

# PACKET PICK UP PROCEDURES

TUESDAY, MARCH 31, 2020

Packet pick up will follow the same care line route we have for student drop off at the Elementary and Secondary campuses. All vehicles will need to enter the campuses at 4th St.

## ELEMENTARY

Parents will drive up Middle St. towards Elementary B Building. Vehicles will turn left after the Elementary marquee sign and pull up to the end of the drive thru. Teachers will deliver packets to the car.

## SECONDARY

Parents will drive up Middle St. and turn left over the median and into the Secondary parking lot. Cars will need to pull up to the breezeway between the Old Gym and the Secondary Building. Teachers will deliver packets to the car at this location.

## PARENTS - IMPORTANT INFORMATION

- Do not get out of your vehicles.
- Keep windows rolled up until a teacher approaches your window.
- Please make a sign with your student's name and grade, and hold up to the window. More than one student can be listed on the page. Please write legibly.
- A teacher will retrieve your packet and deliver it to your vehicle.
- At that time, roll down your window to retrieve the packet from the teacher and exit the packet pick up area.
- Please do not ask questions or carry on conversations with the teachers at this time. Use email or call the school with any questions you may have. Should you have general questions or need general information, please email [familyinfo@flatonia.txed.net](mailto:familyinfo@flatonia.txed.net).
- In the event that parents have students in both Elementary and Secondary, it is suggested that they retrieve work from the Secondary **FIRST**, and then the Elementary to help with the flow of traffic. Upon exit, parents can put on their left blinker when needing to go to Elementary from Secondary and will be directed into the Elementary line.

We appreciate your patience as we work to keep the line movin.

The safety of our families, faculty, and staff is our top priority.

