

PLEASE POST



**MALVERN PUBLIC SCHOOLS
PAY PERIODS 2017-2018**



**TIMESHEETS AND PAYROLL
REPORTS DUE:**

PAY DATES:

JULY 7.....	JULY 19
AUGUST 4.....	AUGUST 18
SEPTEMBER 1.....	SEPTEMBER 15
OCTOBER 6.....	OCTOBER 18
NOVEMBER 3.....	NOVEMBER 17
DECEMBER 1.....	DECEMBER 15
JANUARY 5.....	JANUARY 17
FEBRUARY 2.....	FEBRUARY 16
MARCH 2.....	MARCH 16
APRIL 6.....	APRIL 18
MAY 4.....	MAY 18
MAY 25.....	JUNE LUMP — TWO WEEKS AFTER LAST DAY OF SCHOOL
JUNE 1.....	JUNE 15

**SUB REPORTS, TIME SHEETS, AND ANY OTHER EXTRA
PAY REQUESTS MUST BE RECEIVED IN THE CENTRAL
OFFICE BY CLOSE OF BUSINESS ON THE CUTOFF DATE
IN ORDER TO BE PAID IN THAT PAY PERIOD.**