

## JS Student Fees, Fines and Charges

### Fees and Charges

Building administrators principals or designated representatives shall be authorized to collect fees, fines or charges authorized **approved** by the board for any or **to seek restitution for any** school property lost, damaged or destroyed by a student and shall be paid for by such student in accordance with rules and regulations prescribed by the board.

### Fines

~~Building administrators shall attempt to collect the justifiable value of school property lost, damaged or destroyed by a student. If, after the attempt to collect, such amount remains unpaid, the administrator shall report the matter to the superintendent who shall consult with the school board's attorney, and they shall jointly recommend a course of action to the board.~~

### Credit Card Payments

Credit and debit cards may be accepted to pay fees, fines, and charges due the district. A fee (may/shall) be collected to cover costs of accepting credit or debit cards.

### Fee Schedules

The superintendent shall distribute a schedule of enrollment fees and other fees approved in advance by the board to all building principals. The fee schedule shall include:

- A list of all items for which a charge is to be collected;
- The amount of each charge;
- The date due;
- Classifications of students exempt from the fee or charge;
- A system for accounting for and disposing of fees; and
- An appeal procedure to be used by students or parents to claim exemption from paying the fees or charges.

### Debt Collection

Building principals shall attempt to collect unpaid fees and the justifiable value owed by a student of school property lost, damaged, or destroyed by a student. If, after the attempt to collect, the amount remains unpaid, the principal shall report the matter to

the superintendent who shall consult with the school board's attorney, and they shall jointly recommend a course of action to the board.

#### Forwarding Pupil Records

Administrators shall forward student's school records upon request and may not withhold them for any reason.