

**STANTON COUNTY SCHOOL**  
**Unified School District #452**  
**Johnson, Kansas 67855**  
**BOARD OF EDUCATION MEETING MINUTES**  
**Monday, July 13, 2015 7:00pm**

**I. CALL TO ORDER:**

Board Vice-President Chris Floyd, called the meeting to order at 7:01 p.m.

Board Members present: Chris Floyd, Wade Tucker, Marcia Halderman, Daren Ruth, Tyce McMillan, Brian Peterson, and Sheila Walker.

Administrators present: Superintendent, Mrs. Kim Novack; Principals: Mr. Jansonius and Mr. Homer.

Board Clerk present: Rachelle Siebert

**II. ELECTION OF USD 452 BOARD OFFICERS FOR THE 2015-16 SCHOOL YEAR:**

**A. Elect President for 2015-16**

Wade nominated Chris Floyd for President. Sheila seconded it. Motion carried 7-0.

**B. Elect Vice-President for 2015-16**

Sheila nominated Wade Tucker for Vice-President. Marcia seconded it. Motion carried 7-0.

**III. APPROVAL OF AGENDA:**

Prior to approving the agenda, they added IX. L. Student Matter to the agenda. Sheila made a motion to approve the agenda, with the addition. Chris seconded it. Motion carried 7-0.

**IV. EXECUTIVE SESSION:**

**A. Student Issue**

Chris made a motion to go into Executive Session for ten minutes, from 7:04 p.m. to 7:14 p.m. to discuss student issues and to protect the right of the individuals, with Mrs. Novack, Mr. Jansonius, and Attorney Dave Black joining the Board.

Open Session at 7:14 p.m.

Wade made a motion to go into Executive Session for ten minutes, from 7:14 p.m. to 7:24 p.m. to discuss student issues and to protect the right of the individuals, with Mrs. Novack, Mr. Jansonius, Attorney Dave Black, and the students' case manager Vickie Werkmeister joining the Board. Sheila seconded it. Motion carried 7-0.

Open Session at 7:24 p.m.

Chris made a motion to go into Executive Session for ten minutes, from 7:24 p.m. to 7:34 p.m. to discuss student issues and to protect the right of the individuals, with Mrs. Novack, Mr. Jansonius, and Attorney Dave Black joining the Board. Marcia seconded it. Motion carried 7-0.

Open Session at 7:34 p.m.

Marcia made a motion to go into Executive Session for ten minutes, from 7:34 p.m. to 7:44 p.m. to discuss student issues and to protect the right of the individuals, with Mrs. Novack, Mr. Jansonius, Attorney Dave Black, Attorney Clint Floyd, the two students, and their parents joining the Board. Wade seconded it. Motion carried 7-0.  
Attorney Clint Floyd, the two students, and their parents left at 7:42 p.m.

Open Session at 7:44 p.m.

**V. PUBLIC COMMENT:**

No public comment.

**VI. SUPERINTENDENT'S REPORT:**

**A. Financial Report**

Mrs. Novack attended the Budget Workshop on July 7<sup>th</sup> in Garden City, she informed the Board that all districts are still waiting for the budget software to be released. Once the software is released she will begin to work on the budget. She also gave a financial update on district wide requisitions and a cash summery report.

**B. Curriculum Report**

Mrs. Novack spoke to the Board about the new Envision Math series for the Elementary. She informed the Board that training for the teachers has been set up and will take place August 5<sup>th</sup>.

**C. Facility Report**

Mrs. Novack informed the Board that she was contacted by Mr. Monty Teeter about handicap accessibility in the high school auditorium. She shared Mr. Teeter's concerns with the Board and let them know she and Greg Garrison are working on getting those concerns taken care of. They plan to remove a few chairs on the front row to allow wheel chair accessibility.

Mrs. Novack shared progress on summer projects taking place around the district. She informed the Board that the lights at the south end of the elementary are now complete and have really made a big difference in appearance. She also updated the Board on the high school roof; peeling was found in the patch work. The company has been contacted and they will be back to repair those issues.

**D. Other**

Mrs. Novack met with the principals at the end of June and they were able to make a lot of progress by setting goals for this coming school year. She and the principals will be attending a two day administration team building workshop July 14<sup>th</sup> and 15<sup>th</sup> in Sublette.

She spoke to the Board about the change in enrollment dates to accommodate the Elementary math curriculum training. Enrollment will be August 4<sup>th</sup> and August 6<sup>th</sup>.

Mrs. Novack spoke to the Board about bringing the Trojans sign by the highway up to date. She also spoke to the Board about implementing "A Steer a Year" program where she would visit the local feedlots and ask for a donation to help cut the cost of beef in the District. She informed the Board she would look into the program a little more and speak to other Superintendents who have participated a similar program..

Mrs. Novack informed the Board about the Board of Education retreat scheduled for August 29<sup>th</sup> with KASB presenter, Gary Seacrist.

**VII. BUILDING/GROUNDS REPORT:**

**A. Greg Garrison**

Greg Garrison and Josh Tucker provided the Board with an updated maintenance priority list. They spoke on how projects around the district are progressing along with the completion of projects.

Greg spoke to the Board about security cameras within the Jr./Sr. High School.

After a brief discussion regarding cost, location, and number of cameras, Sheila made a motion to approve the camera bid presented in June pending a monitor is included in the bid. Brian seconded it. Motion carried 7-0.

**VIII. BOARD REPORTS:**

**A. HPEC – Sheila Walker**

Sheila reported that High Plains Educational Coop discussed how they will be affected this year by the budget. The Coop is continuing to finish up hiring staff and finalizing handbooks.

**IX. CONSENT AGENDA:**

- A. Approve minutes from the June 15, 2015 Regular BOE meeting
  - B. Approve payment and claims
  - C. Approval of the 2015-2016 Reorganization of the USD 452 Board of Education:
    1. USD 452 Board Clerk – Rachelle Siebert
    2. USD 452 Deputy Board Clerk – Norma Pantoja
    3. USD 452 Treasurer – Alma Winger
    4. USD 452 Deputy Treasurer – Norma Pantoja
    5. USD 452 Official Depositories – First National Bank of Johnson and Johnson State Bank
    6. USD 452 Official Newspaper – Johnson Pioneer
    7. USD 452 Official Radio Station – KULY in Ulysses
    8. Freedom of Information Officers – Kim Novack and Norma Pantoja
    9. Authorized representative for all Federal Programs, including USD 452 Compliance Coordinator Federal Anti-Discrimination laws including Title I, Title II-A, Title II-D, Title III, Title IV-A, Title V, Migrant, At-Risk, 4-Year-Old At-Risk, Section 504 (ADA) – Kim Novack
    10. Authorized Transportation Representative – Kim Novack
    11. Authorized Food Service Representative – Kim Novack
    12. Authorized Food Service Determining Official – Betty Pierce
    13. Authorized Food Service Hearing Official – Kim Novack
    14. Designate USD 452 BOE President, Board Clerk, and Board Treasurer as authorized to sign checks drawn on the account #1467999 and #407690, with three (3) signatures required.
    15. Authorize respective building principal and building secretary as authorized to sign building activity checks. In the Principal's absence, the Superintendent will sign; in the Secretary's absence, the Clerk of the Board or District Secretary will sign.
    16. Authorized District KPERS Representatives – Rachelle Siebert and Norma Pantoja
    17. Rescind all BOE Policy Book actions established during the 2014-15 school year.
    18. Approve 57 cents per mile for privately owned automobiles, as authorized by the State of Kansas, K.S.A. 75-3203a, Secretary of Administration
    19. Per K.S.A. 72-5369, authorize Rachelle Siebert to review records in storage for possible destruction of old records
    20. Adopt the annual waiver of requirements for generally accepted accounting principles – K.S.A. 75-1120a
    21. Coordinator for Homeless Children (if applicable) – Kim Novack
    22. Per K.S.A. 72-1113, designate Bob Homer, Randall Jansonius as respective building truancy officers
    23. Per K.S.A. 72-1106, adopt the 1,116 hour calendar.
    24. Approve resolution of payment of claims early and/or avoiding penalty
    25. Approve out-of-district transportation requests
    26. Appoint David Black as USD 452 School District Attorney.
    27. Appoint Kim Novack as hearing officer, and the USD 494 and/or the USD 214 Superintendent as designated hearing officers at the appointment discretion of the USD 452 Superintendent.
    28. Approve compliance with K.S.A. 75-4218: USD 452 BOE members will not participate in interactive communications in a series.
    29. Approval of building petty cash accounts; approval of officials fund in the Jr/Sr High School.
    30. Approve Board President of KASB/USD 452 Governmental Relations Representative
- Daren made a motion to approve the Consent Agenda. Marcia seconded it. Motion carried 7-0.

General Fund	\$36,672.97
Supplemental General	\$8,817.55
At Risk Fund (K-12)	\$4,044.83
Bilingual Education	\$7,411.36
Special Capital Outlay	\$95,792.26
Driver Training	\$313.52
Food Service	\$31.20
Special Education	\$314.01
Vocational Education	\$600.41
Title Ii-A Teacher Quality	\$12,804.09
Title Iii	\$8,828.62
Title I	<u>\$14,126.46</u>
<b>Total:</b>	<b>\$189,757.28</b>

**IX. DISCUSSION/ACTION ITEMS:**

**A. Weight Room Usage**

Mrs. Novack informed the Board she was contacted by a former student about using the weight room. After a brief discussion, there was Board consensus to follow the adopted Weight Room Policy that allows only USD #452 students and staff to use the weight room facilities.

**B. Chrome Book Purchase**

Mrs. Novack spoke to the Board about seniors having the opportunity to purchase their Chrome Book upon graduation. After a brief discussion, there was Board consensus to have Mrs. Novack visit with Donnie Morgan about the Chrome Book rotation and reasonable resale prices and report back in August with those details.

**C. FFA**

There was continued discussion regarding the FFA organization and student body interest in the program.

**D. Moving Expense Reimbursement for Certified Staff**

Mrs. Novack spoke to the Board about moving expense reimbursements. After a brief discussion, there was Board consensus to research what other districts around pay and report the findings in August.

**E. Enrollment Fees for 2015-2016**

**a. Approve fees for the 2015-2016 school year:**

\$25.00 non-refundable textbook fee per student grades K-12

\$25.00 non-refundable activity/athletic participation fee per student grades 7-12

\$10.00 non-refundable school owned instrument fee per student grades 5 & 6

\$25.00 non-refundable chrome book computer usage fee per student grades 7-12

**Meal Prices for 2015-16:**

	<u>Adult Visitor</u>	<u>Student Visitor</u>	<u>Jr/Sr High</u>	<u>Elem.</u>	<u>District Emp.</u>
<b>Breakfast</b>	\$3.05	\$2.05	\$2.05	\$1.85	\$2.30
<b>Lunch</b>	\$4.35	\$2.45	\$2.45	\$2.25	\$3.55

**Seconds, for food items \$1.00**

Wade made a motion to approve the enrollment fees and food service prices for the 2015-16 school year. Marcia seconded it. Motion carried 7-0.

**F. Appoint Representative for High Plains Education Coop**

Marcia made a motion to nominate Sheila Walker as the High Plains Education Coop Representative. Wade seconded it. Motion carried 7-0.

- G.** Per K.S.A. 72-8205, approve attached resolution to adopt the meeting schedules for USD 452 Board of Education regular meetings to be held during the 2015-2016 school year. This also includes the resolution to be able to adjourn a meeting and reschedule.  
Wade read a resolution to adopt the 2105-2016 meeting dates, and allowing the Board to adjourn a meeting and reschedule. Marcia seconded it. Motion carried 7-0.
- H.** Approve the Athletic/Activities/Classified Staff Handbook  
Marcia made a motion to approve the Athletic/Activities/Classified Staff Handbooks. Daren seconded it. Motion carried 7-0.
- I.** Approve Elementary & Jr./Sr. High School Student Handbooks  
Marcia made a motion to approve the Elementary & Jr./Sr. High School Student Handbooks. Tyce seconded it. Motion carried 7-0.
- J.** Review recommended KASB Policy Changes 2015-2016  
There was Board consensus to have Marcia and Mrs. Novack review the recommended KASB Police Changes for 2015-2016 and bring those changes back in August to be adopted by the Board.
- K.** Approve Supplemental Contracts
- a.** Andrea Jones – High School Head Volleyball Coach
  - b.** Merl Seger – Building Trades Pathway Duplex Supervisor
- Marcia made a motion to approve Andrea Jones as High School Head Volleyball Coach and Merl Seger as the Building Trades Pathway Duplex Supervisor. Brian seconded it. Motion carried 7-0.
- L.** Student Matter  
Daren made a motion to reduce the student’s suspension from 180 days to 90 days allowing the students to enroll in the 2015 fall semester. Sheila seconded it. Motion carried 7-0.

**X. EXECUTIVE SESSION:**

**A. Personnel**

Chris made a motion to go into Executive Session for twenty minutes, from 9:25 p.m. to 9:45 p.m. to discuss personnel and to protect the rights of the individual, with Mrs. Novack, Mr. Jansonius, and Mr. Homer joining the Board.

Open Session at 9:45 p.m.

**XI. ADJOURNMENT:**

Chris made a motion to adjourn at 9:45 p.m. Sheila seconded it. Motion carried 7-0.

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President, Chris Floyd

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Clerk, Rachelle Siebert