

**WARREN INDEPENDENT SCHOOL DISTRICT  
WARREN, TEXAS**

**OFFICIAL MINUTES      REGULAR MEETING      July 25, 2016**

The Board of Trustees of the Warren Independent School District met in regular session on July 25, 2016 at 7:00 p.m. in the Warren School Board Room, located in the Warren School Administration Office, with Mrs. Oneta Harris presiding.

MEMBERS            Mr. Rocky Burks  
Present              Mr. Terry Fry  
                            Mr. Burt Moore  
                            Mrs. Oneta Harris  
                            Mr. Marty Ramer  
                            Mr. Billie Read

MEMBERS            Mr. Will Young

ABSENT

STAFF PRESENT    Mr. Brad McEachern, Superintendent  
                            Mr. Mike Paddie, Assistant Superintendent  
                            Mr. Terry Ling, Business Manager Superintendent  
                            Sherry Mitchell, Secretary  
                            Kristina Wiedman, Junior High School Principal

Guest(s)

**Item 01                    Call to Order:** Mrs. Harris called the meeting to order at 7:00p.m.  
**Establishment of Quorum –**

**Item 02                    Pledge of Allegiance:** Mr. Fry led the Pledge of Allegiance.

**Item 03                    Invocation/welcome guests:** Mr. Ramer gave the invocation.

**Item 04                    Open forum: Record reflects no open forum participant**

**Item 05                    Superintendent’s report:** Superintendent McEachern reported on the following topics: **a)** Tax Swap election (TRE)—Superintendent McEachern advised the Board that an article would be published in the Tyler County Booster on Thursday the 28<sup>th</sup> to advise the public about the election and how it will help the district financially, as well as explaining to the public that the tax swap will have no bearing on the tax increase of three cents; he also advised that he

would have a public meeting regarding the election on Thursday July 28<sup>th</sup> at 6:00 p.m. in Warren, and, the following Thursday night (August 1<sup>st</sup>) a meeting will be held in Fred at 6:00 p.m.; and, **b)** Superintendent McEachern went through the schedule for the beginning of the new year – principals and coaches starting the year on July 25<sup>th</sup>, new teachers will have orientation on August 5<sup>th</sup>, on August 8<sup>th</sup> a general session for all employees with lunch being served at 11am in the high school cafeteria, new teachers will be introduced at this time; an invitation was extended to Members of the board to join the district employees for lunch at 11:00 am.; staff members will be in Woodville on the 10<sup>th</sup> for the county-wide professional development activities and Warren will host the county-wide activities on August 11<sup>th</sup>. Superintendent McEachern also advised that faculty members would have three workdays to be used in their classroom prior to school starting.

**Item 06**                    **Consent Agenda:** Mr. Fry made a motion to approve the consent agenda, which includes the minutes of June 27, 2016, June 2016 bills and accounts totaling \$496,405.74 and the June 2016 tax office report. Mr. Moore seconded the motion and it was approved unanimously. (a copy is made a part of this record)

**Item 07**                    **Financial Statements: a) monthly financial reports)** – Mr. Ramer made a motion to approve the financial statements as presented. Mr. Fry seconded the motion and it was approved unanimously. (a copy is made a part of this record)

**Item 08**                    **Discussion item: salary increase method** –A hand-out showing method of pay raises was presented by Mr. Ling regarding the method for salary increase and how each method will cost the district in the same range. The handout shows three different methods: 1) flat raise based on whether an employee is exempt or non exempt from overtime, 2) equal percentage increase of 2%, and, 3) current method. The Board will advise the administration of the method of raise after the TRE election. (a copy is made a part of this record)

**Item 09**                    **Bids:** gas, oil, and diesel: Mr. Moore made a motion to approve the bid submitted by Sun Coast Resources, Inc. Unleaded Gas 87 Octane - Brand: various unbranded - Cost Plus +0.2450 Diesel #2 Low Sulfur – Brand: various unbranded – Cost Plus +0.2450. **\*\* Driver is allowed 1 hour for unloading, any time after 1 hour will be charged @\$1.25 per minute, due to no fault of Sun Coast Resources, Inc.\* \*\*Tanks will be furnished, but all replacement of parts and service will be billed to Warren**

**ISD at \$75.00 per hour, 2 hour minimum + parts. In order to comply with new bidding requirements, a copy of the invoice showing dealer cost will be required at the beginning of each month.** Mr. Read seconded the motion and it was approved unanimously. (a copy is made a part of this record)

**Item 10**                    **Tuition for non-qualifying PK students for the 2016-17 school year:** Mr. Moore made a motion to concur with Superintendent McEachern and Business Manager Terry Ling's recommendation to approve tuition for non-qualifying PK students for the 2016-17 school year. Mr. Read seconded the motion and it was approved unanimously. (a copy of the PK program handbook is made a part of this record)

**Item 11**                    **2016-17 Warren ISD Parent/Student Handbook:** Mr. Ramer made a motion to approve Warren ISD Parent/Student Handbook as recommended by Superintendent McEachern and Mr. Paddie. Mr. Moore seconded the motion and it was approved unanimously. (a copy is made a part of this record)

**Item 12**                    **2016-17 Warren School Student Code of Conduct:** Mr. Fry made a motion to approve the Warren School Student Code of Conduct as recommended by Superintendent McEachern and Mr. Paddie. Mr. Moore seconded the motion and it was approved unanimously. (a copy is made a part of this record)

**Item 13**                    **2016-17 Warren ISD Board of Trustees Meeting Date Calendar:** Mr. Moore made a motion to approve the calendar as recommended by Superintendent McEachern. Mr. Ramer seconded the motion and it was approved unanimously. (a copy is made a part of this record).

**Item 14**                    **Closed Session:** At 8:20 p.m. Mrs. Harris announced that the Board would convene in closed session. She further stated that all votes and action taken would be done in open session. Mrs. Harris called the meeting back into open session at 9:27 p.m.

**Item 15**                    **TEA Document NO. 175-SE-0316 C.C. v Warren ISD:** Mr. Ramer made a motion to approve Document NO. 175-SE-0316 re: C.C. v Warren ISD as recommended. Mr. Burks seconded the motion and it was approved unanimously.

**Item 16**                    **Personnel matters: a)** Information only -- Superintendent McEachern made the Board aware of the employment of the following professional personnel who are under probationary

contract for the 2015-16 school year: high school campus – Dee Turner; junior high campus – Jessica Anderson, Zadie Sonier, and David Wilson; and, the following professional personnel resigned their position with Warren ISD – Leigh Ann Trotter (junior high campus) and Joe Wofford (high school campus).

**Item 17**                    **Budget amendments (if needed):**

**Item 18**                    **Future agenda items:**

**Item 19**                    **Adjourn:** Mr. Burks made a motion to adjourn the meeting. Mr. seconded the motion and it was approved unanimously.

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Mr. Will Young, Board President

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Mr. Rocky Burks, Board Secretary