

Flatonia Independent School District
P.O. Box 189
Flatonia, Texas 78941
VACANCY ANNOUNCEMENT

DATE: August 23, 2019
POSITION TITLE: Custodian
LOCATION: Flatonia ISD
SALARY RANGE: Commensurate with FISD Auxiliary Pay Schedule
LENGTH OF WORK YEAR: 226 days
POSITION SUMMARY: Provide students with appropriate learning activities and experiences designed to help them fulfill their potential for academic success

POSITION REQUIREMENTS

Education: High School Diploma or Equivalent Preferred
Experience: Preferred, but not Required
Licenses/Other: NA

ILLUSTRATIVE DUTIES:

- Maintain cleanliness to ensure the comfort, health, and safety of students and staff.
- Be responsible for efficient cleaning of assigned areas within the allotted time. Cleaning assignments may include but not be limited to: floors, chalkboards, wastebaskets, windows, furniture, equipment, restrooms, buildings, sidewalks driveways, parking lots, and play areas.
- Follow procedures for locking, checking, and safeguarding facilities.
- Follow procedures for regulating heating, ventilation, and air-conditioning systems.
- Follow all safety codes and standards.
- Report any safety hazards noted to supervisor.
- Report emergencies or injuries to supervisor or school official immediately.
- Comply with district procedures for the storage and disposal of trash.
- Report needed building and equipment repairs to supervisor or principal.
- Inspect machines and equipment for safety and efficiency prior to use and report any problems to supervisor.
- Clean and properly store equipment after use.
- Assist with inventory of cleaning supplies and equipment and with ordering additional supplies as needed.
- Work assigned schedules which are subject to change. Schedules may include day, night, weekends, and/or holidays. Assignments may include any location in the district.
- Efficiently operate tools and equipment assigned.
- Attend training sessions and implement procedures taught.
- Maintain a neat and professional appearance at all time.
- Follow district policy concerning uniforms.
- Be courteous and professional in dealing with others.
- Comply with school district and departmental policies and procedures.
- Must be able to perform all responsibilities and duties of the job.
- Perform other duties as assigned by supervisor which may include but are not limited to: maintenance of building and grounds, moving and/or assembling furniture, loading/unloading and distribution of supplies and equipment.

HOW TO APPLY: Please complete the FISD application for employment found on the Flatonia ISD website. The website is located at www.flatonisd.net. Please go to the Employment tab. Completed applications may be mailed (address at top of page) or e-mailed as an attachment to the contact provided.

APPLICATION CONTACT: Chris Sodek, FISD Director of Operations

E-MAIL: csodek@flatoniaisd.txed.net

APPLICATION DEADLINE: Position remains open until a quality applicant can be found.

AN EQUAL OPPORTUNITY EMPLOYER

Flatonia ISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability.
Title IX Coordinator, Robin Branecky , P.O. Box 189, Flatonia, Texas 78941 (361) 865-2941.

