

**Malvern High School
Parent Engagement Plan
2017-2018**

Malvern High School Mission Statement: The mission of Malvern High School is to create opportunities that prepare our students to meet the challenges of the future by focusing on the skills required for them to be college/career ready.

PART I. SCHOOL PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

A. Malvern High School will jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.

Activity	Date Due	Contact person
Parent Engagement Committee Meeting	September 2017	Ashley Nelson
Open Parent Engagement Meeting	August 2017	Ashley Nelson

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

Activity	Date Due	Contact person
Open House Parent Meetings	August 2017	Ashley Nelson

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

Activity	Date Due	Contact person
Parent Engagement Involvement Meeting/Early Registration	September 2017	Ashley Nelson

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan.

Activity	Date Due	Contact person
Annual Review of Parental Engagement Plan	March 2018	Ashley Nelson
MHS Handbook Committee Meeting	April 2018	Ashley Nelson

E. Provide parents of participating children –

- a. timely information about programs under this part;
- b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Activity	Date Due	Contact person
Open House	August 2017	Ashley Nelson
Fall Parent/Teacher Conferences	October 17, 2017	Ashley Nelson
Spring Parent/Teacher Conferences	Feb. 20, 2018	Ashley Nelson
8 th Grade Parent Night Meeting	February 8, 2018	Dawn Russell
Freshman Orientation	August 2017	Dawn Russell/Ashley Nelson

F. If the school plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Activity	Date Due	Contact person
Open Parent Engagement Meeting/Early Registration	September 2017	Ashley Nelson

G. Malvern High School will inform parents and parental organizations of the purpose and existence of the school plan.

Activity	Date Due	Contact person
Open Parent Engagement Meeting/Early Registration	September 2017	Ashley Nelson
Open House	August 20, 2017	Ashley Nelson

PART II. REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Provide frequent reports to parents on their children's progress; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

Activity	Date Due	Contact person
Open House	August 2017	Ashley Nelson
Fall Parent/Teacher Conferences	10/17/2017	Ashley Nelson
Spring Parent/Teacher Conferences	2/20/2018	Ashley Nelson
Interim Progress Reports	Mid 9 weeks of each grading period.	Ashley Nelson

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

- a. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

Activity	Date Due	Contact person
Open House	August 2017	Ashley Nelson
Academic Exhibits	On going	" "

- b. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

Activity	Date Due	Contact person
Open House (Parent Pack)	August 2017	Ashley Nelson
Internet Safety Parent Program	October 2017	Ashley Nelson
Guest Speakers for Students and Parents	January 2018	Ashley Nelson

- c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

Activity	Date Due	Contact person
Parental Involvement Professional Development	August 20167	Ashley Nelson

- e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;

Activity	Date Due	Contact person
School Newsletter; Update MHS Website	September 2017	Ashley Nelson /Kathy Clayton
ENotes and Message Center (voice) New Website (email, text)	August 2017	Jennifer Shnaekel/ Ashley Nelson
Parent Teacher Community (PTC) mailing list of	2017-2018	Ashley Nelson

students/parents/stakeholders to receive brochure with important events, dates, and volunteer opportunities. (E-Notes)		

f. Shall provide such other reasonable support for parental involvement activities under this as parents may request.

Activity	Date Due	Contact person
FAFSA Nights	February 2018	Jonathan Williams/Ashley Nelson

g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training;

i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

j. May train parents to enhance the involvement of other parents;

k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

l. May adopt and implement model approaches to improving parental involvement;

m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

PART III. Accessibility requirements

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Activity	Date Due	Contact person
Open House (Parent Pack)	August 2017	Ashley Nelson

PART IV. Adoption

This Malvern High School Parent Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in academic study at Malvern High School, as evidenced by meeting minutes.

The Parent Engagement Plan was developed by Malvern High School on _____ and will be in effect for the period of the 2017-2018 school year. The school will distribute this Parent Engagement Plan to all parents and make it available to the community on or before 09/1/2017.

Jennifer Shnaekel
(Signature of Principal)

05/2017
(Date)

These parents and faculty members were involved with the development of this document:

Rev James Sanders – Parent
Brandi Dingler – Parent
Larry Taylor – Parent
Christina Harris- Student
Gabriela Albardo - Student
Kelsey Dingler- Student
Mattie Taylor - Student
Ashley Nelson – Teacher/Parental Involvement Facilitator
Kathy Clayton – Teacher
Fran Bailey- Teacher
Manuel Bulhose – Asst. Principal
Ben Dial – Asst. Principal
Jennifer Shnaekel – Principal