

PLEASE POST



**MALVERN PUBLIC SCHOOLS
PAY PERIODS 2018-2019**



**TIMESHEETS AND PAYROLL
REPORTS DUE:**

PAY DATES:

JULY 6.....	JULY 18
AUGUST 3.....	AUGUST 17
SEPTEMBER 7.....	SEPTEMBER 19
OCTOBER 5.....	OCTOBER 19
NOVEMBER 2.....	NOVEMBER 16
DECEMBER 7.....	DECEMBER 19
JANUARY 4.....	JANUARY 18
FEBRUARY 1.....	FEBRUARY 15
MARCH 1.....	MARCH 15
APRIL 5.....	APRIL 17
MAY 3.....	MAY 17
MAY 31.....	JUNE LUMP — TWO WEEKS AFTER LAST DAY OF SCHOOL
JUNE 7.....	JUNE 19



**SUB REPORTS, TIME SHEETS, AND ANY OTHER EXTRA
PAY REQUESTS MUST BE RECEIVED IN THE CENTRAL
OFFICE BY CLOSE OF BUSINESS ON THE CUTOFF DATE
IN ORDER TO BE PAID IN THAT PAY PERIOD.**