

**WARREN INDEPENDENT SCHOOL DISTRICT
WARREN, TEXAS**

OFFICIAL MINUTES REGULAR MEETING December 18, 2018

The Board of Trustees of the Warren Independent School District met in regular session on December 18, 2018 at 7:00 p.m. in the Warren School Board Room, located in the Warren School Administration Office, with Mr. Rocky Burks presiding.

MEMBERS

PRESENT Mr. Rock Burks
 Mr. Terry Fry
 Mr. Burt Moore
 Mr. Steve Moore
 Mr. Marty Ramer
 Mr. Billie Read
 Mr. Will Young

MEMBERS

ABSENT

STAFF PRESENT Mr. Brad McEachern, Superintendent
Mr. Mike Paddie,
Dr. Steven Cox
Ms. Sherry Mitchell, Secretary
Administrator Robyn Glosson
Assistant Administrator Daisy Marino
Central Office Personnel: Cindy Kelley, Nancy Morvant, and Emma Peterson
Warren Elementary Counselor Linda Applewhite and the Warren
Elementary 5th grade choir

Item 01 **Call to Order:** Mr. Burks called the meeting to order at 7:00 p.m.

Establishment of Quorum

Item 02 **Pledge of Allegiance:** Mr. Fry led the Pledge of Allegiance.

Item 03 **Invocation/welcome guests:** Mr. Ramer gave the invocation, and Mr. Burks welcomed the guest.

Item 04 **Administer Oath of Office to newly elected Warren ISD Board Member:** Mr. Mike Paddie administered the Oath to Mr. Burt Moore; Mr. Moore then took his seat at the board table.

Item 05 **Open forum:** No participation

Item 06 **Superintendent's report:** Superintendent McEachern gave the following report(s) -- **a)** the meeting begins with Superintendent McEachern recognizing some of the district employees. The following business office staff members were introduced at this time by Mr. Ling – Cindy Kelley--accounts payable manager; Nancy Morvant--payroll manager; and, Emma Peterson current payroll manager; however, Ms. Peterson will be retiring at the end of this semester. At this time Mr. Ling presented Ms. Peterson with a plaque in recognition of her service to the district; next-- Superintendent McEachern gave the enrollment and ADA-- enrollment stands at 1269 vs. 1305 this time last year; with ada holding as it is Superintendent McEachern stated he felt like the district would come in close to what was budgeted; also, Superintendent McEachern ask that the January board meeting date be changed due to the Midwinter Conference in Austin. The date was changed to January 22nd.

b) Operations Director's report: The following and concerns were addressed by Mr. Hardy. Beginning with the chiller system Mr. Hardy stated that due to the system being wide-open at all times this is the first thing that the district needs to look at; 2) another cooling issue would be the a/c units at the junior high which need to be replaced; 3) also adding, the roof over the junior high gymnasium is in very bad shape, as well as insulation in the junior high gym--in saying this he advised that he is in the process of getting quotes to determine how much the cost would be for all this; this will then be brought back to the board for discussion to determine what the district could or could not do at this point and time; 4) he touched on the lighting system throughout the district needing to be changed out with LED lighting, which would be a big savings to the district. With this being said he added that it will take E-3 a while to get all the information together and report back to the board; approximately five to six weeks before they report back to the district; 5) he addressed cameras which have been installed within the buildings throughout the district as-well-as on the outside of the buildings and on the grounds, He also addressed the issue of cameras being installed in the buses. Each bus will have at least four cameras installed.

Item 07 **Consent Agenda:** Mr. Young made a motion to approve the consent agenda, which includes the minutes of November 26, 2018; November 2018 bills and accounts totaling \$706,238.05; the November 2018 tax office report, and, November 2018 financial statements. Mr. Fry

seconded the motion and it was approved unanimously. (a copy is made a part of this record)

Item 08 **Change to signatures on the Fred Elementary Student Activity with Citizens State Bank Woodville, TX.:** Mr. Young made a motion to removed Mr. Chris Carter from the accounts effective December 21, 2018 and add Mrs. Karen Fountain. Mr. Read seconded the motion and it was approved unanimously.

Item 09 **Warren ISD School Board Operating Procedures:** Mr. Read made a motion to approve the Operating Procedures as presented. Burt Moore seconded the motion and it was approved unanimously. (a copy is made a part of this record)

Item 10 **Closed Session: No closed session (no closed session)**
Mr. Young made a motion to concur with Superintendent McEachern's recommendation to employ Gordon Fountain as the ISS teacher for the remainder of the 2018-19 school year. Mr. Ramer seconded the motion and it was approved unanimously.

Superintendent McEachern also made the board aware that Warren Elementary P-K aide Joyce Horton has resigned her position effective December 21, 2018.

Item 11 **Budget amendments – No amendments**

Item 12 **Future Agenda Items:**

Item 13 **Adjourn:** Mr. Ramer made a motion to adjourn the meeting. Mr. Fry seconded the motion and it was approved unanimously.

Rocky Burks, Board President _____

Steven Moore, Board Secretary _____