

AR  
Bismarck School District  
11636 Highway 84  
Bismarck AR 71929  
501-865-4888

### District Parent and Family Engagement Plan

<b>School Year:</b>	2018-2019
<b>Superintendent:</b>	Susan Kissire
<b>District Parent and Family Engagement Coordinator:</b>	Nancy Scott
<b>Email (of Coordinator):</b>	nancy.scott@bsd-lions.net

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Susan	Kissire	Superintendent
Nancy	Scott	Curriculum Coordinator
Tony	Chambers	High School Principal
Phyllis	Mayo	High School Counselor
Cindy	Bubulka	High School Parent & Family Engagement Coordinator
Lisa	Gibson	High School Teacher

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Beth	Belew	High School Teacher
Janis	Spraggins	High School Parent
Dawn	Sampson	High School Parent
Ellen	Coleman	Middle School Principal
Elizabeth	Brown	Middle School Counselor
Kathy	Pasley	Middle School Parent & Family Engagement Coordinator

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Karen	Hankins	Middle School Teacher
Vivi	Bradshaw	Middle School Teacher
Robyn	Chastain	Middle School Parent
Becky	Campbell	Middle School Parent
Lana	Hughes	Elementary Principal
Laura	Roberts	Elementary Counselor

**Parent and Family Engagement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>
Whitney	Thornton	Elementary Parent & Family Engagement Coordinator
Amanda	Clements	Elementary Teacher
Holly	Efird	Elementary Teacher
Heather	Regan	Elementary Parent
Mitzi	Overturff	Elementary Parent

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**Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?**

The district has a Parent & Family Engagement committee who created a Parent & Family Engagement policy and implemented Parent & Family Engagement activities as well as disseminated information to the community to promote Parent & Family Engagement in the Title I, Part A schools. The Parent & Family Engagement Policy can be found on the district website.

Parents will be invited to participate in Parent & Family Engagement committees in the spring of each year to review district and school plans and policies for effectiveness and make suggestions for change. Committees will discuss and update the Parental & Family Engagement Plans through these committee meetings and identify barriers for greater parent participation. The topics of discussion will also include explanation and purpose of each title funding program, amounts received for each program and how they are allocated; as well as parent, family, & community requirements, and activities held. The person responsible for holding this meeting is Nancy Scott, 501-865-4888. This committee will also discuss the Title I Parent & Family Engagement set aside funds and how the funds can be spent to promote parent & family engagement. The contact person is Nancy Scott, 501-865-4888.

The community of Bismarck and Hot Spring County provides an opportunity for parents to provide a multiplicity of services for pre-school children and their families. Family literacy skills are regarded as essential for developing a stronger workforce in the state and for preparing children to enter school ready to learn. The Arkansas Statewide Family Literacy Initiative services is provided to participants on a voluntary basis that are of sufficient intensity and duration to make sustainable changes in a family. These services are available in Hot Spring County. The contact person is Nancy Scott, 501-865-4888.

ABC Program

Even Start Program

Head Start

HIPPY

Literacy Council

Reading Excellence

In addition to a district Parent & Family Engagement Coordinator, Bismarck School District has a Parent & Family Engagement Coordinator at each school within the district:

Bismarck District Coordinator: Nancy Scott

Bismarck High School Coordinator: Cindy Bubulka

Bismarck Middle School Coordinator: Kathy Pasley

Bismarck Elementary Coordinator: Whitney Thornton

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**Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?**

The district Parent & Family Engagement Coordinator will attend activities in the schools that involve parents. The coordinator will observe these activities and make suggestions to the school coordinators on how to increase parent & family engagement. The person responsible is Nancy Scott, 501-865-4888.

Parents will be surveyed to determine their needs in the Bismarck community. Possible opportunities for parents include parenting classes on child & adolescent development and parenting classes on appropriate healthy behavior and academic performance. Bismarck School District will partner with health care facilities to provide health information, health screenings, and counseling services for parents. As needed, Bismarck School District will purchase software programs to assist parents who are English to Speakers of Other Languages. In addition, materials can be purchased to support their child's academic enrichment in math and literacy at home.

Some ways in which teachers, administrators, and all staff can communicate with parents as equal partners in their child's education is to coordinate a list of volunteers across the district ask parents to assist with classroom projects and special activities, ask parents to help with fundraisers, ask parents to join organizations such as the Booster Club and ask parents to chaperone a field trip. The contact person is Nancy Scott, 501-865-4888.

As much as possible, Bismarck School District will provide school forms in a language parents can understand. Parent & Family Engagement building level coordinators will be the responsible contact. Bismarck High School, Cindy Bubulka, 501-865-4541. Bismarck Middle School, Kathy Pasley, 501-865-4543 and Bismarck Elementary School, Whitney Thornton, 501-865-3616.

Adult education and family literacy are regarded as essential for developing a stronger workforce in the state and for preparing children to enter school ready to learn. Hot Spring County has an Adult Education Center and a Literacy Council our parents can be referred to.

The district has a Parent & Family Engagement committee who created a Parent & Family Engagement policy and implemented Parent & Family Engagement activities as well as disseminated information to the community to promote Parent & Family Engagement in the Title I, Part A schools. The Parent & Family Engagement Policy can be found on the district website.

Parents will have available to them flexible meeting times when needed to ensure them the opportunity to gain information and be involved in their child's learning. This may include in-home visits as needed. The building level principal will monitor this and make sure parents are served.

An annual meeting will be provided at each Title I school to inform parents of Title I participation. Information provided will include the requirements of the program, parent's right to be involved in planning, reviewing, and improving the Title I program at the school, curriculum overview, assessment procedures, and the school's achievement level. The national, state, and local education goals will be provided including parents' rights as defined in Title I, Part A. This process will be the responsibility of the building level principal and the Federal Programs Coordinator to conduct the meeting.

Each Title I school has developed a School-Parent Compact. The compact is located in the student handbook and parents are required to sign they have received it. At the Parent & Family Engagement meeting in the spring and the Annual Title I meeting in the fall, the compact is explained to parents and parents are asked to give feedback on the School-parent Compact.

Literacy and math nights will be held each semester. During this time, literacy and math teachers will discuss with parents ways to promote literacy and math at home such as reading with their child each night and assisting with math homework. Current curriculum lessons and materials will be shared with parents. At any time, parents are welcome in Bismarck schools. Teachers, the counselor, and building principal are available to meet with parents to provide literacy and math training parents can use at home. Parents are able to view grade and attendance through the Home Access Center. Parents who need training on the use of the Home Access Center can contact Ed Poe, 501-865-4888 ext. 227.

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**Goal 3: How will the district build the school's capacity for strong parental engagement?**

The District will take the following actions to involve parents in the process of review and improvement: Annual Report to the Public and Parent & Family & Engagement Survey. An annual meeting will be provided for each Title I school to inform parents of Title I participation. Information provided will include the requirements of the program, parent's right to be involved in planning, reviewing, and improving the Title I program at the school, curriculum overview, assessment procedures, and the school's achievement level. The national, state, and local education goals will be provided including parents' rights as defined in Title I, Part A. This process will be the responsibility of the Federal Programs Coordinator: Nancy Scott, 501-865-4888.

The District Leadership Team will conduct visits throughout the year to building sites to observe Parent & Family Engagement activities and practices. This will be in the form of math nights, literacy nights, parent evenings, parent activities during school hours, open house, parent/teacher conferences, and parent contact documentation through phone calls, emails, or texts. Each school site Parent & Family Engagement Coordinator will keep records of Parent & Family Engagement practices throughout the year and make this available to the District Leadership Team. Parent evenings and parent meetings will lend themselves to topics that will enhance parent's awareness of ways to assist their children's academic achievement. Bismarck School will coordinate and receive input from its Preschool Program that is housed at Bismarck Elementary School but is operated through Dawson Educational Cooperative. We will also coordinate and acquire input from our ABC Program which is operated in the Bismarck area. This will better inform our District of the needs as these students enter public school. The Arkansas Statewide Family Literacy Initiative services is provided to participants on a voluntary basis that are of sufficient intensity and duration to make sustainable changes in a family. This includes the ABC Program, Even Start Program, Head Start, HIPPI, Literacy Council and Reading Excellence. Each schools coordinator will be responsible: Bismarck High School, Cindy Bubulka, 501-865-4541. Bismarck Middle School, Kathy Pasley, 501-865-4543 and Bismarck Elementary School, Whitney Thornton, 501-865-3616.

As to the extent necessary, Bismarck school District will approve reasonable and necessary expenses to support and engage parents in school activities. Possible opportunities for parents include parenting classes on child & adolescent development and parenting classes on appropriate healthy behavior and academic performance. The district can purchase software programs to assist parents who are English to Speakers of Other Languages with learning English. The person responsible is Nancy Scott, 501-865-4888.

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**Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?**

Parents will be involved in the planning and evaluation process as a result of an annual survey. The annual survey will include questions regarding barriers for greater parent participation in school functions. Building Level Parent & Family Engagement coordinators will make certain parents are invited to school and create a process that will serve our purpose with fidelity. Anytime Parent & Family Engagement Committees meet, there will be a sign-in sheet and minutes will be kept. The persons responsible are: Bismarck High School, Cindy Bubulka, 501-865-4541, Bismarck Middle School, Kathy Pasley, 501-865-4543, and Bismarck Elementary School, Whitney Thornton, 501-865-3616.

Information will be gathered and analyzed from the survey for each school. Results will be used to make recommendations to schools for improving their Parent & Family Engagement plans, making policy revisions, and how to remove barriers that are preventing greater participation. The District Leadership Team will review the findings and make recommendations to each school as well. The person responsible is Nancy Scott, 501-865-4888.

Each school will create an annual report that shows the activity parents participated in throughout that year and to what extent. This information will be shared with each school's Parent & Family Engagement Committee. The committee will analyze the data and use it to plan for the next school year. The persons responsible for the annual report are: Bismarck High School, Cindy Bubulka, 501-865-4541, Bismarck Middle School, Kathy Pasley, 501-865-4543, and Bismarck Elementary School, Whitney Thornton, 501-865-3616.

**Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?**

Bismarck School District consists of three campuses. Each campus has two parent volunteers that serve on the campus committee. Those six parents also serve on the district ACSIP committee and help to develop the Title I application. Each Parent & Family Engagement Coordinator on each campus is responsible for recruiting parents to serve on the school committee as well as the district committee.

The District encourages the formation of partnerships between the district and local businesses that includes roles for parents. These organizations include the Lion's Club and Helping Hands.

Parents will be involved in the planning and evaluation process as a result of an annual survey. The survey will assist the district in how to improve it's effectiveness in recruiting parents.

The persons responsible for recruiting parents are: Bismarck School District, Nancy Scott, 501-865-4888, Bismarck High School, Cindy Bubulka, 501-865-4541, Bismarck Middle School, Kathy Pasley, 501-865-4543, and Bismarck Elementary School, Whitney Thornton, 501-865-3616.

**ADE Reviewer Responses:**

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bismarck School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for the hard work and effort that went into completing this plan.	9/27/2018

<b>Goal 2</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2018
<b>Goal 3</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2018
<b>Goal 4</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2018
<b>Goal 5</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/27/2018