

**STANTON COUNTY SCHOOL**  
**Unified School District #452**  
**Johnson, KS 67855**  
**BOARD OF EDUCATION MEETING MINUTES**  
**Monday September 12, 2016**  
**7:00 p.m. BOE Conference Room**

**I. CALL TO ORDER:**

Board President, Daren Ruth, called the meeting to order at 7:00 p.m.

Board members present: Daren Ruth, Sheila Walker, Brian Peterson, Wade Tucker, Tyce McMillan, and Chris Floyd.

Administrators present: Superintendent, Mrs. Kim Novack; Principals: Mr. Jansonius and Mr. Homer

Board Clerk present: Rachelle Siebert

**II. APPROVAL OF AGENDA:**

Chris made a motion to approve the agenda. Sheila seconded it. Motion carried 6-0.

**III. RECOGNITIONS:**

A. 2016 State Track Team

Mrs. Novack recognized head track coach Andrea Jones and the high school track coaching staff. Daren presented the athletes who qualified for state last May with a card from the district to recognize their achievements. The athletes reminded the board what events they competed in at State Track and the board applauded their successes.

**IV. PUBLIC COMMENT:**

A. Stanton County High School Future Business Leaders of America (FBLA)

FBLA Sponsor Mrs. Michelle Canny thanked the board for allowing them to present a new business learning opportunity for the FBLA club. Jeff Gum FBLA president, asked the FBLA officers to introduce themselves and name the office they hold. The students gave a presentation on the Vend-ucation vending machine including examples of healthy snacks that would be sold from the machine. They reminded the board that not only would students and staff have healthy snack options during the school day, it also provides a learning opportunity for the club. Following the presentation, the students answered questions from the board and administration. Mrs. Canny also noted that she has been visiting with food service director, Betty Pierce, regarding federal food regulations.

**V. TRANSPORTATION REPORT:**

A. Josh Allen – Head of Transportation

Mr. Allen has prioritized the shortage of CDL drivers and continues to recruit new drivers. He has a compiled list of new drivers who are interested in getting their endorsements to help sub drive routes as well as activity bus. Mr. Allen shared the need to replace the handicap accessible bus. He provided the board with several quotes for handicap vans and one bus that are wheelchair accessible vehicles.

**VI. SUPERINTENDENT’S REPORT:**

A. Kim Novack

Mrs. Novack updated the board on the new district accreditation and state formative assessments established by the Kansas State Department of Education. She attended the superintendent’s council where Director, Kelly Gillepsie, asked her to serve on an advisory committee for the service center. She updated the board about the safe schools training. She informed the board about the several cases of hand, foot, and mouth disease. A letter was sent out last week to inform the elementary school parents. The custodians and classroom teachers are sanitizing the rooms more frequently to help keep rooms disinfected. The BCS contract was shared. The Stanton County Recreation Department selected SCHS student, Whitney Davis, as the student representative. Whitney will attend monthly meetings as her schedule allows. Donations toward FFA club were noted. Mrs. Novack met with a representative from P1 Energy Efficiency Group. They visited about the district strategic plan and Dana Dunn of P1, plans to attend the October board meeting to present about their role in facility planning. Mrs. Novack let the board know that the financial audit is complete. Auditor, Mathew Medill, provided the draft audit and they are still waiting for final KPER’s numbers from the State to complete the audit and review the findings with the board. Mr. Medill plans to present next month to share the audit. Finally, Reading Horizons contacted Mrs. Novack, to announce that Stanton County Elementary School met the highest standard in the national for Reading Horizon Program and the school will be the recipient of their first national award. They will secure a presentation date for the award.

Tyce left the meeting at 7:32 p.m.

**VII. PRINCIPAL’S REPORTS:**

A. Bob Homer – Elementary Report

Elementary teachers have been conducting reading assessment screenings since Day One. The teachers and staff use the reading data to determine reading instruction groups. The goal is to progress every student into Tier I. Mr. Homer complimented Mrs. Nicholas, Title I Reading teacher, for her work with

individual and small reading groups. The elementary staff will continue to monitor, access, and share results of the instruction and student gains in reading and other subjects.

Tyce returned to the board meeting at 8:01 p.m.

**B. Randall Jansonius – Jr/Sr High Report**

Mr. Jansonius reports the Student Improvement Team (SIT) has started to meet regarding students' needs. One focus of the Jr/Sr High is to decrease the number of students on the eligibility list. The staff plans to use data from last school year to compare to the progress this year. A change for the 2017-2018 school year will be to host a 7<sup>th</sup> Grade Orientation Day to help transition the 6<sup>th</sup> graders to 7<sup>th</sup> grade. Next, the teachers will be more active in communicating with parents each week and will keep a call log. The teachers are also working to build strong, positive relationship during advisory base time where they review student's individual grades and provide interventions. The counselor will also conduct during surveys one, three and five years following high school graduation to determine employment and educational success. Mr. Jansonius asked the new District Curriculum and Instruction Director, Sonja Gayer, to discuss the SIT team goals and plans for the school year. She reviewed a new SIT form and the plans to introduce the process to all K-12 teachers.

**VIII. BOARD REPORTS:**

**A. HPEC – Sheila Walker**

This month the HPEC board main focus was to finalize positions. They also discussed policies and procedures of the special education cooperative employees.

**B. September 3, 2016 Parent Bullying Presentation – Sheila Walker**

Sheila attended the Parent Bullying Prevention presentation by Jason Johnson of Southwest Plains Regional Service Center. She found the information excellent and recommend all parents take advantage to learn their roles in reducing bullying in the schools and community.

**C. Superintendent Evaluation Workshop – Daren Ruth**

Daren and Mrs. Novack attended the superintendent evaluation workshop last week. Daren shared about the superintendent evaluation process that is year-long. The presenter Dr. Brian Jordan, for the Kansas Association of School Boards will present to the entire board at 5:30 p.m. on October 17, prior to the regular board meeting.

**IX. CONSENT AGENDA:**

- A. Approve minutes from the August 15, 2016 Regular BOE Meeting
- B. Approve minutes from the August 22, 2016 Special BOE Meeting
- C. Approve minutes from the August 27, 2016 Special BOE Meeting
- D. Approve payment of claims

Chris made a motion to approve the Consent Agenda. Tyce second it. Motion carried 6-0.

General Fund	\$62,382.03
Supplemental General	\$15,493.72
At Risk Fund (4 Year Old)	\$144.20
At Risk Fund (K-12)	\$55.00
Special Capital Outlay	\$13,077.73
Food Service	\$16,452.64
Professional Development	\$472.38
Special Education	\$890.10
Vocational Education	\$3,265.04
Title Ii-A Teacher Quality	\$4,665.65
Title I	\$407.97
<u>Building Blocks Grant</u>	<u>\$5,895.94</u>
<b>Total</b>	<b>\$123,202.40</b>

The board took a five minute break, from 8:35 p.m. until 8:40 p.m.  
Open Session at 8:40 p.m.

**X. INFORMATION/DISCUSSION/ACTION ITEMS:**

- A. FBLA Vending Machine (D/A)

The board discussed pros and cons of the vending machine. The administration gave their recommendations to try the Vend-ucation machine. Sheila made a motion to approve the FBLA vending machine. Brian second it. Motion carried 6-0.

- B. Board Goals (D/A)

The board, along with the administration team, discussed the proposed 2016-2017 board goals. Their focus was Goal One – Student Success. They discussed the steps to accomplish the two sub goals. The board gave specific suggestions to add school culture to the goals on date, be clear on communication expectations and how to measure the progress. The administrative team will make those additions and bring the revisions to the October board meeting for further discussion. At the elementary level, Multi-Tiered Systems of Support (MTSS) will be the

framework. The secondary building will focus on reducing the ineligible students in a number of ways.

C. PTO Carnival Facility Request (D/A)

Daren made a motion to approve the facility request from the PTO Carnival committee and waive the fees for the usage. Wade seconded it. Motion carried 6-0.

D. BCS Contract (I/D)

The board reviewed the contract and discussed the contract. Tabled.

E. Wheelchair Accessible Van (I/D)

The board discussed the bids and the information Transportation Director, Josh Allen, provided them regarding the wheelchair accessible van. They compared the van to the bus uses. Tabled until the October board meeting to review more possible bus bids.

F. Strategic Plan (I/D)

Mrs. Novack reviewed the updated district strategic plan. She provided the board with information regarding repairs and maintenance to both school buildings. The P1 Group will be here next month to share how they can assist with deferred maintenance plans and projects.

G. Athletic EWT (I)

Mrs. Novack reviewed the athletic electronic walk through tool (AEWT) Mr. Jansonius has completed a couple walk throughs already for fall sports. The tool will provide feedback to the head coaches regarding their leadership of the sport.

H. Draft Financial Audit (I)

Mathew Medill will go over the final audit next month and Mrs. Novack provided the draft audit.

**XI. EXECUTIVE SESSION:**

A. Negotiations

Daren made a motion to go into Executive Session for five minutes, from 10:00 p.m. to 10:10 p.m. to protect the Board's position during negotiations, with Mrs. Novack joining the board. Chris seconded it. Motion carried 6-0.

Open session at 10:10 p.m.

**XII. ACTION ITEM:**

A. Ratify Negotiations

Chris made a motion to ratify the Negotiated Agreement with the Stanton County Teacher's Association for the 2016-2017 school year. Daren seconded it. Motion carried 6-0.

B. Classified Contract Salaries

Sheila made a motion to approve the classified salaries as presented by Mrs. Novack. Tyce seconded it. Motion carried 6-0.

C. FFA Sponsor

Chris made a motion to pay the FFA sponsor six additional contract days based on the sponsors' daily rate of pay. Sheila second it. Motion carried 6-0.

**XIII. EXECUTIVE SESSION:**

A. Personnel

Daren made a motion to go into Executive Session for twenty minutes, from 10:15 p.m. to 10:35 p.m. to discuss personnel and protect the rights of the individuals, with Mrs. Novack joining the board. Sheila seconded it. Motion carried 6-0.

**XIV. APPROVE CONTRACTS:**

A. Ronnie Case – Activity Bus Driver

Wade made a motion to approve Ronnie Case as an activity bus driver. Daren second it. Motion carried 6-0.

**XV. ADJOURNMENT:**

Sheila made a motion to adjourn at 10:28 p.m. Tyce second it. Motion carried 6-0.

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Board President, Daren Ruth

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Board Clerk, Rachelle Siebert