

Checotah Public Schools
Safe Return and Continuity of Services Plan
2021-2022

Checotah Public Schools will review CDC protocol and guidelines for opening schools in the fall of 2021 and will be provided direction from the McIntosh County Health Department to provide a safe learning environment for its staff and students. Any stakeholder or community member have comments or suggestions, please contact Kim Blizzard at 918-473-5610.

The following recommendations will be followed by the district:

1. Students and staff will receive direction on universal and correct wearing of masks, hand washing, and respiratory etiquette during the first week of school. Masks will be recommended but not required for staff and students.
2. Social distancing will be encouraged throughout the school day with efforts made to keep students 3 – 6 feet apart as much as possible as recommended by the CDC.
3. Classrooms and commons areas will be cleaned and maintained daily with improved ventilation systems and filters in place to reduce air transmissions.
4. Contact tracing in combination with isolation and quarantine protocols will be used through collaboration with the McIntosh County Health Department.
5. Diagnostic testing and screenings will be conducted by local health care providers and the McIntosh County Health Department. School sites will conduct daily temperature checks as recommended by the CDC.
6. Checotah Public Schools in conjunction with the McIntosh County Health Department will conduct on-site vaccination pods during pre-enrollment days and as needed through the school year for all students and staff ages 12 and over.
7. The Checotah Public Schools staff is strongly encouraged to be vaccinated.
8. Students with disabilities or families with health concerns may enroll in virtual and distance learning programs. The guidelines for the virtual and distance learning programs are provided below.
9. Checotah Public Schools will have ongoing collaboration with the McIntosh County Health Department, Muscogee Creek Nation Health Services, and other health officials to plan and ensure a continuity of service for the academic needs of the staff, students, and families of the school district.

10. The district will promote safe and healthy learning environments for all stakeholders by addressing the physical, social, emotional, and mental health needs of our students and staff.

Checotah Marshall/Intermediate Elementary School

Guidelines for Distance/Virtual Learning 2021-22

It is not the recommendation of the Checotah administration that distance or virtual learning is the best choice for educating students. However, in the current climate we recognize that some families desire to utilize these options as a means to provide an educational program for their child. These options are provided with the understanding that the parent/guardian will assume the responsibilities of ensuring students meet the academic, behavioral, and attendance requirements of each of these programs to guarantee their child is attending school and achieving the learning goals as required.

Parents must contact the school by July 30, 2021 to enroll in the distance learning/virtual program. Failure to contact the school by the deadline will result in being placed as a traditional student.

Before a student can be allowed to participate in distance learning at Marshall Elementary or Checotah Intermediate, he/she must attend the first two weeks of class, after enrollment, in the traditional setting. This allows the teacher adequate time to fully assess the student and train the student on technology and all the different programs that will be used throughout the year. The student must be on grade level according to the monthly assessments. Students in grades K-5th must login at all times assigned by the teachers. Students must participate live during the school day, as required by the teacher. Students must report to the building once a month for testing. This will be scheduled by the teacher and may be during the regular school day. If the student's daily work or the monthly assessments indicate that the student is not making adequate growth, the student must return to the traditional school setting for the remainder of the semester. Failure to login in will result in the student being counted absent. Excessive absences will be reported to the proper authorities and the student must return to traditional classes. Students will remain in distance learning for a semester at a time and can only change placement at semester breaks.

Depending on the grade level, and teacher, the daily classwork work may be digital or paper packets. Work must be picked up and returned weekly. New work packets for Marshall students will be placed in the cabinets in front of the building after 4:00p.m. on Fridays, or the last school day of the week and the delivery of assignments for Intermediate students will be scheduled through the teacher. Completed work must be

turned in at the same time. Students' grades and promotion to the next grade level may be based on mastery of skills, completion of work, attendance, and assessments.

There will be no distance learning option for pre-k.

Checotah Middle School/High School

Guidelines for Distance/Virtual Learning 2021-22

It is not the recommendation of the Checotah administration that distance or virtual learning is the best choice for educating students. However, in the current climate we recognize that some families desire to utilize these options as a means to provide an educational program for their child. These options are provided with the understanding that the parent/guardian will assume the responsibilities of ensuring students meet the academic, behavioral, and attendance requirements of each of these programs to guarantee their child is attending school and achieving the learning goals as required.

- Parents must contact the school by July 30, 2021 to enroll in the distance learning/virtual program. Failure to contact the school by the deadline will result in being placed as a traditional student.
- Students who enroll as distance/virtual students will be required to stay enrolled as a distance/virtual students until the end of the semester. Traditional students may not switch to distance or virtual during the semester. The only exceptions are students who are quarantined by the health department (documentation from the health department or medical provider will be required), doctor ordered medical statements stating that the student may not attend in person school for more than 2 weeks.
- Distance students will only be allowed to enroll in courses that do not require physical presence in the classroom. (Examples of classes that require physical presence: vocal music, band, athletics, power tech, computer classes with hardware requirements that are only available on campus, lab-based science classes)
- Distance and virtual students must be present at school on days of state and national testing. Students will be contacted by email and must respond within 24 hours stating they will be present on the dates assigned for testing.
- Distance and virtual students must check and read their school email messages at least 2-3 times per school day and respond to emails when requested in a timely manner.

-Parents/guardians of distance/virtual students are expected to check students' grades, progress, and attendance weekly. It is the parent's responsibility to ensure students are completing assignments, attending class, and conducting themselves appropriately if they choose to allow their student to be a distance or virtual student.

-Students will only be allowed to participate distance or virtual learner if the student has to have met and maintain the following:

- Must maintain a 70% or above in all classes
- Must be in attendance 90% of the time. (5 hours per school day for virtual students and no more than one absence every 10 days of class for distance learners)

-Distance students must log in to Google Meets every class period and stay in attendance for the entirety of the class instruction. Virtual students must log 5 "active" hours on the Edgenuity session log every school day and maintain "on track" status in all classes.

-Distance Learning Students must be sitting at a desk or table, students face shall be seen at all times, when asked questions student must reply, dress-code shall be met.

-Internet loss will not be an excused absence, it will be recorded as an unexcused absence. It is the parent's responsibility to ensure that internet access is available to the student each school day.