

Westside Middle School

Meeting Date: 02/25/2015 - 3:30

Title: Building Leadership Team

Location: Library

Agenda Items

I. Team/guest attendance

Team Members in Attendance:

Michelle Burnett, Kayla Davidson, Pam Dooley, Vanessa Engle, Misty Holder, Christie Lewis, Carla Nelson, Cindy Wann

Guests in Attendance:

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Plan-Monitor:

Indicators to Assess

IH01	The LEA has a plan and process in place to recruit and retain highly-qualified teachers to support the transformation.(3982)
IID11	Instructional Teams review the results of unit pre-/post-tests to make decisions about the curriculum and instructional plans and to "red flag" students in need of intervention (both students in need of tutoring or extra help and students needing enhanced learning opportunities because of their early mastery of objectives).(109)

Indicators to Create Improvement Plans

VII. Other Business:

Westside Middle School

BLT Meeting

February 25, 2015

Agenda Items:

1. Team Members Attendance
 - i. Present: Michelle Burnett, Kayla Davidson, Pam Dooley, Vanessa Engle, Misty Holder, Christie Lewis, Carla Nelson, and Cindy Wann
 - ii. Absent: Ashley Pickering and Debbie Spencer

1. Celebrate Recent Successes

- i. BLT is close to completing our wise-ways for the school year for Indistar.
 - ii. A “huge” pat on the back to our health and wellness team (Amanda Etter, Holli Crowe, Wendi McFall, Adam Rigney, and Chris George) for always taking care of our students.
 - iii. Mrs. Wann had a very positive result after talking with a couple of parents on the phone regarding student behavior and lack of motivation to complete assignments. Students returned with a much better attitude the next day.
2. Review and Respond to Coach Comments
 - i. Not applicable at this meeting
 3. Approval of last meeting’s minutes
 - i. Minutes from February 12, 2015 meeting were shared with members through email and Google drive by Misty Holder. Christie Lewis made a motion to approve minutes from February 12, 2015 meeting; Carla Nelson 2nd the motion.
 4. Old Business
 - i. Mrs. Dooley plans to discuss the suggestion from Mrs. Pankey in our last meeting to separate Teacher Appreciation Week into a more focus appreciation each day with the WMS PTO at the next PTO meeting. The BLT members were in favor of the suggestion.
 5. New Business
 - i. Indicators addressed by building leadership team during today’s meeting:
 - a. IH01 - The LEA has a plan and process in place to recruit and retain highly-qualified teachers to support the transformation. (3982)
 1. Indicator has been fully implemented - Westside Middle School uses a variety of methods to recruit effective educators. These methods include posting job openings on our online website, advertising on other online venues (e.g. Teacher Ed), advertising through newspapers, and contacting Arkansas State University to get names of highly-qualified candidates to pursue. These postings provide information on the standards required for each job. A team of educators carry out the interview process by outlining the job requirements and expectations of the school district. They also, ask preselected questions that provide informative information about the candidate’s ability to be a highly effective teacher. Candidates are selected by their area of licensure and/or demonstration of their ability to effectively teach in the content area. Our recruiting techniques are evaluated by reviewing teacher turnaround and student achievement.
 - b. IID11 - Instructional Teams review the results of unit pre/post tests to make decisions about the curriculum and instructional plans and to “red flag” students in need of intervention (both students in need of tutoring or extra help and students needing enhanced learning opportunities because of the early mastery of objectives. (109)
 1. Indicator has been fully implemented - Teachers meet as instructional teams twice a month to develop units of instruction; create formative assessments including pre/post test, and monitor student’s progress. Each team gathers data from the assessments to monitor student’s progress by alerting them to students who need extra help or enhanced assignments.
 6. Next Meeting: March 12, 2015
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Action Taken:

VIII. Next Meeting

Next Meeting Date:

Next Meeting Time:

Next Meet Title:

***Next Meeting
Location:***

IX. Adjourn