

**STANTON COUNTY SCHOOLS**  
**Unified School District #452**  
**Johnson, KS 67855**  
**BOARD OF EDUCATION MEETING MINUTES**  
**Monday, June 11, 2018**  
**7:00 p.m. BOE Conference Room**

**I. CALL TO ORDER:**

Board President, Brian Peterson, called the meeting to order at 7:00 p.m.  
Board members present: Brian Peterson, Tyce McMillan, Wade Tucker, Chantry Scott, Sheila Walker, Chris Floyd, and Matt Canny  
Administrator present: Superintendent, Mrs. Kim Novack  
Principals present: Trevor Siebert and Andrea Jones  
Board Clerk present: Melissa Wilson

**II. APPROVAL OF AGENDA:**

Matt made a motion to approve the amended addition:  
VII-M. Jerrod Daniels rental contract  
XII. D. Volleyball Coaches  
E. Elementary Para  
to agenda. Tyce seconded it. Motion carried 7-0.

**III. PUBLIC COMMENT:**

None

**IV. SUPERINTENDENT'S REPORT:**

A. Kim Novack

Mrs. Novack shared some new programs that she and Andrea Jones learned about at the United School Administrator Conference. The Board was informed of a KSDE School Grant that is awarded to school districts to help update their safety and security systems.

Mrs. Novack updated the board on the Classified Staff Handbook recommended changes.

Bike Across Kansas was hosted in the district with over 650 bicycle riders staying in the high school and surrounding area.

Carpet samples for the elementary north hallway and classrooms were shown. Negotiations concluded and the Negotiated Agreement is ready for the BOE to ratify.

Kelly Bliemiester, Blue Cross Blue Shield Representative wanted the BOE to consider a few new products: counseling for staff and the Cancer and Hospitality Program.

Donnie Morgan and the principals have been working to prepare the district master calendar for publication.

A new Athletic and Activities Handbook will be presented by AD Deniese Barber in the July board meeting for their consideration.

The Dance Team Sponsor shared a new uniform as presented by Mrs. Novack and will be brought back with a few more options in July.

Mrs. Novack presented the KSDE Worker’s Compensation quote for 2018-2019 as \$14,071 and was compared to last year’s fees of \$13,268.

**V. BOARD REPORT:**

- A. High Plains Education Cooperative Representative – Wade Tucker  
Wade reported that the meeting pertained mostly about staff changes and getting ready for next year. Cost of Health Insurance was the main difference and the employee might have to start paying more for insurance.

**VI. CONSENT AGENDA:**

- A. Approve minutes from the May 14, 2018 Regular BOE Meeting
- B. Approve minutes from the May 18, 2018 Special BOE Meeting
- C. Approve payment of claims  
Chris made a motion to approve the consent agenda. Matt seconded it. Motion carried 7-0.

<b>Voucher Date</b>	
6/11/2018	
<b>Fund Description</b>	<b>Total Amount</b>
General Fund	\$ 59,525.92
Supplemental General	\$ 888.25
At Risk Fund (K-12)	\$ 947.28
Special Capital Outlay	\$ 7,793.69
Food Service	\$ 2,584.90
Special Education	\$ 46,900.90
Vocational Education	\$ 122.48
Recreation Commission	\$ 35,065.52
Rec.Comm.Employee Benefits	\$ 13,176.84
Title Ii-A Teacher Quality	\$ 674.72
	<b>\$ 167,680.50</b>
	<b>\$ 167,680.50</b>

## **VII. INFORMATION/DISCUSSION/ACTION ITEMS:**

### **A. Southwest Plains Superintendent Evaluation (D/A)**

Following discussion by the BOE, Chantry made a motion to use the Southwest Plains Superintendent Evaluation with a place for comments included after each section of the form. Chris seconded the motion. Motion carried 7-0.

### **B. Dance Uniforms (I/D/A)**

The board wants to compare a few different options and prices along with knowing the dance uniform preferences of the girls on the dance team. Tabled until the July meeting.

### **C. Elementary Handbook (D/A)**

Matt made a motion to approve the Elementary Handbook as presented by Elementary Principal Andrea Jones. Sheila seconded the motion. Motion passed 7-0.

### **D. Classified Handbook (D/A)**

Sheila made a motion to approve the Classified Handbook with the corrections noted in the Social Media section. Matt seconded the motion. Motion passed 7-0.

### **E. Athletic and Activities Handbook (I/D)**

Discussion on the handbook and what changes were necessary. AD Deniese Barber will provide a complete report including the new handbook in the July meeting.

### **F. Teacher Mentor Program (I/D/A)**

Following discussion, Chris made a motion to advertise for a new supplemental position called the New Teacher Mentor. Matt seconded the motion. Motion passed 7-0.

### **G. Ratify the Negotiated Agreement (I,D/A)**

Sheila made a motion to ratify the Negotiated Agreement. Wade seconded the motion. Motion passed 7-0.

### **H. Duplex Rental (I/D/A)**

Judy Belford, the new art teacher would like to rent the duplex starting the first of July. Matt approved to rent the duplex to Judy Belford following the contract as stated. Chris seconded the motion. Motion passed 7-0.

### **I. BCBS Counseling Services (I/D/A)**

Discussion of the BCBS Counseling service that will be considered in next year's teacher negotiations. No action taken at this time.

### **J. Adoption of MPA, Bylaws and Rules of Operation and the Members**

Participation Agreement of the KASB Workers Compensation Fund, Inc. (I/D/A)  
Chantry made the motion to approve the quote for the KASB Workers Compensation bid and agreement as presented. Wade seconded the motion. Motion passed 7-0.

K. District Master Calendar (I/D/A)

Matt made the motion to approve the calendar as presented by the administrative team. Chris seconded the motion. Motion passed 7-0.

L. Budget (I/D/A)

Chris made a motion to move any excess reserves to the contingency fund and zero out the funds as presented. Matt seconded the motion. Motion passed 7-0.

M. Jerrod Daniel rental (D/A)

Chris made a motion to approve the rental request and request the same fees as last year. Sheila seconded the motion. Motion passed 7-0.

The board took a five minute break from 8:19 pm to 8:24 pm.

**IX. EXECUTIVE SESSION-** (Personnel): The purpose of the executive session is to discuss a personnel matters, supplemental contracts and possible job offerings.

Brian made a motion to go into executive session at 8:57 p.m. to discuss a personnel matters, supplemental contracts and possible job offerings with the Board, Mrs.

Novack, Andrea Jones, and Trevor Siebert, and the open meeting will resume in the board room at 9:12 p.m. Matt seconded it. Motion carried 6-0.

Open session at 9:12 p.m.

**VIII. EXECUTIVE SESSION-**(Personnel): The purpose of the executive session is to review personnel matters and supplemental contracts.

Brian made the motion to go into executive session at 8:25 p.m. to review personnel matters and supplemental contracts, with the Board, Mrs. Novack, Andrea Jones, and Trevor Siebert, and the open meeting will resume in the board room at 8:40 p.m.

Matt seconded the motion. Motion carried 7-0.

Open Session at 8:40 p.m.

Brian made a motion to go into executive session at 8:40 p.m. to review personnel matters and supplemental contracts with the Board, Mrs. Novack, Andrea Jones and Trevor Siebert, and the open meeting will resume in the board room at 8:50 p.m.

Chantry seconded the motion. Motion carried 7-0.

Open Session 8:50 p.m.

Brian made a motion to go into executive session at 8:50 p.m. to review personnel matters and supplemental contracts with the Board, Mrs. Novack, Andrea Jones and Trevor Siebert and the open meeting will resume in the board room at 9:00 p.m.

Wade seconded the motion. Motion carried 7-0.

Open Session 9:00 p.m.

Brian made a motion to go into executive session at 9:01 p.m. to review personnel matters and supplemental contracts with the Board, Mrs. Novack, Andrea Jones and Trevor Siebert and the open meeting will resume in the board room at 9:21 p.m. Wade seconded the motion. Motion carried 7-0.

Open Session 9:21 p.m.

Brian made a motion to go into executive session at 9:22 p.m. to review personnel matters and supplemental contracts with the board, Mrs. Novack, Andrea Jones and Trevor Siebert and the open meeting will resume in the board room at 9:32 p.m. Chantry seconded the motion. Motion carried 7-0.

Open Session 9:32 p.m.

Brian made a motion to go into executive session at 9:33 p.m. to review personnel matter and supplemental contracts with the board and Mrs. Novack and the open meeting will resume in the board room at 9:43 p.m. Chantry seconded the motion. Motion carried 7-0.

**IX. EXECUTIVE SESSION-(Personnel):** The purpose of the executive session is to discuss personnel matters and classified contracts.

Brian made the motion to go into executive session at 9:46 p.m. for the purpose of the executive session is to discuss personnel matters and classified contracts, with the Board and Mrs. Novack, and the open meeting will resume at 10:01 p.m. Wade seconded the motion. Motion carried 7-0.

Open Session at 10:01 p.m.

Brian made the motion to go into executive session at 10:02 p.m. for the purpose of the executive session is to discuss personnel matters and classified contracts, with the Board and Mrs. Novack, and the open meeting will resume at 10:04 p.m. Sheila seconded the motion. Motion carried 7-0.

Open Session at 10:04 p.m.

**X. APPROVE RESIGNATION:**

A. Maria Rodriquez

Sheila made a motion to approve the resignation of Maria Rodriquez. Matt seconded the motion. Motion carried 7-0.

**XI. APPROVE CONTRACTS:**

A. Classified Contracts

Chris made a motion to approve the proposed classified contracts. Matt second it. Motion carried 7-0.

B. Stipend

Sheila made a motion to approve a stipend for the kindergarten teachers. Matt seconded the motion. Motion passed 7-0.

C. Nikki Kendrick- Part time reading

Chantry made a motion to approve Nikki Kendrick as the Part-Time Reading Teacher. Matt second the motion. Motion carried 7-0.

D. Volleyball coaches and Para position

Sheila made a motion to approve volleyball coaches: (Head) Michelle Imel and (Asst.) Abigail Licon-Hernandez along with Martha Nicholas as an elementary para. Matt seconded the motion. Motion passed 7-0.

**XII. BOARD COMMENTS: (None)**

**XIII. ADJOURNMENT:**

Sheila made a motion to adjourn at 10:11 p.m. Matt seconded it. Motion carried 7-0.

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Board President, Brian Peterson

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Board Clerk, Melissa Wilson