

AR  
 Westside High School Jonesboro (Westside Consolidated School District)  
 1630 Highway 91 W  
 Jonesboro AR 72404  
 870-935-7501

### School Parent and Family Engagement Plan

|                                        |                                                      |
|----------------------------------------|------------------------------------------------------|
| <b>School Name:</b>                    | Westside High School                                 |
| <b>Facilitator Name:</b>               | Arin Parks                                           |
| <b>Plan Review/Revision Date:</b>      | 5/27/2020                                            |
| <b>District Level Reviewer, Title:</b> | Pam Dooley, Curriculum / Federal Program<br>Director |
| <b>District Level Approval Date:</b>   | 6/3/2020                                             |

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name  | Position         |
|------------|------------|------------------|
| Gayle      | Pennington | Community Member |
| Nicole     | Holland    | Parent           |
| Jennifer   | Roshto     | Parent           |
| Jessica    | Smith      | Parent           |
| Sam        | Kelley     | Teacher          |
| Michelle   | McCloud    | Teacher          |

#### Committee Members, Role:

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name | Position |
|------------|-----------|----------|
| Bethany    | Watson    | Teacher  |
|            |           |          |
|            |           |          |
|            |           |          |
|            |           |          |

#### 1: Jointly Developed

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

1. Develop and disseminate school parental involvement policy. The policy will be digitally available on the school's website page including the district. Policies in hard copy format will be available in the school office. Signs will be posted within the front office, the parent center, the cafeteria, and other various entrances within the building. Messages will also be on the school's marquee and within eNotes as to the availability of the parental involvement plan. A Parent Engagement Summary is also written in the Student Handbook and available at: [https://www.westsideschools.org/94199\\_2](https://www.westsideschools.org/94199_2). We will obtain signatures from each parent acknowledging receipt of the Westside's Parent and Family Engagement Plan Summary. The Family & Community Engagement Plan will be filed with ADE by August 1.

2. Establish parental Parent Facilitator, Arin Parks, at the High School

3. Develop a high school parental involvement committee in order to create a parental involvement policy and implement parental engagement activities as well as disseminate information to the community to promote parental involvement schools. Parents and community members will make up at least half of the parent and family engagement committee. The committee will meet during the year to review and discuss the effectiveness of the parental involvement policy and make necessary revisions to the school improvement plan. (Arin Parks, Parent Facilitator)

4. Involve parents in the process of school review and continuous improvement. A needs assessment will be conducted annually for parent / family input. The information gathered will be compiled and utilized for committee meeting agendas, school improvement plan and plans of action. The parent and family engagement building committee will use the data to drive decisions within activities and expenses.

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## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

WHS is not a Title I school.

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## **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The parent and family engagement plan will be available to families in the following ways:

- In the parent and family information packet
- On the school website
- In the student handbook

The school will communicate with parents about parent programs, meetings, and other activities in a language that parents can understand in the following ways:

- School website

- Facebook
- Email
- enotes
- eSchool
- Engagement applications including but not limited to Remind, GroupMe, Phone calls, Google Classroom

The school will distribute an information packet annually that includes the following information:

- Description of parent and family engagement plan
- Recommended roles for parents
- Ways for families to get involved in a variety of roles
- Survey regarding volunteer interests
- Schedule of activities planned throughout the school year
- Regular, two-way, and meaningful system for parents/teachers to communicate

The school will offer meetings at various times and in different formats, i.e. live conferences, phone conferences, etc.

#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

WHS is not a Title I school.

#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

WHS is not a Title I school.

#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The school will :

- Utilize community resources in instructional programs, which may include but are not limited to local business participating in Career Day, visits by government representatives, National Guard visits
- Coordinate and integrate parent and family engagement programs, activities and strategies with college and career ready resources or organizations, parent resource centers, and other programs that encourage and support parents in fully participating, which may include but are not limited to the Jonesboro vocational

- center, district parent center, Jonesboro public library, Arkansas State University--Newport
- Promote and support responsible parenting by actions which may include but are not limited to parenting classes
- Recruit alumni for an advisory commission
- Allow parents to form a parent and teacher association
- Engage in activities that will use community resources to strengthen school programs, practices, and learning, which may include but are not limited to Stuff the Bus, food bank, little libraries, food drives, after-school food program, backpack program, EAST initiative, Food Truck Friday
- Ensure that the parent and family engagement plan is comprehensive and coordinated in nature
- Incorporate parent and family engagement plan into the school's improvement plan

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## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Parent and Family Engagement Committee will meet at least once each semester.

Parents will have access to curriculum maps, which contain a description and explanation of the curriculum in use, through school website.

The school will provide parents access to academic assessment results at parent teacher conferences and help parents to interpret results and a description and explanation of the assessments used to measure student progress.

The school will provide assistance and instruction to parents of children served by the school in understanding these topics through means which may include but are not limited to letters home, conferences, parent nights, website and social media posts, text and email messages: Arkansas Academic Standards; state and local academic assessments including alternate assessments; strategies parents can use to support their child's academic progress; partnering with teachers to support their child's academic achievements; incorporating developmentally appropriate learning activities; use of ADE website and tools for parents [<http://www.arkansased.gov>]; assistance with nutritional meal planning and preparation; how parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities; including role play and demonstration by trained volunteers.

The school will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement topics through means which may include but are not limited to letters home, conferences, parent nights, website and social media posts, text and email messages.

The school will promote and support responsible parenting topics through means which may include but are not limited to letters home, conferences, parent nights, website and social media posts, text and email messages.

During the event of COVID, online learning, or blended learning, parents will be updated through social media, eNotes, email and Google Classroom.

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## **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

The school will ensure that teachers and administrators meet professional development requirements.

The school will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents:

- That parents play an integral role in assisting student learning
- In the value and utility of contributions of parents
- In how to reach out to, communicate with, and work with parents as equal partners
- To implement and coordinate parent programs and build ties between home and school
- To welcome parents into the school and seek parental support and assistance
- To provide information in a format, to the extent practicable, in a language the parents can understand
- To respond to parent requests for parent and family engagement activities
- To recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns

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**9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

1. Provide information to parents in such areas as national, state, and local education goals, including parents' rights (Chris George, High School Principal)
2. Involve parents through an annual needs assessment to improve school effectiveness. The data gathered from the assessment will be utilized to offer parents & families training, resources, and needs from the school. (Arin Parks, Parent Facilitator)
3. Parents will receive training during District and campus parent meetings to ensure knowledge of new programs offered, state academic standards, State and local academic assessments, resources available such as Math lessons available to parents online.
4. eNotes, Social media, email, etc. will be utilized to educate parents on research, best learning strategies, and resources available.
5. The Parent Engagement Center will provide a variety of materials to work with their children to improve their children's achievement. Chromebooks will be provided for parents to utilize for viewing webinars, online lessons for specific subject areas, conducting needs assessments, etc.
6. The school will establish partnerships with community and businesses, such as, but not limited to:
  - the food bank
  - National Guard
  - local and state representatives
  - the extension office
  - 4-H
  - Sonic
  - the public library
  - Denver's Refrigeration
  - the Bono Events Planning Committee

**District Feedback**

- ☐ Attention: Changes Needed!
  - ☒ In Compliance
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**Comments:**