

**STANTON COUNTY SCHOOL**  
**Unified School District #452**  
**Johnson, Kansas 67855**  
**BOARD OF EDUCATION MEETING MINUTES**  
**Monday, July 15, 2019 7:00pm**

**I. CALL TO ORDER:**

Board President, Brian Peterson, called the meeting to order at 7:00 p.m.  
Board members present: Brian Peterson, Chantry Scott, Tyce McMillan, Wade Tucker, and Sheila Walker.  
Administrators present: Superintendent, Mr. Trenton Horn  
Board Clerk present: Melissa Wilson

**II. ELECTION OF USD 452 BOARD OFFICERS**

- A. Elect President for 2019-2020**  
Sheila nominated Wade and Tyce seconded the motion. Tyce made a motion for nominations to cease.  
The board voted, Wade had 4-0 vote. Wade substanted.
- B. Elect Vice-President for 2019-2020**  
Tyce nominated Chantry. Nominations ceased.  
The board voted. Chantry had a 4-0 vote. Chantry substained.

**III. APPROVAL OF AGENDA:**

Chantry made a motion to approve the agenda. Sheila seconded it. Motion carried 5-0.

**IV. PUBLIC COMMENT:**

None

**V. REPORTS:**

- A. Superintendent Report**  
The board discussed that they like all the information given to them in Friday notes and not have to go over it during the meeting.
- B. HPEC Report**  
Wade discussed that there will be an increase of around \$30,000 due to the increase of our part this year. They had not stayed up with the increase cost but do to accounts lowering they needed to readjust the help from the schools.

**VI. CONSENT AGENDA:**

- A. Approve minutes from the June 10, 2019 Regular BOE meeting.**
- B. Approve payment and claims.**
- C. Approval of the 2019-2020 Reorganization of the USD 452 Board of Education:**
1. USD 452 Board Clerk – Melissa Wilson.

2. USD 452 Deputy Board Clerk – Donnie Morgan.
3. USD 452 Treasurer – Tina Parks.
4. USD 452 Deputy Treasurer – Darci Batterton.
5. USD 452 Official Depositories – First National Bank of Johnson and Johnson State Bank.
6. USD 452 Official Newspaper – Johnson Pioneer.
7. USD 452 Official Radio Station – KULY in Ulysses.
8. Freedom of Information Officers – Trenton Horn and Norma Pantoja.
9. Authorized representative for all Federal Programs, including USD 452 Compliance Coordinator Federal Anti-Discrimination Laws including Title I, Title II-A, Title II-D, Title III, Title IV-A, Title V, Migrant, At-Risk, 4-Year-Old At-Risk, Section 504 (ADA) – Trenton Horn.
10. Authorized Transportation Representative – Josh Allen.
11. Authorized Food Service Representative – Trenton Horn.
12. Authorized Food Service Determining Official – Tina Parks.
13. Authorized Food Service Hearing Official – Trenton Horn.
14. Designate USD 452 BOE President, Board Clerk, and Board Treasurer as authorized to sign checks drawn on the account #1467999, with three (3) signatures required.
15. Authorize respective building principal and building secretary as authorized to sign building activity checks. In the principal's absence, the Superintendent of Schools will sign activity checks; in the secretary's absence, the Clerk of the Board or District Secretary will sign activity checks.
16. Authorized District KPERS Representatives – Melissa Wilson and Norma Pantoja.
17. Rescind all BOE Policy Book actions established during the 2019-20 school year.
18. Approve .58 cents per mile for privately owned automobiles, as authorized by the State of Kansas, K.S.A. 75-3203a, Secretary of Administration.
19. Per K.S.A. 72-5369, authorize Melissa Wilson to review records in storage for possible destruction of old records.
20. Adopt the annual waiver of requirements for generally accepted accounting principles – K.S.A. 75-1120a.
21. Coordinator for Homeless Children (if applicable) – James Holt, Michelle Canny and Jeri Howard.
22. Per K.S.A. 72-1113, designate Andrea Jones, Trevor Siebert as respective building truancy officers.
23. Per K.S.A. 72-1106, adopt the 1,116 hour calendar.
24. Approve resolution of payment of claims early and/or avoiding penalty.
25. Approve student out-of-district transportation requests.
26. Appoint David Black as USD 452 School District Attorney.
27. Appoint Trenton Horn, Andrea Jones, and Trevor Siebert as hearing officers.
28. Approve compliance with K.S.A. 75-4218: USD 452 BOE members will not participate in interactive communications in a series.
29. Approval of building petty cash accounts; approval of officials fund in the Jr/Sr High School.

- 30. Approve Board President of KASB/USD 452 Governmental Relations Representative.  
Sheila made a motion to approve the consent agenda. Brian seconded the motion. Motion carried 5-0.

**VII. DISCUSSION/ACTION ITEMS:**

**A. Enrollment Fees for 2019-2020 (D/A)**

**a. Approve fees for the 2019-2020 school year:**

- \$30.00 non-refundable textbook fee per student grades Pre K-12
- \$30.00 non-refundable activity/athletic participation fee per student grades 7-12
- \$15.00 non-refundable school owned instrument fee per student grades 5<sup>th</sup> – 12<sup>th</sup>
- \$30.00 non-refundable chrome book computer usage fee per student grades 7-12

Brian made a motion to approve the enrollment fees for the 2019-2020 school year as presented. Chantry seconded the motion. Motion carried 5-0.

**b. Meal Prices for 2019-2020:**

<u>Emp.</u>	<u>Adult Visitor</u>	<u>Student Visitor</u>	<u>Jr/Sr High</u>	<u>Elem.</u>	<u>District</u>
<b>Breakfast</b>	\$3.25	\$2.25	\$2.25	\$2.05	\$2.50
<b>Lunch</b>	\$4.65	\$2.75	\$2.75	\$2.55	\$3.85

**Seconds, for food items \$1.15**

**Seconds, for milk .45¢**

Sheila made a motion to approve the meal prices for the 2019-2020 school year. Brian seconded it. Motion carried 5-0.

**B. Appoint BOE Representative for High Plains Educations Coop (A)**

Chantry made a motion to appoint Sheila as the representative for High Plains Education Coop. Brian seconded it. Motion carried 4-0. Sheila substained.

**C. Per K.S.A. 72-8205, approve attached resolution to adopt the meeting schedules for USD 452 Board of Education regular meetings to be held during the 2019-2020 school year. This also includes the resolution to be able to adjourn a meeting and reschedule a meeting. (D/A)**

Brian made a motion to adopt the 2019-2020 meeting dates and allowing the Board to adjourn a meeting and reschedule a meeting. Tyce second it. Motion carried 5-0.

**D. Adopt updated KASB policies(A)**

Sheila made a motion to approve the KASB policies. Chantry second it. Motion carried 5-0.

**E. Adopt updated American Fidelity 403(b) Administrative Services Agreement (A)**

- Chantry made a motion to adopt the updated American Fidelity 403(b) Administrative Service Agreement. Brian seconded the motion. Motion carried 5-0.
- F. Blue Cross Blue Shield (I/D/A)**  
Brian made a motion to approve the Options KE8 and KE 14. Sheila second it. Motion carried 5-0.
- G. Sub List (I/D/A)**  
There was discussion and will be talked about later in the meeting.
- H. District Facility Usage (I/D/A)**  
Discussion. There will be no usage of the weight room to the outside public. Correct pool charge to be the same as the rest of rental. Mr. Horn will correct and bring back to the next board meeting.
- I. Superintendents Spending Authority (I/D/A)**  
Brian made a motion to have the limit for the Superintendents Spending Authority to be at \$10,000. Chantry seconded the motion. Motion carried 5-0.
- J. Approve Chromebooks for incoming 7<sup>th</sup> grade (I/D/A)**  
Chantry made a motion to approve Chromebooks for the incoming 7<sup>th</sup> grade. Sheila seconded the motion. Motion carried 5-0.
- K. Accept Donation from Skyland Grain scoreboard Middle School Gym (I/D/A)**  
Sheila made the motion to accept the donation from Skyland Grain for the scoreboard for the Middle School Gym. Brian seconded the motion. Motion carried 5-0.
- L. Letter to Legislature about Special Education (I/D/A)**  
Sheila made a motion to approve the letter to the Legislature about Special Education funding. Tyce seconded the motion. Motion carried 5-0.
- M. Time Clock quotes (I/D/A)**  
Chantry made a motion to approve the district office to purchase three timeclocks. Brian seconded the motion. Motion carried 5-0.
- N. Approve Out of District Student Request (I/D/A)**  
Sheila made a motion to approve the Out of District Student Request of Benton Holman. Tyce seconded the motion. Motion carried 5-0.
- O. School Constructed House Update (I/D/A)**  
There was discussion on what the next steps are going to be. Sheila made a motion to advertise in the Johnson Pioneer paper one more week and to put in there that all bid will be considered. Brian seconded the motion. Motion carried 5-0.
- P. Clubs and Organization Guidelines Document Review (I/D/A)**  
Tyce made a motion to approve the Clubs and Organization Guidelines Document as presented. Brian seconded the motion. Motion carried 5-0.

### **VIII. EXECUTIVE SESSION:**

- A. (Personnel):** The Purpose of the executive session is to discuss personnel matters and protect the rights of the individuals.

Wade made a motion to go into executive session at 8:15 p.m. to discuss personnel matters, with Trenton Horn, joining the board and the open meeting will resume in the board room at 8:25 p.m. Chantry second it. Motion carried 5-0.

Open Session at 8:26p.m.

Wade made a motion to go into executive session at 8:27 p.m. to discuss personnel matters with Trenton Horn, joining the board and the open meeting will resume in the board room at 8:32 p.m. Sheila second it. Motion carried 5-0.

Open Session at 8:33 p.m.

**IX. APPROVE CONTRACTS:**

**A. Supplemental Contracts for 2019-2020**

Brian made a motion to approve the supplemental contract list as presented. Chantry seconded the motion. Motion carried 5-0.

**B. Classified Contract**

Sheila made the motion to approve Melody Sue Crow as a route bus driver. Tyce seconded the motion. Motion carried 5-0.

**C. Sub List**

Sheila made a motion to approve the subs list with addition of Jodi Nelson for the 2019-2020 school year. Tyce seconded the motion. Motion carried 5-0.

**X. ADJOURNMENT:**

Sheila made a motion to adjourn at 8:43 p.m. Brian seconded it. Motion carried 5-0.

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Board President, Wade Tucker

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Board Clerk, Melissa Wilson