Syllabus
Course Name: Composition I
Course Number: ENGL 1301
Semester & Year: Fall 2016
Instructor Information
Name: Caroline Hughes
Office: Redwater High School, Room 19
Telephone: (903) 671-3421
E-mail: chughes@redwaterisd.org
Office Hours: 7:15 a.m.-7:50 a.m.; after school by appointment

Textbook Information:
School provided texts:

Student purchased texts:
Fahrenheit 451 (summer reading); ISBN: 978-1-4516-7331-9
The Little Seagull Handbook, by Richard Bullock and Francine Weinberg;
ISBN: 978-0-393-91151-0

Materials needed:
2 or 3 inch, 3-ring notebook
5 Highlighters (green, pink, orange, yellow, and blue)
2 black or blue dry erase markers
1 package of 3”x 3” Post-it notes (or a generic brand)
Pen (standard blue or black colors) and #2 dark pencil with eraser
White notebook paper (no spiral)
7 Dividers (for your convenience)

Course Description: An intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Prerequisite: Completion of English 0032 with a C or better, a satisfactory score on ACT, SAT, or Writing Section of the Accuplacer, THEA, or Compass. Note: ENGL 1301 is now a pre-requisite for all 2000-level literature courses. This change was a result of recommendations by the English faculty group for 2011 Learning Objectives project.
Student Learning Outcomes for the Course: Upon completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes
2. Develop ideas with appropriate support and attribution
3. Write in a style appropriate to audience and purpose
4. Read, reflect, and respond critically to a variety of texts
5. Use Edited American English in academic essays

Basic Intellectual Competencies: (The following reflect the state-mandated perspectives taught in this course) Reading and Writing, Listening and Speaking, Critical Thinking and Problem Solving, and Computer Literacy

Student Requirements for Completion of the Course:
Students will write five to eight essays over the course of the semester that will include a research essay of 4-6 pages in length, use Modern Language Association (MLA) documentation and format, and require a minimum of five sources. Essay topics will be based on the following strategies/modes: exposition (process analysis, comparison/contrast, definition, classification, cause and effect), argumentation/persuasive, description, narration, and/or evaluation. At least one essay will be written in class under supervision. Instructors will use the Texarkana College Grading Rubric for English 1301 Composition I and English 1302 Composition II.
Students will take the English 1301 Departmental Pre-test and Post-test. Daily assignments will consist of quizzes, journals, peer-editing, class participation, as well as additional requirements.
Failure to turn in any one of the essays will result in a failing grade for the course.

Typing and Submitting Papers:
1. All writing assignments completed outside of class must be typed in black ink using 12 Times New Roman and submitted in printed format unless otherwise directed. Please feel free to use the library printer.
2. All major writing assignments must be typed and submitted online through coursesites.com before the class period begins on the day the paper is due. All papers are subject to electronic plagiarism checks. Papers that are not submitted to coursesites.com and/or are plagiarized from outside sources or other students will receive a zero. On the due date students must also submit a printed copy of the paper in class.
3. The teacher reserves the right to require the online submission of non-major writing assignments for plagiarism checks.
4. Major essay peer editing will be conducted on the computer. Store your paper in a way that will allow immediate access on peer editing days. Major essay assignments must also have the lines numbered.
5. Students who lack home computers may type assignments in my room before school, beginning at 7:15 a.m. Students who lack home printers may...
email papers to my school email and come in the morning before school to print them, or students may use the library printer. Students may not print papers in the classroom between periods or as class is beginning.

6. Students who find themselves completing English daily writing assignments at extra-curricular school activities, such as at an away volleyball game or at an out-of-town stock show, etc., may omit typing that particular assignment. Do not abuse this privilege.

7. Plan ahead. Computer emergencies can and do happen, but they will not be an excuse for a late paper. In event the of a computer disaster, immediately send me an email.

8. Required Products for Essay Submission:
   a. Hard-copy Submission Requirements and Order:
      i. Cover Sheet
      ii. Formal Outline
      iii. Final Draft (including all required parts of the project) (highlighted and labelled)
      iv. Works Cited (when required)
      v. Scratch Outline
      vi. Peer Editing (completed by others over your essay)
   i. Electronic Submission - coursesites.org (the final draft of the main essay)

Late Work:

1. Work is due on the due date at the beginning of the period. Late work will not be accepted. This is a college class. Please do not ask me to take your paper late, as that would not be fair to other students.

2. Essays final draft packets must be pre-compiled and ready to turn in immediately after the bell rings. Leaving class to go and submit a paper electronically or to print is not permitted. Failure to have your packet ready when the bell rings will lead to a 5 point deduction from the content section on the writing rubric.

3. Students not turning in assignments when they are due will submit a sheet of notebook paper with the date, the assignment, a signature, and a written acknowledgement that they will be receiving a zero for this assignment. These forms will remain on file as grade documentation.

Class Participation:

Class Participation will be recorded at the end of each six weeks. The class participation grade will be figured as an average in which oral participation in discussions, etc. will equal 1/3 of the score and written work will equal 2/3 of the score.

Changes to Syllabus:

This syllabus, including the assignment schedule, may be changed during the semester at the discretion of the instructor, or in conjunction with the department
chairperson, to meet the needs of this course. Students who miss class should contact the instructor or another student to inquire about syllabus changes prior to completing make up work.

**Student Assessment:**

**Essays: 50%**

Essays will be recorded as follows:

(Required essays may be altered at the discretion of the instructor.)

<table>
<thead>
<tr>
<th>Assignment Description</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Argumentative Synthesis Essay – Content</td>
<td>100</td>
</tr>
<tr>
<td>Argumentative Synthesis Essay – Grammar</td>
<td>100</td>
</tr>
<tr>
<td>Argumentative Synthesis – MLA Citations &amp; Sources</td>
<td>100</td>
</tr>
<tr>
<td>Definition Essay – Content</td>
<td>100</td>
</tr>
<tr>
<td>Definition Essay – Grammar</td>
<td>100</td>
</tr>
<tr>
<td>Descriptive / Narrative Essay – Content</td>
<td>100</td>
</tr>
<tr>
<td>Descriptive / Narrative Essay -Grammar</td>
<td>100</td>
</tr>
<tr>
<td>Persuasive Essay – Content</td>
<td>100</td>
</tr>
<tr>
<td>Persuasive Essay – Grammar</td>
<td>100</td>
</tr>
<tr>
<td>Analytical Essay – Content</td>
<td>100</td>
</tr>
<tr>
<td>Analytical Essay – Grammar</td>
<td>100</td>
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<tr>
<td>Major Tests</td>
<td>100</td>
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<tr>
<td>Independent Reading Projects</td>
<td>100</td>
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</tbody>
</table>

**In-Class Essay/Post-test: 30%**

1-2 In-Class Essay(s) - graded holistically
Post-Test Grammar Exam
Quizzes

**Daily Assignments: 20%**

<table>
<thead>
<tr>
<th>Assignment Description</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Journal Assignments</td>
<td>100</td>
</tr>
<tr>
<td>Peer-editing Lab Reports</td>
<td>100</td>
</tr>
<tr>
<td>Class Participation</td>
<td>100</td>
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<tr>
<td>Seminar / Annotations</td>
<td>100</td>
</tr>
<tr>
<td>Reader Response Logs</td>
<td>100</td>
</tr>
<tr>
<td>Other Miscellaneous Assignments</td>
<td>100</td>
</tr>
</tbody>
</table>

**Student Assessment:**

<table>
<thead>
<tr>
<th>Assignments and Assessments</th>
<th>Percentage of overall grade</th>
<th># of Activities</th>
<th>Total Percentage of Final Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essays</td>
<td>50%</td>
<td>4-6 Essays</td>
<td>50%</td>
</tr>
<tr>
<td>Major Tests</td>
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</tr>
</tbody>
</table>
### Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>F</td>
<td>69-below</td>
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</tbody>
</table>

### Attendance Policy:

Attendance requirements adhere to the state requirements and/or RISD’s board approved policies.

### Make-up Policy:

When a student has been absent, it is his or her responsibility to make up work by the appropriate date as per RHS policy. Consult the Make-Up Log for assignments and handouts and classmates for copies of notes, highlighted handouts, etc. Make up work must be turned in directly to the instructor.

The college class will follow Redwater High School rules governing absences (See the Student Handbook). However, all major essays will be considered pre-assigned work (See the Student Handbook). Therefore, these assignments will be due on or before the assigned due date.

Additionally, because most 1301 class periods have learning objectives independent of previous class periods, all students who return from any absence must complete all future work by the assigned due dates, beginning with the day they return to class. Only work that was assigned during the absence will be accepted.

Students away from school should turn in pre-assigned major essays online by the due date and email another copy directly to my school account: chughes@redwaterisd.org. Email other work directly to my school email. Students
who have computer malfunctions may turn in work to my box through another school employee; however, that employee must be willing to vouch for any work that you turned in if necessary.

**Academic Dishonesty Policy: Academic Integrity Statement**
Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”. This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at https://texarkanacollege.edu.

**Disability Act Statement:**
Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Larry Andrews at 903.823.3283, or go by the Recruitment, Advisement, and Retention Department located in the Administration building for personal assistance.

If a student has an accommodation letter from the Recruitment, Advisement, and Retention Department indicating that he or she has a disability that requires academic accommodations, the student should present the letter to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

**Financial Aid:**
**Attention!** Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

**Retest or Redo Policy** - Students will not be allowed to retake tests or to redo any other assignment that would result in a grade change.

**Class Policies:**
In addition to the code of conduct noted in the student handbook, the following expectations will be enforced in class:

1. **Tardies:** Because class begins the minute the tardy bell rings, you must be in your seat with your supplies out and ready to work by the time the tardy bell rings. Students who enter the room tardy must not disrupt class in any way. Students who are late to class or late to their seats without a written note or email from a teacher or administrator must complete and turn in a “Student Tardy” form, located on the table by the door. Failure to complete and turn in this form will result in a discipline referral.

2. **Respect everyone and everything.**
Display mature and considerate behavior at all times. Refrain from foul language, inappropriate remarks, obnoxious behavior, etc.

**Do not talk (this includes whispering) while the instructor is teaching or when another classmate is speaking or presenting.**

3. Use cell phones and other electronic devices for educational purposes only.
   - Students may be requested to place phones (Ipads, etc.) upside down on top of their desks during the class period.
   - Students may occasionally use phones, etc. as part of a lesson activity. Phones and other electronics must be used only for the purpose assigned.
   - Students who are use phones in an unauthorized manner will have their phones confiscated and turned in to the office. See the student code of conduct governing cell phone infractions.

4. Come prepared and expecting to learn.
   - Stay attentive. Sleeping in class or placing your head on the desk is not permitted.
   - Bring all learning materials every day (i.e. **every** textbook, paper, pen, notebook, homework, etc.)

5. Participate (share what you are thinking)
   - Students are expected to participate in class participation learning activities every day. Failure to comply with this requirement will result in a discipline referral.
   - When you have a response to the topic of discussion, share it with the class.
   - Assume responsibility as a learner and fellow classmate. Ask for help when you need it, and help others when they need it.

6. No food or drinks are allowed in the classroom.

Repeated behavior not adhering to the above criteria will result in the following:
1. Verbal warning (documented)
2. Written warning (submitted to a RHS administrator)
3. Removal from college class
4. Students using unauthorized electronics or using them inappropriately will have these devices confiscated immediately and submitted to the office.

**NOTE:** The above guidelines are subject to amendment by the instructor at any point during the semester.

Revised 8/10/15

Tentative Schedule:

**1st Six Weeks:**

A. Why is reading important to society?

Fiction - *Fahrenheit 451*
Analytical Essay

B. What does it mean to grow up and mature?
Literary Nonfiction
Excerpt from “Shooting an Elephant” Orwell
“The Fourth of July” Audre Lorde (The Longman Reader)
“The Price We Pay” Adam Mayblum (The Longman Reader)
Narrative Writing - College Scholarship Essay

2nd Six Weeks:
A. Fiction - “Beowulf”
Excerpt from Frankenstein
Independent Reading
Expository Essay - Comparison / Contrast

B. Begin Persuasive Texts
Serving in Florida: Excerpt from 'Nickel and Dimed' - Barbara Ehrenreich
Excerpt from The Jungle Upton Sinclair
“Anger as Inspiration” Sami Awad
Proposal Essay

3rd Six Weeks:
A. Complete Persuasive Texts
Excerpt from “A Modest Proposal” J. Swift
Excerpt from 1984 - Orwell
“London 1802” Wordsworth
“Ode to the Westwind” P. Shelley
Column from September 11 - Leonard Pitts

B. One Flew over the Cuckoo’s Nest

C. Argumentative Research Paper
Annotate Academic Journal Article
Compose Annotated Bibliography