

## OUT-OF-STATE TRAVEL REQUEST

Trina Wynn  
Crystal Ward  
(Applicant's Name)

Andale High  
(Building)

Odyssey of Mind Coaches  
(Job Title)

May 25 - 29, 2016  
(Date(s) of Travel)

World Finals for Odyssey of the Mind  
(Conference/Event Title)

Ames, Iowa  
(Destination: City/State)

<b>Trip Expenses</b>				
Description		Cost		Funding Source
Registration Fees		\$ 6,900.00	\$575 each	OM fundraising
Air Travel				
Auto (rental or mileage)		\$ 400.00		OM fundraising
Lodging		\$ 575.00		OM fundraising
Food				
Substitute Teacher				
Other Expenses		supplies		
<b>TOTAL:</b>				

**Purpose of Travel**  
(Include how your building or the district will benefit from this Staff Development travel --- how it will further the Strategic Plan, the Building School Improvement Plan, or your Personal Improvement Plan)

The students placed 2nd at State in order to qualify for World Finals. There are two teams who qualified. They have raised all of the funds to attend. They perform both May 26 and 27. Opening Ceremonies are May 25 and closing ceremonies are the 28th and we will return on the 29th.

**Information Dissemination Plan**  
(Include how the traveler will share or integrate the information learned.)