

Flatonia Independent School District
P.O. Box 189
Flatonia, Texas 78941

VACANCY ANNOUNCEMENT

DATE: September 14, 2020
POSITION TITLE: Paraprofessional Instructional Aide
LOCATION: Flatonia Elementary
SALARY RANGE: Commensurate with FISD Auxiliary Pay Schedule
LENGTH OF WORK YEAR: 187 days
POSITION SUMMARY: Provide students with appropriate learning activities and experiences designed to help them fulfill their potential for academic success

POSITION REQUIREMENTS

Education: High School Diploma
Experience: School experience preferred
Licenses/Other: Hold or be able to attain Educational Aide Certification

ILLUSTRATIVE DUTIES:

- Provide instruction to students under the direction of the teacher; work with individual students or small groups.
- Assist teacher in preparing instructional materials and classroom displays.
- Assist with administration and scoring of objective testing instruments or work assignments.
- Help maintain a neat and orderly classroom.
- Help with inventory, care, and maintenance of equipment.
- Help teacher keep administrative records and prepare required reports.
- Provide orientation and assistance to substitute teachers.
- Work with individual students or small groups and conduct instructional exercises assigned by the teacher.
- Help supervise students throughout the school day, inside and outside the classroom. This includes lunchroom, bus, and playground duty.

HOW TO APPLY: Please complete the FISD application for employment found on the Flatonia ISD website. The website is located at www.flatonisd.net. Please go to the Employment tab. Completed applications may be mailed (address at top of page) or e-mailed as an attachment to the contact provided.

APPLICATION CONTACT: Laura Kutac, Flatonia Elementary Principal
E-MAIL: lkutac@flatoniaisd.txed.net

APPLICATION DEADLINE: Position remains open until a quality applicant can be found.

AN EQUAL OPPORTUNITY EMPLOYER

Flatonia ISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability.
Title IX Coordinator, Robin Branecky, P.O. Box 189, Flatonia, Texas 78941 (361) 865-2941.

