

MALVERN SCHOOL DISTRICT
Regular School Board Meeting
JUNE 28, 2016

MEMBERS PRESENT: Deborah Smith, Jesse Clark, Connie Bane, Brian Coston (arrived: 7:10), Vonda Cranford and Don Rash

MEMBERS ABSENT: Kevin Carr

The Malvern School District Board of Education met in regular session Tuesday, June 28, 2016, at 6:30 p.m., in the administration office. Those present other than the board members included Brian Golden, Janet Blair, Meredith McCormack, Lillian Harper, Tina Hobbs, Velda Keeney, Jennifer Shnaekel, Ben Dial, Laura Loy, and others.

President Deborah Smith called the meeting to order at 6:31.

The minutes of the May 9, 2016, regular meeting and May 17, 2016, special meeting were approved as printed on a motion by Jesse Clark and seconded by Vonda Cranford. Vote 5-0

FINANCIAL REPORTS

The May 2016 bills and financial reports were approved as presented on a motion by Jesse Clark and seconded by Don Rash. Vote 5-0

APPROVAL OF 2015/16 YEAR END FINANCIAL REPORTS

After discussion, the bills and financial reports were approved as presented on a motion by Jesse Clark and seconded by Connie Bane. Vote 5-0

APPROVAL OF PROPOSED BUDGET OF EXPENDITURES FOR 2017/18

Mr. Golden recommended the board approve the *Proposed Budget of Expenditures together with Tax Levy for Fiscal Year beginning July 1, 2017 to and including June 30, 2018*. Jesse Clark made a motion, seconded by Don Rash, to approve the proposed budget as recommended. Vote 5-0

APPROVE RESOLUTION – DEBT SERVICE SCHEDULE

Jason Holsclaw, Stephens, Inc., presented the board a *Resolution Authorizing the Issuance and Delivery of Bonds; and Prescribing Other Matters Pertaining Thereto* for board approval. Mr. Holsclaw reviewed with the board savings generated by the sale of the District's Series 2016 Refunding Bonds. Mr. Golden recommended the board approve the resolution. Connie Bane made a motion, seconded by Vonda Cranford, to approve the recommendation. Vote 5-0

CERTIFIED PERSONNEL POLICIES COMMITTEES – NO REPORT

CLASSIFIED PERSONNEL POLICIES COMMITTEE – NO REPORT

ADOPT 2016/17 STUDENT HANDBOOKS

Mr. Golden presented the MES, WIS, MMS, and MHS student handbooks for approval. Approval was tabled until the board has adequate time to review the handbooks as presented.

ADOPT ASBA POLICY UPDATES

Approval of updated ASBA student and personnel policies was tabled until the board has time to adequately review the policies.

APPROVE BIDS

STUDENT ATHLETIC INSURANCE

The following bids were presented for Student and Athletic Insurance for the 2016/17 school year.

Dwight Jones	\$14,731.00
K&K	\$ 6,600.00

Naught-Naught

\$ 3,588.00

Mr. Golden recommended the board accept the lowest bid of \$3,588.00 from Naught-Naught.

CUSTODIAL SUPPLIES

Mr. Golden presented the following bids for custodial supplies:

	60 Gal <u>Liners</u>	Regular <u>Liners</u>	Hand <u>Towels</u>	<u>EnMotion</u>	<u>Coreless</u>	Sanitizer <u>Purell</u>	Hand Soap <u>GOJO</u>	<u>NABC</u>	55 gal Consume <u>Enzyme</u>	<u>Eco-lyzer</u>
Arkansas Bag & Equip. Co.	17.90	10.50	14.79	47.20	35.36	89.53	48.27	365.84	486.96	NB
Brown Janitor Supply	21.33	23.24	17.97	49.95	34.84	67.58	37.93	273.62	416.87	536.79
Kerr Paper & Supply	20.98	9.90	NB	NB	NB	67.58	39.52	NB	NB	NB
Myers Supply	21.40	15.00	NB	39.40	29.88	NB	NB	NB	NB	NB
Printing Papers, Inc.	21.80	10.50	NB	71.40	51.00	76.00	45.00	NB	NB	NB
Sigma Supply, Inc.	22.00	19.59	NB	NB	NB	76.37	50.86	NB	NB	NB
Supply Works	24.59	12.14	24.20	56.99	40.26	75.44	40.47	280.00	379.00	490.00

Mr. Golden recommended the board accept the bids as follow:

Brown Janitor Supply -- Enmotion Paper Towels, Coreless Toilet Paper, Purell Hand Sanitizer, GOJO Foam Sanitizer, and NABC

Kerr Paper & Supply -- 60 Gallon Liners and Regular Liners

Arkansas Bag & Equipment -- Hand Towels

Supply Works -- 55 Gallon Enzyme and 55 Gallon Eco-lyzer

The board was advised that the district did not recommend the low bid for every custodial item because the product failed to meet the specifications set forth by the district. Specifically, some paper products were not Georgia Pacific products which the district was required to use as part of our agreement when the containers were installed free of charge. Also, the larger can liners offered in the lowest bid are not of sufficient quality for our use.

PAPER

Mr. Golden presented the following bids for paper (per case):

Contract Paper Group, Inc.	\$24.55
Kerr	\$27.80
Printing Paper, Inc	\$24.50
Sigma Supply, Inc	\$25.54
Supply Works	\$25.00
Veritiv Operating Co.	\$24.70

Mr. Golden recommended the board accept the lowest bid from Printing Paper, Inc.

PROPERTY AND VEHICLE INSURANCE

Mr. Golden presented the only bids received for *Building and Contents* and *Vehicle and Mobile Equipment* insurance from Arkansas School Boards Association and recommended the board accept the Building and Contents bid of \$87,620.43 and the Vehicle and Mobile Equipment bid of \$14,204.67 representing full coverage instead of liability only on vehicles 15 years and older.

Building and Contents: \$2500 Deductible

Arkansas School Boards Association	\$87,620.43
Arkansas Insurance Department	No Bid

Vehicle and Mobile Equipment: \$250 Comprehensive Deductible/\$500 Collision Deductible

Arkansas School Boards Association	\$14,204.67	Full Coverage
Arkansas School Boards Association	\$11,753.95	Liability Only-15 years and older
Arkansas Insurance Department	No Bid	

Vonda Cranford made a motion, seconded by Jesse Clark, to accept the superintendent's recommendations. Vote 6-0 (Brian Coston arrived at 7:10)

REMOVAL OF INVENTORY

Mr. Golden requested the board approve removal of inventory items (on file) as presented. The method of disposal of the items will be determined by administration based on the item's condition, and disposal will be in the best interest of the district. Don Rash made a motion, seconded by Jesse Clark, to approve removing the items from inventory. Vote 6-0

ADMINISTRATIVE REPORTS

Superintendent Golden provided the board an updated copy of the Malvern School District's *District Vision and Key Practices of Success* for review and input.

EXECUTIVE SESSION – PERSONNEL

Jesse Clark made a motion, seconded by Vonda Cranford, to adjourn to executive session at 7:16.

Vote 6-0

The board reconvened at 8:36 on a motion by Jesse Clark, seconded by Don Rash. Vote 6-0

PERSONNEL

RETIREMENT

Superintendent Golden recommended the board approve the following retirement effective the end of the 2015/16 school year:

Hearn, John – Custodian

Jesse Clark made a motion, seconded by Connie Bane, to accept the superintendent's recommendation. Vote 6-0

RESIGNATIONS

Superintendent Golden recommended the board approve the following resignations effective the end of the 2015/16 school year:

Crawley, Marcus – MHS Classroom Teacher (Agri)

Kelly, Lauren – WIS Classroom Teacher

Locke-Hunt, Jessica – MES Classroom Teacher

Loretz, Rachel – Assistant Band Director

Reeves, Marvin "Chip" – MMS/MHS Coach/Classroom Teacher

Rook, Debra – WIS Classroom Teacher

Ross, Patricia – Stipend Position Only – Elementary Cheer

Sheppard, Tilman – MMS/MHS Classroom Teacher

Vonda Cranford made a motion, seconded by Jesse Clark, to accept the resignations. Vote 6-0

CONTRACT RESCISSION

Superintendent Golden recommended the board rescind the 2016/17 contract offered to Jenna Spikes. Ms. Spikes accepted a position elsewhere and declined to accept the district's offer of position.

Jesse Clark made a motion, seconded by Brian Coston, to accept the recommendation. Vote 6-0

NEW HIRES

Superintendent Golden recommended the board hire the following for the 2016/17 school year:

Bearden, John Michael – MHS Classroom Teacher

Brian Coston made a motion, seconded by Don Rash, to accept the recommendation. Vote 6-0

Branch, Mark – MHS Classroom Teacher

Connie Bane made a motion, seconded by Brian Coston, to accept the recommendation. Vote 6-0

Buffington, Sean – Student Council Sponsor (Stipend Only)

Jesse Clark made a motion, seconded by Connie Bane, to accept the recommendation. Vote 6-0

Caradine, Sundra – Special Education Aide

Brian Coston made a motion, seconded by Vonda Cranford, to accept the recommendation. Vote 6-0

Cartwright, Joshua – WIS Classroom Teacher

Jesse Clark made a motion, seconded by Brian Coston, to accept the recommendation. Vote 6-0

Keeney, Jacob – MES Instructional Aide

Jesse Clark made a motion, seconded by Brian Coston, to accept the recommendation. Vote 6-0

Louton, Alyson – MES Classroom Teacher

Jesse Clark made a motion, seconded by Vonda Cranford, to accept the recommendation. Vote 5-1 (Deborah Smith was opposed.)

Neighbors, Amy – MES Classroom Teacher

Jesse Clark made a motion, seconded by Vonda Cranford, to accept the recommendation. Vote 5-1 (Deborah Smith was opposed.)

Norsworthy, Dean – MHS Coach/Classroom Teacher

Jesse Clark made a motion, seconded by Brian Coston, to accept the recommendation. Vote 6-0

Rush, Brenda – Gifted and Talented Coordinator

Connie Bane made a motion, seconded by Jesse Clark, to accept the recommendation. Vote 6-0

Russell, Terry – Bus Driver – Full Route

Jesse Clark made a motion, seconded by Don Rash, to accept the recommendation. Vote 6-0

Wallace, Jenny – MES Classroom Teacher

Jesse Clark made a motion, seconded by Connie Bane, to accept the recommendation. Vote 5-1 (Deborah Smith was opposed.)

TRANSFER

Superintendent Golden recommended the board approve the following transfer for the 2016/17 school year:

Kostelaz, Melissa – Special Education Aide to Dyslexia Interventionist

Jesse Clark made a motion, seconded by Vonda Cranford, to accept the recommendation. Vote 6-0

McCollum, Catina – Special Education Aide to Dyslexia Interventionist

Connie Bane made a motion, seconded by Jesse Clark, to accept the recommendation. Vote 6-0

NEW BUSINESS FROM THE BOARD

The board provided comments from the recent ASBA Leadership Conference in Hot Springs.

The next regular meeting of the Malvern School District Board of Education is Monday, July 11, 2016, at 6:30, in the administration building.

The scheduled Summer Leadership Conference will take place in New Orleans, LA, July 31, 2016 - August 2, 2016

There being no further business, Jesse Clark made a motion, seconded by Don Rash, to adjourn at 8:45. Vote 6-0

Date

