

MALVERN SCHOOL DISTRICT
Special School Board Meeting
June 30, 2015

MEMBERS PRESENT: Don Rash, Deborah Smith, Jesse Clark, Connie Bane, Kevin Carr, and
Vonda Cranford

MEMBERS ABSENT: Brian Coston

The Malvern School District Board of Education met in special session Tuesday, June 30, 2015, at 6:00 p.m., in the administration office. Those present other than the board members included Brian Golden, Janet Blair, Jennifer Shnaekel, Manuel Bulhoes, Velda Keeney, Tina Hobbs, Lillian Harper, Terri Bryant, Jace Roberts, and others.

President Don Rash called the meeting to order at 5:59.

YEAR END FINANCIAL REPORTS

After discussion, the bills and financial reports were approved as presented on a motion by Jesse Clark and seconded by Kevin Carr. Vote 6-0

APPROVAL OF PROPOSED BUDGET OF EXPENDITURES FOR 2016/17

Mr. Golden recommended the board approve the *Proposed Budget of Expenditures together with Tax Levy for Fiscal Year beginning July 1, 2016 to and including June 30, 2017*. Jesse Clark made a motion, seconded by Kevin Carr, to approve the proposed budget as recommended. Vote 6-0

ADOPT 2015/16 STUDENT HANDBOOKS

Mr. Golden presented the MES, WIS, MMS, and MHS student handbooks for approval. After discussion, Jesse Clark made a motion, seconded by Connie Bane, to adopt all student handbooks as presented with the following changes. In all handbooks, change language in the handbook disclosure statement. In the MMS and MHS handbooks, add an Academic and Behavioral Support section. Also in the MMS and MHS handbooks as well as the district's Second Chance program policy, remove the following statement regarding Second Chance, "Prior discipline records, academic standing, and attendance will be factors as to consideration of eligibility." Vote 6-0

ADOPT TEXTBOOKS FOR 2015/16

Mr. Golden presented the board a list of textbooks (on file in the central office) for adoption for the 2015/16 school year. After discussion, Connie Bane made a motion, seconded by Jesse Clark, to adopt the textbooks for the 2015/16 school year as presented. Vote 6-0

APPROVE BIDS

STUDENT ATHLETIC INSURANCE

The following bids were presented for Student and Athletic Insurance for the 2015/16 school year.

Dwight Jones	\$14,724
K&K	\$ 6,600
Naught-Naught	\$ 7,620

Student Assurance Services \$ 8,880

Mr. Golden recommended the board accept the lowest bid of \$6,600 from K&K.

CUSTODIAL SUPPLIES

Mr. Golden presented the following bids for custodial supplies:

	60 Gal Liners	Regular Liners	Hand Towels	EnMotion	Coreless	Sanitizer Purell	Hand Soap GOJO	NABC	55 gal Consume Enzyme	Eco-lyzer
Sigma Supply, Inc	27.65	21.79	34.12	76.80	56.92	83.48	NB	NB	NB	NB
Brown Janitor Supply	22.87	18.45	17.42	48.74	33.98	69.40	41.70	273.62	449.00	589.50
Kerr Paper & Supply	18.55	10.51	17.80	NB	NB	67.80	39.98	390.80	441.80	538.70
Printing Papers, Inc	21.00	19.87	NB	NB	NB	NB	NB	NB	NB	NB
Merritt Wholesale	33.89	17.24	23.99	59.89	NB	NB	NB	296.91	393.98	329.35

Mr. Golden recommended the board accept the bids from Brown Janitor Supply for the purchase of 60 Gallon Liners, Hand Towels, Enmotion Paper Towels, Coreless Toilet Paper, NABC, Consume Enzyme, and Consume Eco-lyzer; and the bids from Kerr Paper & Supply for the purchase of Regular Can Liners, GOJO Sanitizer, and GOJO Hand Soap. The board was advised that the district did not recommend the low bid for every custodial item because the product failed to meet the specifications set forth by the district.

PAPER

Mr. Golden presented the following bids for paper:

- Printing Paper, Inc \$25.00 per case
- Sam's \$23.19 per case (no lift or pallet jack)
- Sigma Supply, Inc \$28.63 per case

Mr. Golden recommended the board accept the lowest bid that includes a lift and pallet jack from Printing Paper, Inc.

PROPERTY AND VEHICLE INSURANCE

Mr. Golden presented the only bids received for *Building and Contents* and *Vehicle and Mobile Equipment* insurance from Arkansas School Boards Association and recommended the board accept the Building and Contents bid of \$74,410.91 and the Vehicle and Mobile Equipment bid of \$14,069.50 representing full coverage instead of liability only on vehicles 15 years and older.

Building and Contents: \$2500 Deductible

- Arkansas School Boards Association \$74,410.91
- Arkansas Insurance Department No Bid

Vehicle and Mobile Equipment: \$250 Comprehensive Deductible/\$500 Collision Deductible

- Arkansas School Boards Association \$14,069.50 Full Coverage
- Arkansas School Boards Association \$12,465.50 Liability Only-15 years and older
- Arkansas Insurance Department No Bid

Deborah Smith made a motion, seconded by Jesse Clark, to accept the superintendent's recommendations. Vote 6-0

REMOVAL OF INVENTORY

Mr. Golden requested the board approve removal of inventory items (on file) as presented. The method of disposal of the items will be determined by administration based on the item's condition, and disposal will be in the best interest of the district. Jesse Clark made a motion, seconded by Connie Bane, to approve removing the items from inventory. Vote 6-0

ADMINISTRATIVE REPORTS

FACILITY REPORT

Mr. Golden updated the board on the building projects.

PRESENTATION OF SCHOOL PERFORMANCE REPORT CARD

Mrs. Blair presented the Malvern School District Report Card.

NEW WEBSITE PRESENTATION

Steve LaVergne presented the new website design and updates.

REVIEW SCHOOL DISTRICT SURVEYS

Mr. Golden stated the district surveys will be reviewed at a future meeting.

EXECUTIVE SESSION – PERSONNEL

Deborah Smith made a motion, seconded by Jesse Clark, to adjourn to executive session at 7:49.

Vote 6-0

The board reconvened at 8:23 on a motion by Deborah Smith, seconded by Jesse Clark. Vote 6-0

PERSONNEL

RETIREMENT

Superintendent Golden recommended the board approve the following retirement effective the end of the 2014/15 school year:

Branum, Wanda – MHS Secretary

Jesse Clark made a motion, seconded by Deborah Smith, to accept the superintendent's recommendation. Vote 6-0

RESIGNATIONS

Superintendent Golden recommended the board approve the following resignations effective the end of the 2014/15 school year:

Baker, Dorothy – MHS Classroom Teacher

Ellis-Brunston, Patricia – MHS Assistant Principal

Jesse Clark made a motion, seconded by Deborah Smith, to accept the superintendent's recommendation. Vote 6-0

NEW HIRES

Superintendent Golden recommended the board hire the following for the 2015/16 school year:

Blancaflor, Kristi – Special Education Classroom Teacher

Kostelaz, Melissa – Special Ed Aide

McCollum, Catina – Special Ed Aide

Connie Bane made a motion, seconded by Deborah Smith, to accept the superintendent’s recommendation. Vote 6-0

TRANSFER

Superintendent Golden recommended the board approve the following transfer for the 2015/16 school year:

Dial (Self), Elizabeth – MELA Aide to MLA Classroom Teacher

Jesse Clark made a motion, seconded by Connie Bane, to accept the superintendent’s recommendation. Vote 6-0

TITLE CHANGE

Superintendent Golden recommended the board approve the title change for the position of Assistant Superintendent, currently held by Janet Blair, to Deputy Superintendent. Jesse Clark made a motion, seconded by Deborah Smith, to accept the superintendent’s recommendation. Vote 6-0

NEW BUSINESS FROM THE BOARD

ASBA Leadership Conference in Hot Springs

Board members made commits on the recently attended ASBA Leadership Conference.

The next regular meeting of the Malvern School District Board of Education is Monday, July 13, 2015, at 6:30, in the administration building.

Summer Leadership Conference, Biloxi, MS, July 19-21, 2015

There being no further business, Deborah Smith made a motion, seconded by Connie Bane, to adjourn at 8:32. Vote 6-0

Date

