BOARD MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION
DUNCAN PUBLIC SCHOOLS DISTRICT I-001
November 14, 2017 - 6:00 P.M.

The Duncan Board of Education of Independent School District 001, Stephens County, Oklahoma met in Open Session in the Board Room of the Administration Building at 1706 West Spruce, Duncan, Oklahoma at 6:00 P.M. on the Fourteenth day of November 2017, with President, Demetra Cox presiding.

Item 1. Call to order at 6:00 P.M. and on **Roll Call** the following were present:

PRESENT: Dr. Demetra Cox, President and Member
Eric Davis, Member
Krista Parker Lolar, Member
Greg Neal, Vice President and Member
Christopher Schreckengost, Member
Kasey Brenneis, Deputy Board Clerk and Non-Member

ABSENT:

Also present were the following: LeeAnn Arredondo-Millan, Donna Pace, John Pace, Barbara Davis, Marco Millan, Mona Evans, Carol Bowles, Chandra Gonzalez, Sonia Norton, Jane Loafman, Misty Blanton, Mary Jane Varner, Ronnie Varner, JD Taylor, Brad Wilkerson, Kelly Wilkerson, Brandy Trammell, Jenna Marsh, Jeramy Haas, Dawn Haas, Justin Blackburn, Kara Blackburn, Usauba Cabrera, Amelia Chaidez, Monica Ortega, Mary Joy McNabb, Beverly Hanson, Eme Sanders, Merry Stone, Brandy Peters, Allison Lovett, Channa Byerly, Ron Smith, Clint Adams, and Alan Goodwin.

Item 2. **Flag Salute** - Will Rogers Pre-K students from Mrs. Eme Sanders class.

Item 3. **Presentation by Will Rogers Pre-K Principal, Mona Evans, and teachers: Jane Loafman, Misty Blanton and Eme Sanders on Strategic Plan Goal Area #3, Foster a Positive Climate within our School Community and Beyond.**

Item 4. Public participation and/or discussion **-** None, there was **no public discussion**.

Item 5. **Superintendent's Report:**

A. Certified and Support Employees of the Month
B. Students/Staff
C. Finance
D. Community Partnerships

<u>Item 6.</u> Presentation on the Strategic Plan from the Goal Area of Materials and Resources by Channa Byerly, Carol Bowles and JD Taylor.

<u>Item 7.</u> Motion to approve all items as presented under the **Consent Agenda** was made by Eric Davis and seconded by Greg Neal.

A. Minutes of the Regular Board Meeting held October 10, 2017
B. Income & Expenditure Report
C. Cafeteria Reimbursement Reports
D. Treasurer's Report
E. Investment Report

The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

<u>Item 8.</u> Motion to approve all **Action Topic** items was made by Greg Neal and seconded by Krista Parker Lolar.

A. The Activity Fund Reports.
B. Transfers of Activity Fund accounts as listed on Schedule B attached.
C. Fundraisers as listed on Schedule C attached.
D. The monthly Encumbrance Reports.
E. Encumber and pay the following purchase requests:
 - E1. Magnolia Hospitality/A+ Events - Registration to the National Title 1 Conference on February 7-12, 2018 in Philadelphia, PA for 2 Staff Members from each site in the amount of $8,386.00 to be paid with Federal Title 1 Funds.
 - E2. Trinity 3 Technologies - 75 iPad Mini's for K-2 Classroom Instruction at Woodrow Wilson in the amount of $16,875.00 to be paid out of Federal School Improvement Funds.
 - E3. Trinity 3 Technologies - 250 Chromebooks for Emerson, Mark Twain and Woodrow Wilson in the amount of $73,406.00 to be paid with Federal Title Funds and General Technology Funds.
 - E4. Contract with Halley Wilkins for Speech and Language Pathology Services in the amount of $16,000.00 to be paid with Federal Special Education Funds.
 - E5. Pollock Services - Parking lot at the High School Football and Transportation area in the amount of $10,298.00.

The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

<u>Item 9.</u> Motion for the board to **convene into Executive Session** to discuss: (a) Pursuant to 25 O.S. § 307 (B) (1) Resignations, retirements, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective District employees as outlined on attached Schedule A, inclusive, and (c) Pursuant to 25 O.S. 1991 § 307 (B) (2) and 307 (B) (7) Employment Evaluation of the Superintendent, was made by Greg Neal and seconded by Eric Davis at 6:50 P.M.

The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

Item 10. Motion to acknowledge the **Board's return to Open Session** was made by Eric Davis and seconded by Krista Parker Lolar at 7:15 P.M.
The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

Executive Session Minutes Compliance Announcement: Executive Session Minutes Compliance Announcement: Executive Session Compliance Statement: the following board members were present in Executive Session: Demetra Cox, Eric Davis, Krista Parker Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Melonie Hau. The matters considered: Proposed Executive Session to discuss: (a) Pursuant to 25 O.S. § 307 (B) (1) Resignations, retirements, hiring of employees, employment, rehiring, and changes to employment contracts of current and prospective District employees as outlined on attached Schedule A, inclusive, and (c) Pursuant to 25 O.S. 1991 § 307 (B) (2) and 307 (B) (7) Employment Evaluation of the Superintendent. No action was taken in Executive Session.

Item 11. Motion to approve **Schedule A** regarding retirements, resignations, employment, and changes of contract with the exception of the contract change on Jamar Lockhart was made by Greg Neal and seconded by Christopher Schreckengost.
The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

Item 12. Motion to approve the declaration of miscellaneous items as **surplus** was made by Eric Davis and seconded by Greg Neal.
The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

Item 13. There were no **supplemental appropriations** to discuss or take action upon.

Item 14. Motion to approve the **Emergency Transfers: Approved Incoming Transfers - none, Approved Outgoing Transfers #1 of 1, Denied Incoming Transfers - none and Denied Outgoing Transfers - none** was made by Greg Neal and seconded by Krista Parker Lolar.
The motion carried 5-0 with the following votes: Dr. Demetra Cox - Yes, Eric Davis - Yes, Krista Parker Lolar - Yes, Greg Neal - Yes and Christopher Schreckengost - Yes.

Item 15. There was no **New Business** to discuss or take action upon.

Item 16. The next Regular Meeting of the Board of Education will be held on December 12, 2017 at 6:00 P.M. at the Administration Building at 1706 W. Spruce, Duncan, OK.

Item 17. This concludes the business that came before the Board on November 14, 2017 and the motion to **Adjourn** was made by Eric Davis and a second by Greg Neal at 7:19 P.M.

I, the undersigned Deputy Board Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of November 14, 2017 was posted on the door of the Administration Building at 4:15 P.M., Monday, November 13, 2017 by Deputy Board Clerk, Kasey Brenneis. Notice of this meeting was filed with the Stephens County Clerk November 9, 2016.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully Submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

(SEAL)

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Kasey Brenneis, Deputy Board Clerk

Attest:

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President, Dr. Demetra Cox	Vice President, Greg Neal