

District Site Base

April 6, 2016

3:45 p.m.

HS Library

1. Welcome!

- a. If you have not, please sign-in!

We had twenty members in attendance.

2. Review of Parent Involvement Policy and Compact

- a. Parental input is imperative to our students' achievements.

The Title I Compact was available for parents and teachers to review.

3. Plans for Next School Year/Calendar/Professional Development

- a. 2016 - 2017 School Calendar

- i. Review PowerPoint that was sent with the Agenda
- ii. Answer any Questions in regards to Minutes/Days

- b. Professional Development Survey

- i. Mrs. Mikulenska, Fisd Superintendent, sent a survey to Fisd Staff and asked questions as to how Fisd administration should frame the teacher's needs, suggestions, and ideas for professional development for the 2016-17 school year for the benefit of our students' success in the classroom
- ii. Survey results are listed in PowerPoint
- iii. Teachers are still have to work 187 Days

- c. Any suggestions by the Site Base Team to change anything in regards to the calendar

- d. Calendar will be proposed at the April 12, 2016 School Board Meeting

Mrs. Beverly Mikulenska, Fisd Superintendent, discussed the rules and regulations that have to be considered for the creation of a school calendar in regards to minutes vs. days. Teachers are still under contract for 187 days. However, student achievement is the most important driving factor in determining a school calendar. The DSB discussed the need to still designate bad weather days, early release and holidays. Professional Development survey results were provided. The DSB also went through the six weeks' periods. The third six weeks was discussed because of the shortened amount of days for this grading period. After brief discussion, it was decided that the second six weeks will end on November 11. It was also agreed that the semester should end before Christmas.

Next, the DSB referenced the Draft Professional Development Calendar. After discussion with the group, it was a consensus that October 26 would be the date for Fisd's Title I parent conferences and progress report pickup. The group approved both the calendar and draft professional development schedule set for August.

4. Parent Involvement/Parents Night

- a. Set for May 24, 2016

- b. Ideas for Parents Night include:

- i. Setting up booths for community summer programs, summer job recruitment, public libraries reading programs, eBook signup, local camps in the community and school, parent meetings for summer reading, athletic/drug testing parent meetings, etc.

- ii. This meeting would also be our Title I Parent Involvement Spring Meeting
- iii. Located in Cafetorium & New Gym
- iv. Thoughts and suggestions
- c. Ideas for themes or booths for Parents Night

After further discussion, the group liked the idea, but would like to wait for a few weeks before setting a time. A possible time period would be between 5:30 p.m. - 7:30 p.m. Mrs. Blanca Perez, Title I parent, suggested that FISD add immunizations to this list above.

5. Review of Title I Programs

- a. CASE Solved Survey
- b. As a District Site Base, we are responsible for reviewing nine components within the Community and Student Engagement piece of TAPR. This survey will ask all of our parents in their spoken language to help us evaluate the effectiveness of our Title I programs (GT, ESL, Migrant, Title I)
- c. We will review the survey results at our next District Site Base meeting

Mrs. Mikulenko discussed the TREA's CASE Solved computerized system. It will be a better way of collecting data for CASE, but will be piloted through our district site base reps before expanding its use.

6. Tentatively schedule next District Site Base Meeting for May 17, 2016 to Evaluate Data

- a. Agenda to Include:
 - i. Review of CASE Survey Results
 - ii. Completion of CASE Documentation for Board Presentation on June 21, 2016
 - iii. Review District Improvement Plan of the 2015-16 school year and set goals for the 2016-2017 school year
 - iv. Review Parent Compact
 - 1. Additions or Subtractions to consider for upcoming school year
 - v. Title I Expenditures

This date will be further reviewed, however, most agreed to keep our next meeting on May 17th.

7. Answer any questions

There were no questions or further discussions.

8. Dismiss

The meeting ended at 4:35 p.m.

*School Calendar
Development
2016-17*

Purpose of School Calendars

**To designate an instructional timeframe
For teaching and learning so that
100% student success is achieved.**

Rules and Regulations:

- 1. School may not start before the 4th Monday of August (22nd)**
- 2. Professional Staff contracts include 187 days (Teachers must work 187 days= the sum of instructional + staff development days)**
- 3. Only 6 Early Release Days are allowed if waiver application is approved**
- 4. District calendars must include 75, 600 instructional minutes**

Rules and Regulations:

- 5. Instructional minutes include lunch, recess, etc. (start time - end time)**
- 6. Two "bad weather" days must be included in calendar (this shows where your extra or "banked" instructional minutes are located. Holiday if not needed for "make up day")**
- 7. Extra instructional minutes may be used/counted if school must be shortened or cancelled during the school year. (Keep some "banked" for this purpose)**

Answers from the Survey...

We are able to start school the week of Aug. 22nd. In-service will be held Aug. 15-19th. If professional development training must be scheduled during the summer months, which is the best time to do so?

We will utilize "instructional minutes" vs. days in next year's calendar. This may allow us to have flexibility with our early release days beyond those used for the day prior to holidays (Christmas, Easter, etc.)

Over 75% of the teachers who responded stated that they would like to have Staff Development during the week of August 8-12.

Most responded that they would like to have time/days off at the following:

- If travel is more than 2 hours (extra-curr.)
- Before major holidays/breaks
- Wherever needed, but not good for academic purposes

List the TOP THREE CURRENT professional development activities that need to be CONTINUED through the 16-17 school year in order to fully implement their content/strategies:

- 1.Content Area/Curriculum Alignment Time -- 12**
- 2.TIE between: STAAR Training-- 9 and DRA/Guided Reading -- 9**
- 3.RTI/Intervention Strategies-- 8**
- 4.TIE between: Technology/Website-- 6 and Team Building-- 6**

List NEW or ADDITIONAL professional development opportunities that need to be included to promote overall success:

- 1. Content PD tied to STAAR/TEKS lessons and activities (includes training and/or working in teams) -- 14**
- 2. Phonics/DRA/iStation/Guided Reading/Intervention-- 5**
- 3. Writing Workshop for all elem/staff-- 4**

3 other common requests...

- 1. You need TIME to work on lessons and collaborate!**
- 2. Everyone needs periodic (monthly if possible) breaks in the fall and spring semester- one after STAAR would be great!**
- 3. You want to continue PD sessions that started this year to continue your growth (DRA, Sheltered Instruction, GT, etc.)**

Calendar Development Process

The draft included was created by:

- 1.) Following the rules and regulations required
- 2.) Inputting your requests from the PD survey
- 3.) Considering community, parent, and student needs

Criteria Included in Calendar- Fall Semester

1. Teacher workdays/staff development - August 8-19th
2. Meet the Teacher Night August 17th
3. Early release for parent progress report pick up after 9 weeks of school- October 26th
4. Czhilispiel Monday/Halloween holiday- October 31st
5. Early release Nov. 4th to travel to Charlotte
6. Holiday/bad weather day Wednesday before Thanksgiving- November 23rd
7. Two weeks off for Christmas- December 19th- January 2nd

Other Criteria Included- Spring Semester

- 1. Holiday January 2nd**
- 2. Teacher workday January 3rd to prepare for 2nd semester**
- 3. Early release for stock show on January 13**
- 4. Staff development/teacher workday- January 16**
- 5. Staff development/teacher workday- February 20**

Criteria Included in Calendar- Spring Semester

- 6. Spring Break March 13-17**
- 7. Easter early release and holidays April 13-17**
- 8. Staff development May 15- "flex/comp day" for EduHero
PD completed over summertime**
- 9. Early release/parties- May 25th**
- 10. Teacher workday- May 26th- graduation that evening**

Draft of August Teacher In-Service for the 2016-2017 School Year

Date	Event
Monday, August 8	Welcome Back! Fun & Team Building Campus Meetings New Staff In-Service
Tuesday, August 9	New T-TESS Teacher Evaluation System Technology & Website Training
Wednesday, August 10	DMAC Data Digs and STAAR Success! Grades 3-12 DRA & Guided Reading (PK-2?)
Thursday, August 11	Team Time: Curriculum Alignment and Planning <i>Student Registration- All Paras help</i>
Friday, August 12	Team Time: Curriculum Alignment and Planning <i>Student Registration- All Paras help</i>
Monday, August 15	Intervention Strategies and Differentiated (GT) Instruction for All Content Areas: *Sheltered Instruction *ELPS Toolkit *Intervention Programs
Tuesday, August 16	Teacher Workday
Wednesday, August 17	Teacher Workday **Meet the Teacher
Thursday, August 18	Training for all: FISD RTI processes, procedures, etc. First RTI Meetings--Get to know your students and resources available (GT)
Friday, August 19	Final Campus Meetings Other items TBD

Flatonia ISD | 2016-2017 CALENDAR

August 8 Teacher In-Service begins

August 22 – First Day of School

AUGUST 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb. 17 Fourth Six Weeks Ends

Feb. 20 President's Day/Student Holiday/Staff Workday

32 Days

Sept. 5 Labor Day/School Holiday

September 30 First Six Weeks Ends

29 Days

SEPTEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 13 – 17 Spring Break

March 28 – 31 Elem & Sec STAAR & EOC

October 10 Student Holiday/Teacher Workday

October 26 Early Release: Title I Parent Progress Report Pick-Up

October 28 – 30 Czhilispiel

OCTOBER 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 7 Fifth Six Weeks Ends

April 13 Early Release

April 14 & 17 School Holidays

April 17 Bad Weather Day

29 Days

Nov. 4 Early Release

Nov. 11 Second Six Weeks Ends

Nov. 23 Bad Weather Day

Nov. 23 – 25 Thanksgiving

28 Days

NOVEMBER 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2017						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 1 – 5 EOCs – Secondary

May 8 – 12 Elem & Sec STAAR

May 15 Student Holiday/Staff *Comp Day for EduHero

May 25 – End of Sixth Six Weeks; Early Release

May 26 - HS Graduation/Staff Workday

31 Days

Second Semester 92 Days

December 16 Six Weeks Ends/Early Release

Dec. 5 – 9 EOC Make-Ups – Secondary

22 Days

First Semester 79 Days

DECEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2017						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Total Student: 171 Days

Total Staff Days: 187 Days

461 minutes/day x 165 Days = 76,065

280 minutes x 6 Early Release Days = 1,680 minutes

Total Minutes: 77,745 minutes

Jan. 3 Student Holiday/Teacher Workday

Jan. 12 – 14 Stock Show

Jan. 13 Early Release

Jan. 16 Student Holiday/Teacher Workday

JANUARY 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18				
23	24	25				
26	27	28				

July 4th - Holiday