

**STANTON COUNTY SCHOOL**  
**Unified School District #452**  
**Johnson, KS 67855**  
**BOARD OF EDUCATION MEETING MINUTES**  
**Monday October 17, 2016**  
**7:00 p.m. BOE Conference Room**

**I. CALL TO ORDER:**

Board President, Daren Ruth, called the meeting to order at 7:08 p.m.

Board members present: Daren Ruth, Sheila Walker, Wade Tucker, Brian Peterson, Tyce McMillan, Chris Floyd, and Colleen Kelly.

Administrators present: Superintendent, Mrs. Kim Novack; Principals: Mr. Jansonius and Mr. Homer

Board Clerk present: Rachelle Siebert

**II. APPROVAL OF AGENDA:**

Prior to approving the agenda, there was board consensus to move agenda item VIII.

B. Board of Education Comments to XIII. Sheila made a motion to approve the amended agenda. Colleen seconded it. Motion carried 7-0.

**III. EXECUTIVE SESSION:**

**A. Personnel**

Daren made a motion to go into Executive Session for fifteen minutes, from 7:12 p.m. to 7:27 p.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed, with Mrs. Novack and Jamie Werkowitch joining the board. Colleen seconded it. Motion carried 7-0.

Open Session at 7:27 p.m.

Daren made a motion to go into Executive Session for fifteen minutes, from 7:28 p.m. to 7:43 p.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed, with Mrs. Novack and Azuree Jones joining the board. Colleen seconded it. Motion carried 7-0. Azuree Jones left executive session at 7:37 p.m.

Open Session at 7:43 p.m.

Daren made a motion to go into Executive Session for ten minutes, from 7:43 p.m. to 7:53 p.m. to discuss nonelected personnel matters and protect the privacy interests of the individuals to be discussed, with Mrs. Novack joining the board. Colleen seconded it. Motion carried 7-0.

Open Session at 7:53 p.m.

#### **IV. SUPERINTENDENT'S REPORT:**

##### **A. Kim Novack**

Since the previous board meeting, Mrs. Novack, has attended several educational trainings. One of those meetings was with the Kansas Commissioner of Education, Dr. Randy Watson, who will be in the district on November 3<sup>rd</sup> from 2:30 p.m. – 4:00 p.m. She invited the board to meet Dr. Watson. The administration team has been conducting athletic walk troughs on fall sports to give feedback to the head coaches. She reviewed the supplemental positions for 2016-2017. The district in-service on October 10<sup>th</sup> was reviewed. Overall, the staff feedback was positive and new instructional teachings were gained. She shared the new Fair Labor Laws and the KPER's Working After Retirement changes. The Superintendent's Organizational Report was submitted to the Kansas State Department of Education. Budget and finance information was provided. She shared an idea of a staff polo shirt to replace the Stanton County Bucks this year for a Christmas gift to the staff. She also asked the board if the food service staff could provide meals for the staff at Parent Teacher Conferences. There was board consensus to provide the meals for the staff at Parent Teacher Conferences again this year.

#### **V. PRINCIPAL'S REPORTS:**

##### **A. Bob Homer – Elementary Report**

Mr. Homer reported the new air conditioning units in the north end of the elementary school have been working efficiently and the staff appreciates the updates in the school. The Student Improvement Team (SIT) has met for various student needs and has implemented a new referral form. He reviewed attendance to date and has been in contact with parents to help improve student attendance. He plans to keep a close eye on those reports each month. The kindergarten through 3<sup>rd</sup> grade academic reading program data from Reading Horizons was reviewed. The data show strengths and deficits of the individuals and classes to provide the classroom teachers with valuable information and help guide instruction. Mrs. Novack also reminded the board that Reading Horizon's Representatives will be here next month to present the first annual National Lockhart Reading Award to the district. Mr. Homer reminded the board that the 3<sup>rd</sup> grade Conservation day is tomorrow. The Trojan Bash will be this Friday. He also complimented Mrs. Sipes and the FFA Chapter members for hosting an exceptional Ag Day for the elementary students.

##### **B. Randall Jansonius – Jr/Sr High Report**

The Student Improvement Team (SIT) has been meeting with the faculty members on how best to assist individual students who are struggling

academically. The SIT team then met with individual students and their parents to build plans for success. The advisor base seminars have been structured to allow more time for math interventions. There has been feedback from students regarding homework load that has been increased from last year. However, it is getting less as students and teachers adjust to the new seven-hour class schedule. Monitoring attendance has also been emphasized at the Jr/Sr High. Mr. Jansonius made the board aware of a few dates the district is in rotation to host this year in the spring semester: the Sr. High art festival is on April 5<sup>th</sup>, the Jr. High art festival will be April 26<sup>th</sup>, and the Jr High music festival is May 10<sup>th</sup>. The Jr/Sr High School may need to release school to accommodate the league events. Mr. Jansonius answered questions from the board regarding the weekly ineligibility list. He also answered questions regarding the advisor base period.

**VI. BOARD REPORTS:**

A. HPEC – Sheila Walker

This month the main focus was to finalize committee appointments for the special education board. Sheila will serve on five committees this year. They also finalized employee contracts.

**VII. CONSENT AGENDA:**

A. Approve minutes from the September 12, 2016 Regular BOE Meeting

B. Approve minutes from the September 16, 2016 Special BOE Meeting

C. Approve payment of claims

Chris made a motion to approve the consent agenda. Tyce second it. Motion carried 7-0.

**VIII. INFORMATION/DISCUSSION/ACTION ITEMS:**

A. Board Goals (D/A)

The board reviewed and discussed the information compiled by Gary Sechrist, KASB trainer, from the retreat planning session held in August. The board discussed potential goals and how to measure the specific goals.

The Board took a five minute break, from 10:03 p.m. until 10:08 p.m.

B. KASB Legal Department Publication Resources (I/D/A)

There was board consensus to order the clerk of the board handbook.

**IX. EXECUTIVE SESSION:**

A. Superintendent Evaluation

Daren made a motion to go into Executive Session for thirty minutes, from 10:10 p.m. to 10:40 p.m. to discuss nonelected personnel matters and protect the privacy

interests of the individual to be discussed, with Mrs. Novack joining the board. Sheila seconded it. Motion carried 7-0.

Open Session at 10:40 p.m.

Daren made a motion to go into Executive Session for forty minutes, from 10:40 p.m. to 11:20 p.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed. Sheila seconded it. Motion carried 7-0.

Open Session at 11:20 p.m.

Daren made a motion to go into Executive Session for forty minutes, from 11:20 p.m. to 12:00 a.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed, with Mrs. Novack joining the board. Chris seconded it. Motion carried 7-0.

Open Session at 12:00 a.m.

## **X. EXECUTIVE SESSION:**

### **A. Personnel**

Daren made a motion to go into Executive Session for thirty minutes, from 12:00 a.m. to 12:30 a.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed, with Mrs. Novack joining the board. Sheila seconded it. Motion carried 7-0.

Open Session at 12:30 a.m.

Daren made a motion to go into Executive Session for twenty five minutes, from 12:30 a.m. to 12:55 a.m. to discuss nonelected personnel matters and protect the privacy interests of the individual to be discussed, with Mrs. Novack joining the board. Colleen seconded it. Motion carried 7-0.

Open Session at 12:55 a.m.

## **XI. APPROVE RESIGNATIONS/RETIREMENTS:**

### **A. Rachele Siebert – Board of Education Clerk**

Sheila made a motion to accept the resignation of Rachele Siebert as Board of Education Clerk. Chris second it. Motion carried 7-0.

### **B. Randall Jansonius – Jr/Sr High School Principal**

Daren made a motion to accept the resignation and the leave of absence request beginning October 18, 2016 from Randall Jansonius Jr/Sr High School Principal. Collen second it. Motion carried 7-0.

### **C. Bob Homer – Elementary Principal**

Wade made a motion to accept the retirement of Bob Homer Elementary Principal, at the end of the 2016-2017 school year. Chris second it. Motion carried 7-0.

## **XII. APPROVE CONTRACTS:**

A. Board of Education Clerk

Daren made a motion to extend an offer to Jamie Werkowitch as Board of Education Clerk with Mrs. Novack to handle contract negotiations. Chris second it. Motion carried 7-0.

**XIII. BOARD OF EDUCATION COMMENTS:**

Colleen shared with the board that she has been visited with at golf meets regarding our school hosting a tournament, and she asked Mrs. Novack to follow up with the athletic direct regarding Stanton County hosting a girls' golf meet for the 2017-2018 season.

**XIV. ADJOURNMENT:**

Daren made a motion to adjourn at 1:03 a.m. Sheila second it. Motion carried 7-0.

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Board President, Daren Ruth

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Board Clerk, Rachelle Siebert