

**STANTON COUNTY SCHOOL**  
**Unified School District #452**  
**Johnson, KS 67855**  
**BOARD OF EDUCATION MEETING AGENDA**  
**Wednesday, November 14, 2018**  
**6:00 p.m. BOE Conference Room**

**I. CALL TO ORDER:**

Board President, Brian Peterson, called the meeting to order at 6:00 p.m.  
Board members present: Brian Peterson, Wade Tucker, Chantry Scott, Chris Floyd, Matt Canny and Tyce McMillan.  
Administrator present: Superintendent, Mrs. Kim Novack  
Principals present: Trevor Siebert and Andrea Jones  
Board Clerk present: Melissa Wilson

**II. APPROVAL OF AGENDA:**

Wade made a motion to approve the November agenda. Tyce seconded the motion. Motion carried 6-0.

**III. RECOGNITION OF STUDENTS:**

- A. State Girls Golf- The State girl's golf winners were recognized: 6<sup>th</sup> place Caelyn Cook and Rylee Cook, the State Champion.
- B. State Cross Country Boys and Girls- with Coach Horton and Coach Canny. The State Cross Country Girls and Boys Teams were honored individually and as a team.

**IV. PRINCIPAL'S REPORT:**

- A. Trevor Siebert- Jr./Sr. High Report- FFA Members, President Bailey Sipes and FFA member Jenny Amerin came to the board to tell them about their learning experiences at the National FFA Conference in Indianapolis and to thank the Board of Education.  
Trevor reported on the Crisis Lockdown Drill they held on October 31 using the Regroup app. Parent Teacher Conference attendance was also shared. He plans to use student led conferences next semester and see if there is increase in attendance.
- B. Andrea Jones- Elementary Report- Andrea went over the LiNK Grant and reported that Amber Miller will be our main consultant starting in January 2019. Having one main consultant to visit all thirteen coaches will be more efficient. Consultant Kim Myers will continue to work with Amy Edgar for the Early Childhood Development. Andreas shared that the Genius Hour was a great learning day for students. The elementary will be doing this four times a year for

the KESA program. For Grandparents Day, they had over 100 grandparents visit the school. Family Reading Night attendance included 160 participants and some did not sign in. The Elementary Parent Teacher conferences reached almost 100 % in grades K-4. The 6<sup>th</sup> grade Ambassadors helped with the Safe and Civil school surveys.

**V. SUPERINTENT REPORT:**

Mrs. Novack reviewed a blank teacher evaluation showing all the items teachers received feedback. Mrs. Novack stated that the KPERS audit was complete and that all corrections have been taken care of for the 2015, 2016 and 2017 years, thanks to Melissa Wilson, the Board of Education Clerk. The Fire Inspector was impressed with all the remodeling completed at the elementary and we received a perfect inspection report. Mrs. Novack went over the budget reports and noted the water usage comparison between the Middle School and the Elementary School. A Line of Communication chart was created by Michelle Canny and it will be brought to the BOE for their approval in December. Michelle Canny is also working on a design for the State Championship Board along on the highway. Mrs. Novack went over the carpet bids for the district-owned superintendent house. Finally, the board was shown samples of staff shirts for district employees.

**VI. BOARD REPORTS:**

- A. High Plains Education Cooperative Representative – Wade Tucker  
Wade reported that did not attended the meeting.

**VII. CONSENT AGENDA:**

- A. Approve minutes from the October 10, 2018 Regular BOE Meeting  
B. Approve minutes from the November 5, 2018 Special BOE Meeting  
C. Approve payment of claims  
Chris made a motion to approve the consent agenda. Chantry seconded it. Motion carried 6-0.

The board took a five minutes break from 7:00 p.m. to 7:05 p.m.

**VIII. EXECUTIVE SESSION-(Personnel):** The purpose of the executive session is to discuss coaches' evaluations and to protect the rights of the individuals.

Brian made a motion to go into executive session at 7:06 p.m. to discuss coaches' evaluations and to protect the rights of the individuals, with Mrs. Novack, Deniese Barber, Trevor Siebert and Andrea Jones joining the board and the open meeting will resume in the board room at 7:16 p.m. Matt seconded it. Motion carried 6-0.

Open Session at 7:16 p.m.

Chantry made a motion to go into executive session at 7:17 p.m. to discuss coaches' evaluations and to protect the rights of the individuals, with Mrs. Novack, Deniese Barber, Trevor Siebert and Andrea Jones joining the board and the open meeting will resume in the board room at 7:22 p.m. Brian seconded the motion. Motion carried 6-0.

Sheila entered the meeting at 7:20 p.m.

Open Session at 7:22 p.m.

**IX. EXECUTIVE SESSION- (Personnel):** To purpose of the executive session is to discuss teachers and staff evaluations and the Grow Your Own Program to protect the rights of the individuals.

Brian made a motion to go into executive session at 7:25 p.m. to discuss teachers and staff evaluations and the Grow Your Own Program, to protect the right of the individuals with Mrs. Novack, Mr. Siebert, and Mrs. Jones joining the board and the open meeting will resume in the board room at 7:40 p.m. Wade second it. Motion carried 7-0.

Open session at 7:40 p.m.

Brian made a motion to go into executive session at 7:40 p.m. to discuss teachers and staff evaluations and the Grow Your Own Program, to protect the right of the individuals with Mrs. Novack, Mr. Siebert, and Mrs. Jones joining the board and the open meeting will resume in the board room at 7:50 p.m. Wade second it. Motion carried 7-0.

Open session at 7:50 p.m.

Brian made a motion to go into executive session at 7:51 p.m. to discuss teachers and staff evaluations and the Grow Your Own Program, to protect the right of the individuals with Mrs. Novack, Mr. Siebert, and Mrs. Jones joining the board and the open meeting will resume in the board room at 7:56 p.m. Sheila second it. Motion carried 7-0.

Open Session at 7:56 p.m.

Brian made a motion to go into executive session at 7:57 p.m. to discuss teachers and staff evaluations and the Grow Your Own Program, to protect the right of the individuals with Mrs. Novack, Mr. Siebert, and Mrs. Jones joining the board and the open meeting will resume in the board room at 8:02 p.m. Matt second it. Motion carried 7-0.

Open Session at 8:02 p.m.

- X. EXECUTIVE SESSION-** (Personnel): The purpose of the executive session is to discuss administrator's evaluations, the board clerk's evaluation, a cooks' stipend and the cooks' contract adjustments to protect the rights of the individuals.

Brian made a motion to go into executive session at 8:03 p.m. to discuss administrator's evaluations, the board clerk's evaluation, a cooks' stipend and the cooks' contract adjustment to protect the rights of the individuals, with Mrs. Novack joining the board and the open meeting will resume in the board room at 8:18 p.m. Wade seconded the motion. Motion carried 7-0.

Open Session at 8:18 p.m.

Brian made a motion to go into executive session at 8:19 p.m. to discuss administrator's evaluations, the board clerk's evaluation, a cooks' stipend and the cooks' contract adjustment to protect the rights of the individuals, with Mrs. Novack joining the board and the open meeting will resume in the board room at 8:34 p.m. Chantry seconded the motion. Motion carried 7-0.

Open Session at 7:34 p.m.

**XI. INFORMATIVE/DISCUSSION/ACTION:**

**A. Cook's Stipend**

Wade made a motion to approve Rocio Mendoza one time stipend of \$500.00 for services provided for the time between food directors. Tyce second it. Motion carried 7-0.

**B. Grow Your Own**

Matt made a motion to advertise a possible opening in the Grow to Your Own Teacher Program for interested individuals that work in the district. Chris second it. Motion carried 7-0.

**C. District Christmas-** There was discussion on what pullover everyone liked as a team building staff shirt for USD 452 employees. Chantry made a motion to approve the Holloway pullover with SC Trojans and mascot on the front. Tyce seconded the motion. Motion carried 7-0.

**D. Accept resignation**

Wade made a motion to accept Jerri Ehrlich letter of resignation. Matt seconded the motion. Motion carried 7-0.

E. Offer Para Position

Tyce made the motion to hire Michelle Imel as an elementary para-educator. Matt second it. Motion carried 7-0.

F. Superintendent Retirement

Chris made a motion to let Kim Novack, Superintendent, to remain on the district insurance at her expense after retirement until age 65. Chantry second it. Motion carried

**XII. APPROVE CONTRACT**

A. Cooks from part-time to full time

Wade made a motion to offer Gabriela Valdez and Gloria Brummett to full-time cook positions. Sheila second the motion. Motion carried 7-0.

**XIII. EXECUTIVE SESSION-** (Personnel): The purpose of the executive session is the protect rights of the individuals in the Superintendent Search.

Brian made a motion to go into executive session at 8:47 p.m. to discuss the rights of the individuals in the Superintendent Search with board only and the open meeting will resume in the board room at 8:57 p.m. Chantry second it. Motion carried 7-0.

Open Session at 8:58 p.m.

Brian made a motion to go into executive session at 8:59 p.m. to discuss the rights of the individuals in the Superintendent Search with Melissa Wilson, Board Clerk, and the open meeting will resume in the board room at 9:04 p.m. Chris second it. Motion carried 7-0.

Open Session at 9:04 p.m.

**XIV. BOARD COMMENT:**

None

**XV. ADJOURNMENT:**

Sheila made a motion to adjourn the meeting at 9:04 p.m. Chantry second it. Motion carried 7-0.

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Board President, Brian Peterson

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Board Clerk, Melissa Wilson