

STANTON COUNTY SCHOOL
Unified School District #452
Johnson, Kansas 67855
BOARD OF EDUCATION MEETING MINUTES
Monday, July 10, 2017 7:00pm

I. CALL TO ORDER:

Board President, Daren Ruth, called the meeting to order at 7:00 p.m.

Board members present: Daren Ruth, Tyce McMillan, Wade Tucker, and Sheila Walker, and Brian Peterson

Administrators present: Superintendent, Mrs. Kim Novack; Principals: Ms. Gayer and Mrs. Jones

Board Clerk present: Jamie Werkowitch

II. ELECTION OF USD 452 BOARD OFFICERS

A. Elect President for 2017-2018

Daren nominated Tyce. Wade nominated Brian. Nominations ceased.

The board voted, Tyce had two votes and Brian had two votes.

Board member, Colleen Kelly joined the meeting at 7:02 p.m.

The board voted again, Brian had three votes, Tyce had two votes.

B. Elect Vice-President for 2017-2018

Colleen nominated Tyce. Tyce nominated Wade. Nominations ceased.

The board voted, Tyce had three votes and Wade had two votes.

III. APPROVAL OF AGENDA:

Sheila made a motion to approve the agenda. Daren seconded it. Motion carried 6-0.

IV. PUBLIC COMMENT:

Stanton County Travel Group Request

Bailey Sipes & Adolfo Molina presented SC EF Travel Group and that the group has fourteen students signed up to travel to Italy and Greece. They made a request to use the high school gym and concessions stand for donkey basketball, a fundraiser for the group. Furthermore, they requested to have the facility usage fees waived. They plan to host the event March 4, 2018. They will start setting up at 3:00 p.m. and will clean up at 9:30 p.m. Collen moved that the request be added to the agenda as Item IX K. Tyce second. Motion carried 6-0.

V. REPORTS:

A. Superintendent Report

Mrs. Novack summarized that the summer project list is on track to be complete by August 1, 2017. The renovations for the north end of the elementary school are almost complete.

The Foundations committee attended a two day training, and plan to add a few members to the elementary school.

She reported that Mrs. Howard is working on the master schedule for the upcoming school year and that online enrollment will open July 24.

Mrs. Novack & Mrs. Barber have set a date for the coaches meeting.

She summarized the budget meeting and the budget timeline. Mrs. Novack explained the Capital Outlay Resolution and the process it entails. She explained that the district did not meet the \$10,000 deductible regarding the blizzard claims. Lastly, she reported that teacher's supplies have been ordered.

B. Transportation Director Report

Josh Allen took the maroon bus to Garden City for annual maintenance. He recommended the board retire bus #15. Mrs. Novack recognized Josh for a perfect score on the annual audit.

C. Food Service Director Report

Mrs. Novack said Betty was planning to thank the board for allowing the 2 entrée being served during lunch. The administration suggested having regular student input on the food service program. Food service completed their audit with a flawless score.

D. HPEC – Daren Ruth

Daren stated he attended the June meeting and that the director is resigning to pursue earning her doctorate's degree.

VI. CONSENT AGENDA:

A. Approve minutes from the June 12, 2017 Regular BOE meeting

B. Approve minutes from the June 22, 2017 Special BOE meeting

C. Approve payment and claims

D. Approval of the 2017-2018 Reorganization of the USD 452 Board of Education:

1. USD 452 Board Clerk – Jamie Werkowitch

2. USD 452 Deputy Board Clerk – Donnie Morgan

3. USD 452 Treasurer – Tina Parks

4. USD 452 Deputy Treasurer – Darci Batterton

5. USD 452 Official Depositories – First National Bank of Johnson and Johnson State Bank

6. USD 452 Official Newspaper – Johnson Pioneer

7. USD 452 Official Radio Station – KULY in Ulysses

8. Freedom of Information Officers – Kim Novack and Norma Pantoja

9. Authorized representative for all Federal Programs, including USD 452 Compliance Coordinator Federal Anti-Discrimination laws including Title I, Title II-A, Title II-D, Title III, Title IV-A, Title V, Migrant, At-Risk, 4-Year-Old At-Risk, Section 504 (ADA) – Kim Novack

10. Authorized Transportation Representative – Josh Allen

11. Authorized Food Service Representative – Kim Novack

12. Authorized Food Service Determining Official – Betty Pierce

13. Authorized Food Service Hearing Official – Kim Novack

14. Designate USD 452 BOE President, Board Clerk, and Board Treasurer as authorized to sign checks drawn on the account #1467999 and #407690, with three (3) signatures required.

15. Authorize respective building principal and building secretary as authorized to sign building activity checks. In the Principal’s absence, the Superintendent will sign; in the Secretary’s absence, the Clerk of the Board or District Secretary will sign.
16. Authorized District KPERS Representatives – Jamie Werkowitch and Norma Pantoja
17. Rescind all BOE Policy Book actions established during the 2016-17 school year.
18. Approve .54 cents per mile for privately owned automobiles, as authorized by the State of Kansas, K.S.A. 75-3203a, Secretary of Administration
19. Per K.S.A. 72-5369, authorize Jamie Werkowitch to review records in storage for possible destruction of old records
20. Adopt the annual waiver of requirements for generally accepted accounting principles – K.S.A. 75-1120a
21. Coordinator for Homeless Children (if applicable) – Kim Novack
22. Per K.S.A. 72-1113, designate Andrea Jones, Sonja Gayer as respective building truancy officers
23. Per K.S.A. 72-1106, adopt the 1,116 hour calendar.
24. Approve resolution of payment of claims early and/or avoiding penalty
25. Approve student out-of-district transportation requests
26. Appoint David Black as USD 452 School District Attorney.
27. Appoint Kim Novack, Andrea Jones, and Sonja Gayer as hearing officers.
28. Approve compliance with K.S.A. 75-4218: USD 452 BOE members will not participate in interactive communications in a series.
29. Approval of building petty cash accounts; approval of officials fund in the Jr/Sr High School.
30. Approve Board President of KASB/USD 452 Governmental Relations Representative
Daren made a motion to approve the consent agenda. Sheila seconded it.
Motion carried 6-0.

Fund Description	Amount Paid
General Fund	\$ 59,530.42
At Risk Fund (K-12)	\$ 5,826.80
Special Capital Outlay	\$ 64,961.14
Total	\$ 130,318.36

IX. DISCUSSION/ACTION ITEMS:

A. Enrollment Fees for 2017-2018 (D/A)

a. Approve fees for the 2017-2018 school year:

\$30.00 non-refundable textbook fee per student grades K-12

\$30.00 non-refundable activity/athletic participation fee per student grades 7-12

\$15.00 non-refundable school owned instrument fee per student grades 5 & 6

\$30.00 non-refundable chrome book computer usage fee per student grades 7-12

b. Meal Prices for 2017-2018:

<u>Emp.</u>	<u>Adult Visitor</u>	<u>Student Visitor</u>	<u>Jr/Sr High</u>	<u>Elem.</u>	<u>District</u>
Breakfast	\$3.25	\$2.25	\$2.25	\$2.05	\$2.50
Lunch	\$4.55	\$2.65	\$2.65	\$2.45	\$3.75

Seconds, for food items \$1.15

Seconds, for milk .45¢

Mrs. Novack said the fees are the same from last year, except for the meal prices increase by \$0.10. The increase was recommended by the state.

Wade made a motion to approve the enrollment fees for the 2017-2018 school year.

Daren seconded it. Motion carried 6-0.

B. Appoint Representative for High Plains Education Coop (A)

There was board consensus that Wade would be the representative for High Plains Education Coop and Colleen would be the alternate.

C. Per K.S.A. 72-8205, approve attached resolution to adopt the meeting schedules for USD 452 Board of Education regular meetings to be held during the 2017-2018 school year. This also includes the resolution to be able to adjourn a meeting and reschedule. (D/A)

Brian read the resolution to adopt the 2017-2018 meeting dates, and allowing the Board to adjourn a meeting and reschedule. Colleen second it. Motion carried 6-0.

D. Approve the Classified Staff Handbook for 2017-2018 (D/A)

Daren made a motion to approve the classified handbook for 2017-2018. Colleen second it. Motion carried 6-0.

E. Approve Elementary & Jr./Sr. High School Student Handbooks for 2017-2018 (D/A)

Mrs. Jones and Ms. Gayer discussed the changes and answered questions from the board in regards to the student handbooks.

Daren made a motion to approve the Elementary School Student Handbook for 2017-2018. Sheila second it. Motion carried 6-0.

Collen made a motion to approve the Jr./Sr. High School Student Handbook for 2017-2018. Daren second it. Motion carried 6-0.

F. Facility Usage Procedure (D/A)

Mrs. Novack presented the new facility usage procedure to the Board and answered questions.

Collen made a motion to approve the facility usage procedure. Daren second it. Motion carried 6-0.

G. Adopt updated KASB policies (A)

Daren made a motion to adopt the updated KASB policies. Colleen second it. Motion carried 6-0.

H. Capital Outlay Resolution (I/D/A)

The board discussed the Capital Outlay Resolution. This has been tabled until a later meeting.

I. Sprinkler BIDS (I/D/A)

Mrs. Novack presented two sprinkler bids from Coleman Sprinkler Lawn, & Landscape, LLC. and Gray's Yard Service, LLC. The board discussed both bids. This has been tabled until August.

J. Adopt updated American Fidelity 403(b) Administrative Services Agreement (A)

Sheila made a motion to adopt the updated American Fidelity Service Agreement. Daren second it. Motion carried 6-0.

K. SC EF Travel Group Request (D/A)

The board discussed the donkey basketball facility request. Collen made a motion to approve the request with Von Lintel Refinishing & Flooring, Inc. performing a formal inspection before and after the event. Tyce second it. The board voted 4-2 with Wade and Sheila voting no.

VII. EXECUTIVE SESSION:

A. Personnel

Daren made a motion to go into executive session at 9:57 p.m. to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, with Mrs. Novack, Ms. Gayer, and Mrs. Jones, joining the board and the open meeting will resume in the board room at 10:27 p.m. Chris second it. Motion carried 6-0.

VIII. APPROVE CONTRACTS:

A. Supplemental Positions for 2017-2018

B. Substitute Teacher

C. Grow Your Own Teacher Contract

D. Grow Your Own Nurse Contract

E. Nurse Mentor

Sheila made a motion to approve Supplemental Positions for 2017-2018, Rachelle Siebert as Substitute Teacher, Quentin Mirabal as Grow Your Own Teacher, Brooke Hessman as Grow Your Own Nurse, and Jamie McMillan as Nurse mentor. Wade second it. Motion carried 6-0.

IX. ADJOURNMENT:

Brian made a motion to adjourn at 9:15 p.m. Wade seconded it. Motion carried 6-0.

Board President, Brian Peterson

Board Clerk, Jamie Werkowitch