

How much is the annual school budget for your specific group/sport/activity _____

Should this application for funds be covered by the school/district _____

*****BOOSTER CLUB*****

Approved _____ Modified _____ Reason _____

Denied _____ Reason _____

Amount approved _____ Obligations _____

Treasurer's Signature _____ Date _____

Second Officer Signature _____ Date _____

Date Paid _____ Check Number _____

** The Booster Club will not make decisions at the same meeting that the applications are presented. You will be notified within 48 hours of the meeting whether your request is approved, modified, or denied. **