

**District Site Base**  
**February 20, 2017**  
**2:30 p.m.**  
**HS Library**

**1. Welcome!**

- a. If you have not, please sign-in!

Mrs. Beverly Mikulenska, FISD Superintendent, called the meeting to order at 2:35 p.m. There were roughly 34 persons in attendance, including three parents. Mrs. Mikulenska welcomed parents and teachers to the meeting.

**2. Review of Parent Involvement Policy and Title I Compact/Family & Community Engagement**

- a. Parental input is imperative to our students' achievements
- b. Student/Parent/School Compacts are critical in cooperative, positive parental communication!
- c. Review at each parent conference

Mrs. Mikulenska reminded the staff and administrators that the Parent Compact is important and that it is a binding document and should be referred to at each parent meeting.

**3. Procedure/Process for Professional's Leaving Early:**

- a. Subcommittee Recommendations

The subcommittee of this subject matter brought forth ideas for aiding in the development of a procedure and process for salaried staff to leave early. The committee stated that administration should continue to monitor and address persons who abuse leaving early individually. Furthermore, they suggested a coupon system. The campus administrators discussed options with the DSB. After discussion, it was noted that salaried staff will receive "twelve coupons" that are worth one hour a piece. When salaried staff are turning in a request to leave early, the coupon must be attached to the paperwork to ensure that the procedure is working correctly. Each pass is worth one hour. If a staff member needs to leave for two hours, two passes must be used.

**4. Calendar Development**

- a. Subcommittee Recommendations
- b. Consensus of DSB/Vote

The Calendar Committee presented four different options to the school calendar. Two calendars were that of a "Traditional" Calendar, and two were examples of what a calendar could look like if FISD chose to become a District of Innovation. Discussion of ending date, Christmas and Easter break were addressed and it was decided that the committee would work on teacher recommendations for the calendar and come back to DSB with updated examples.

**5. District of Innovation**

- a. Subcommittee Recommendations
- b. Consensus of DSB/Vote

The DOI (District of Innovation) sub-committee discussed examples of possible benefits for FISD to become a DOI. The committee stated that if FISD's DSB would vote in favor of becoming a DOI, the only two benefits that they would recommend would be the start/end date and the amount of minimal minutes to the school calendar. The DSB voted on whether or not FISD should go forward with becoming a DOI. The DSB voted 28-0 in favor of becoming a District of Innovation.

**6. CASE**

- a. Subcommittee Recommendations
- b. Timeline to collect survey data

The CASE Subcommittee recommended that FISD uses the same survey as used in the past to question the entire FISD staff and parents on the District and Campus Site Base committees. The subcommittee also recommended that FISD be accountable for the Digital Learning and Community and Parent Involvement. The survey will be released in April.

## **7. Review of Title I Programs**

- a. Programs in place for student success for the 2016-2017 School Year
- b. If any concerns need to be addressed, please ask your CSB to ensure it is in your campus plan!

## **8. Tentatively schedule next District Site Base Meeting for \_\_\_\_\_, 2017 to Evaluate Data, Plan for Spring, Address Items as Needed (*or Follow Up Meeting to address items above?*)**

- a. Agenda to Include:
  - i. Evaluate Data
  - ii. Plan for Spring
  - iii. Review of Family & Student Engagement Programs for the Spring
  - iv. Title I Parent Night - tentative dates, ideas, themes...
    1. "Get Set for Summer Event" proposed date Wednesday, May 17, 2017 at 5:30 p.m.

## **9. Discussion, Recommendations, Questions**

Questions 7-8 were discussed, and the DSB decided that meeting on Wednesday, March 22 at 3:40 p.m. in the Secondary Library would be a good day to review calendar, upcoming Title I Night, and review DOI next steps.

## **10. Dismiss**

- a. Thank you for coming and your input!

Without further business, Mrs. Mikulenska adjourned the meeting at 3:41 p.m.