

STANTON COUNTY SCHOOL
Unified School District #452
Johnson, KS 67855
BOARD OF EDUCATION MEETING MINUTES
Wednesday, October 11, 2017
7:00 p.m. BOE Conference Room

I. CALL TO ORDER:

Board President, Brian Peterson, called the meeting to order at 7:00 p.m.

Board members present: Brian Peterson, Wade Tucker, Sheila Walker, Colleen Kelly, and Tyce McMillan.

Administrator present: Superintendent, Mrs. Kim Novack

Principals present: Sonja Gayer and Andrea Jones

Board Clerk present: Jamie Werkowitch

II. APPROVAL OF AGENDA:

Wade made a motion to approve the agenda. Sheila seconded it. Motion carried 5-0.

III. AWARDS/RECOGNITIONS:

A. Assistant Track Coach of the Year

Brian shared a letter of congratulations from KSHSAA announcing the assistant coaches of the year for all classes including Stanton County: Merwyn Snowbarger for Distance and Andrea Jones for Pole Vault.

IV. EXECUTIVE SESSION – (Legal Counsel): The purpose of the executive session is to discuss potential litigation with our legal counsel.

Brian made a motion to go into executive session at 7:04 p.m. to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under KOMA, with Mrs. Novack and Dave Black joining the board and the open meeting will resume in the board room at 7:14 p.m. Colleen second it. Motion carried 5-0.

V. DIRECTOR'S REPORT:

A. Josh Allen – Jr. High Football Request

Coach Allen requested permission and transportation to take the Junior High Football team to a Garden City Community College football game October 21, 2017 as an end of the season reward. The team will pay for fuel and meals out of their activity account.

B. David Bowen – High School Football Request

Coach Bowen requested permission and transportation to take the High School Varsity Football team to Colorado Springs for the Army vs. Air Force College football game November 4, 2017. The team is responsible for their own meals.

C. Betty Pierce/Donnie Morgan – Food Service Recommendations

Food Service Director, Betty Pierce, explained the new process for sending notifications regarding low and negative meal balances. Donnie explained details of when texts, emails and letters will be sent out at specific balance amounts. Betty reviewed the food service audit with the Board of Education.

VI. SUPERINTENDENT’S REPORT:

A. Kim Novack (Updates on Budget Information, Federal Program application, Kansas Education Systems Accreditation – KESA, and BOE Goals)

Mrs. Novack reviewed corrections to the fiscal audit with the board.

Next, she summarized the SWPRSC (Southwestern Plains Regional Service Center) Superintendent’s meeting which included: K-12 Literacy Grant that SWPRSC is applying for as a consortium. Superintendents also discussed Kansas Teacher of the Year Nominations (KTOY) and that the administration team will bring nominations to the board in November. The Individual Plans of Study process was also discussed at the Superintendents meeting. The elementary school will explore participation in a SPARK program for students to learn about career pathways.

Mrs. Novack reviewed the Local Consolidated Plan by explaining the federal programs and how the funding for the programs impacts student learning.

Mrs. Novack described budget reports the district summary of funds and the cash summary report with the board.

She summarized the communication survey that was administered during Parent-Teacher Conferences.

Lastly, Mrs. Novack explained that the administrative team has met numerous times to continue the work on Student Success Board Goal A.

VII. PRINCIPAL’S REPORTS:

A. Andrea Jones – Elementary Report (STEAM Camp/Activities, Guest Speaker, League In-Service, Parent-Teacher Conferences, and Kindergarten Readiness)

Mrs. Jones explained starting STEAM Activities, they are engaging and critical thinking activities that use science, technology, engineering, art and math.

Mrs. Kendrick and Mrs. Cook invited a game warden to their 2nd grade class during science to focus on the relevance wild life.

She shared that the elementary and high school teachers attended league in-service in Sublette on October 2, 2017. The teachers were able to network and

discuss grade-level and department related topics with other teachers from across the league.

Mrs. Jones shared the Kindergarten Readiness Goal: Each child will enter kindergarten socially, emotionally, and academically prepared for success. To help achieve this goal Mrs. Edgar, Mrs. Hall and Miss Honea will attend training to become district trainers. Also, the ASQ screeners have been ordered for the district.

Parent-Teacher conferences went well with average parent attendance of 93.5%. Lastly, she reported Site-Council has one new member and that they are working the KESA requirements for district accreditation. The Site-Council is also brainstorming ideas for career exploration. They are recognizing students for being on time and having good attendance.

B. Sonja Gayer – Jr/Sr. High Report (Homecoming Activities, Student Report: Outdoor Classroom)

Ms. Gayer shared that students are using Advisory Base for individual interests regarding KIPs (Kansas Individual Plans of Study) along with a study hall time. The relevance component of KESA is being addressed and she had the Plant & Soil Class share an example. Students, Braxton Chenoweth and Chantry Williamson, presented their ideas for the Outdoor Classroom Project that they are designing in the Plant & Soil Class under Mrs. Andi Christenson.

Ms. Gayer reviewed the Eligibility List rates compared to the last year at this time. For 2016-2017, 38% of students were ineligible, 15% are ineligible at the same point for 2017-2018.

Parent-Teacher Conference had 73% parental attendance for Junior High and 35% for the High School.

Board member, Chris Floyd, joined the meeting at 8:26 p.m.

Homecoming activities were shared by Ms. Gayer that included the parade at 2:15 p.m. and pep rally immediately following at the court house for October 20, 2017. Each high school class will have a float and the Garden City Community College's drumline with SCHS alumni, will perform. Coronation will begin at 6:30 p.m. followed by the varsity football game.

Ms. Gayer updated the board of important events approaching, such as the Community Concert scheduled on October 19th, Financial Aid Night on November 7th, Veterans Day Program on November 10th and Senior Interview Day in Ulysses on November 15th.

Lastly, she mentioned that David Rodriguez, CEO, Skyland Grain, would like to offer an Ag Education Day on March 6, 2018.

The board took an eight minute break from 8:32 p.m. to 8:40 p.m.

VIII. BOARD REPORTS:

- A. High Plains Education Cooperative Representative – Wade Tucker
Wade reported HPEC has added staff because of increased enrollment in the districts. The administration started their evaluation process. Wade mentioned Medicaid funding was a concern.

Board member, Daren Ruth joined the meeting at 8:44 p.m.

IX. CONSENT AGENDA:

- A. Approve minutes from the September 20, 2017 Special BOE Meeting
- B. Approve minutes from the September 11, 2017 Regular BOE Meeting
- C. Amend April 10, 2017 Regular BOE Meeting Minutes (To waive the tuition reimbursement fees for Angela Torres Grow Your Own Program).
- D. Transfer \$343.78 from contingency reserve fund to food service for 2016-2017 adult gratis lunches
- E. Approve payment of claims

Brian made a motion to amend minutes September 11, 2017 Regular BOE Meeting Section X Item L to terminate the Acquisition Fund per the Escrow Agreement as requested by auditor, Matthew Medill. Wade second it. Motion carried 7-0.

Colleen made a motion to approve the consent agenda with the exception of item C. Sheila seconded it. Motion carried 7-0.

General Fund	\$ 44,381.15
Supplemental General	\$ 14,261.71
At Risk Fund (4 Year Old)	\$ 151.29
At Risk Fund (K-12)	\$ 2,646.20
Bilingual Education	\$ 310.31
Special Capital Outlay	\$ 56,100.09
Food Service	\$ 12,216.73
Professional Development	\$ 900.00
Special Education	\$ 68.51
Vocational Education	\$ 6,053.40
Recreation Commission	\$ 4,315.21
Rec.Comm.Employee Benefits	\$ 1,300.41
Title Iii	\$ 350.00
Title I	\$ 646.96
Reap	\$ 495.00
Total	\$ 144,196.97

Colleen made a motion to add Item H to Section X. Wade second it. Motion carried 7-0.

X. INFORMATION/DISCUSSION/ACTION ITEMS:

- A. Jr. High Football Request (I/D/A)
(Transportation request to Garden City Community College Football game).
Colleen made a motion to approve the Jr. High Football transportation request.
Wade second it. Motion carried 7-0.
- B. Meal Balance Notification Process (I/D/A)
Wade made a motion to approve the meal balance notification process. Colleen seconded it. Motion carried 7-0.
- C. Amend Bad Debt Policy (I/D/A)
The board discussed the policy. Colleen made a motion to amend the BOE Bad Debt Policy to reflect 1st, 2nd, and 3rd notices of negative \$20.00 balances to be sent through the United States Postal Service. Following ten days after the 3rd and final notice, the item will be shared in an executive session at the next regular BOE meeting. Wade second. Motion carried 7-0.
- D. Classified Leave Payout (I/D/A)
(Determine leave payout for classified staff recommended by auditor, Matthew Medill).
Wade made a motion to remove the word “sick” from page three, first sentence of the Classified Handbook. Sheila second it. Motion carried 7-0.
- E. Classified Handbook Health Insurance correction (D/A)
Colleen made a motion to correct the 2017-2018 Health Insurance premium amount reflected in the Classified Handbook from \$499.86 to \$501.32. Sheila second it. Motion carried 7-0.
- F. KESA – Assurances (I/D/A)
(Relationships, Relevance, and KESA goals).
Mrs. Novack answered questions from the board. Sheila made a motion to approve the KESA Assurances along with Relationships and Relevance as the two district goals for the KESA process. Daren second it. Motion carried 7-0.
- G. High School Football Request (I/D/A)
(Transportation request to Colorado Springs for team trip).
Colleen made a motion to approve the transportation request for the High School Football team trip. Wade second it. Motion carried 7-0.
- H. Dismiss Pre-K and Kindergarten November 2, 2017
Wade made a motion to dismiss Pre-K and Kindergarten classes for November 2, 2017, so that the Pre-K and Kindergarten teachers can attend ASQ training.
Colleen second it. Motion carried 7-0.

XI. EXECUTIVE SESSION- (Personnel): The purpose of the executive session is to discuss supplemental contracts. The purpose of the executive session is to update the BOE of staff performance issues. The purpose of the executive session is administrative discussions with principals.

Brian made a motion to go into executive session at 8:54 p.m. to discuss administrative discussions with principals pursuant to non-elected personnel exception under KOMA, with Mrs. Jones joining the board and the open meeting will resume in the board room at 8:59 p.m. Wade second it. Motion carried 7-0.

Open Session at 8:59 p.m.

Brian made a motion to go into executive session at 8:59 p.m. to discuss administrative discussions with principals pursuant to non-elected personnel exception under KOMA, with Mrs. Jones joining the board and the open meeting will resume in the board room at 9:04 p.m. Colleen second it. Motion carried 7-0.

Open Session at 9:04 p.m.

Brian made a motion to go into executive session at 9:04 p.m. to discuss administrative discussions with principals pursuant to non-elected personnel exception under KOMA, with Mrs. Jones joining the board and the open meeting will resume in the board room at 9:09 p.m. Wade second it. Motion carried 7-0.

Open Session at 9:09 p.m.

Brian made a motion to go into executive session at 9:10 p.m. to discuss administrative discussions with principals pursuant to non-elected personnel exception under KOMA, with Ms. Gayer joining the board and the open meeting will resume in the board room at 9:30 p.m. Colleen second it. Motion carried 7-0.

Open Session at 9:30 p.m.

Brian made a motion to go into executive session at 9:32 p.m. to discuss supplemental contracts, update the BOE of staff performance issues, and discuss employee contract pursuant to non-elected personnel exception under KOMA, with Mrs. Novack and Ms. Gayer joining the board and the open meeting will resume in the board room at 10:02 p.m. Wade second it. Motion carried 7-0.

Open Session at 10:02 p.m.

Brian made a motion to go into executive session at 10:02 p.m. to discuss supplemental contracts, update the BOE of staff performance issues, and discuss employee contract pursuant to non-elected personnel exception under KOMA, with Mrs. Novack and Ms. Gayer joining the board and the open meeting will resume in the board room at 10:17 p.m. Colleen second it. Motion carried 7-0.

Open Session at 10:17 p.m.

The board took a five minute break from 10:18 p.m. to 10:23 p.m.

Open Session at 10:24 p.m.

Brian made a motion to go into executive session at 10:24 p.m. to discuss an employee contract pursuant to non-elected personnel exception under KOMA, with Mrs. Novack joining the board and the open meeting will resume in the board room at 10:29 p.m. Wade second it. Motion carried 7-0.

Open Session at 10:29 p.m.

XII. EXECUTIVE SESSION – (Personnel): The purpose of the executive session is the superintendent evaluation process with the BOE.

Brian made a motion to go into executive session at 10:29 p.m. to discuss the superintendent evaluation process pursuant to non-elected personnel exception under KOMA, with Mrs. Novack joining the board and the open meeting will resume in the board room at 10:44 p.m. Colleen second it. Motion carried 7-0.

Open Session at 10:45 p.m.

Brian made a motion to go into executive session at 10:45 p.m. to discuss the superintendent evaluation process pursuant to non-elected personnel exception under KOMA, with Mrs. Novack joining the board and the open meeting will resume in the board room at 10:50 p.m. Wade second it. Motion carried 7-0.

Open Session at 10:50 p.m.

Brian made a motion to go into executive session at 10:50 p.m. to discuss the superintendent evaluation process pursuant to non-elected personnel exception under KOMA, with Mrs. Novack joining the board and the open meeting will resume in the board room at 11:00 p.m. Colleen second it. Motion carried 7-0.

Open Session at 11:00 p.m.

XIII. APPROVE CONTRACTS:

A. Junior High Girls Basketball

Sheila made a motion to approve the recommended Junior High Girls Basketball contracts for Deniese Barber, Head Junior High Girls Basketball Coach, and Deb Lanning, Assistant Junior High Girls Basketball Coach, for 2017-2018. Wade second it. Motion carried 7-0.

B. High School Para-Educator

Sheila made a motion to approve the recommended High School Para-Educator contract for Bianca Nieto. Daren second it. Motion carried 7-0.

XIV. BOARD COMMENTS:

Sheila commented to have the elementary school’s water fountain checked. Brian commented to make sure faculty has materials ready for future BOE Meetings.

XV. ADJOURNMENT:

Sheila made a motion to adjourn at 11:04 p.m. Colleen seconded it. Motion carried 7-0.

Board President, Brian Peterson

Board Clerk, Jamie Werkowitch