

Kindergarten Parents & Students

Welcome to Andover School Nutrition Services

Meal ID Number

Each student is assigned a student ID number when enrolling for the first time in the Andover school district. This number will remain the same throughout the student's career at Andover schools. In addition, the student ID number is the student's responsibility and should not be shared with other students. Andover School Nutrition Services used the Nutrikids lunch cashier system to track snack milk and meal purchases.

Nutrikids Lunch Cashier System

For your convenience, payment to meal accounts may be made in a variety of ways. Payments may be given to the cafeteria staff or office staff. Payments may be made at the District web page, www.usd385.org under Quicklinks, then select meal account deposits. Payments may also be made to the Food Service Office, 202 W Market, Andover, KS 67002. **Deposits should be made before classes begin for the day to ensure current account information.**

Milk and lunch money deposits are made into individual accounts, not family accounts. Deposits should be placed in an envelope **noting the student's name and student's ID number.** For multiple students in a family at any Andover school, one student may make deposits into their sibling's accounts when the student ID number for each student and the amount to deposit into each account is noted.

Example: A \$30.00 check: \$10.00 John Doe-1111; \$10.00 Jane Doe-2222; \$10.00 Joe Doe-3333

Nutrikids is linked to PowerSchool so student records in the lunch program will update current and more accurate data. Nutrikids is **not linked to** PowerSchool for lunch account balances. Student photo are displayed when the student enters their ID number into the serving line keypad, improving accuracy and security. Account information regarding: allergies, whether the student can or cannot charge ala carte items and account comments are also displayed when the student enters their ID number. For the student's protection, full, reduced or free meal status is not displayed in the serving line.

To check your student lunch account balance:

1. Go to the District website, www.usd385.org
2. Under Quicklinks, Select Meal Accounts Deposits
3. Select Student Meal Account Deposits
4. Log in or Create a New Account
5. Type in Student's Last Name or Student ID Number

This is the number the student enters into the serving line keypad. This number is noted on your weekly email from food service or on the student's record in PowerSchool. Your student's current balance will appear at the bottom of the screen. You do not have to make a payment online to retrieve this information. For account questions please contact **Bonnie Scarth** in the Food Service office, **218-4603** or bonniescarth@usd385.org

Meal Account Email

Email Notification is sent each Thursday afternoon for each meal account with a balance of + \$40.00 and below. You will be notified at your PowerSchool email address. Follow the steps listed below to check or change your email address that will carry over into Nutrikids.

1. Log on to Power School

2. Select E Registration
3. On Demographics Tab – Select Save at the bottom of the page
4. On the Language Tab – Select Save at the bottom of the page
5. On Guardian Tab-first line-Primary Parent/Guardian Email-type in your email address
6. Scroll to bottom of page and save
7. This must be done for each child.

This is the email address that will be shared with Nutrikids. We do not use the lunch program in PowerSchool. **Do not** check the box in PowerSchool for Lunch Account information. The balance alert you receive, if you do check this, will not be accurate.

If you are having trouble receiving lunch email notifications, please check the following:

1. Is email in PowerSchool correct following the above location?
2. Is there an email in PowerSchool at the above location?
3. With multiple email addresses in PowerSchool, the first email will receive the notifications.
4. Email provider could be blocking email from Nutrikids

To correct items #1-3, please verify your email address in the Guardian tab of PowerSchool is correct for each of your students. For item #4, contact your email provider to learn why email from Nutrikids is blocked. You may also contact Bonnie Scarth, bonniescarth@usd385.org in the Food Service Office to look into the issue.

Breakfast and Lunch for All-Day Kindergarten Program

School Breakfast offers a choice of 4 options daily. The 4 options consist of Cold Cereal, Hot Cereal, or one of two Hot Entrées.

School lunch offers a choice of 3 options daily. 1 option is a salad meal and 2 options are a meat or meat alternate. Each meal includes a trip to the fruit and vegetable bar and a carton of milk. Meals contain a meat or meat alternate, vegetable, fruit, bread and milk serving. Monthly menus are available at usd385.nutrislice.com, or on the District web page www.usd385.org as well as on the Nutrislice mobile app. There will also be a printed copy sent home every month with each elementary student.

Any full or reduced-pay elementary student with an account balance of **-\$10.00**, will be given an alternative meal of a sunbutter and jelly sandwich, a piece of fruit and a milk after an attempt to notify a parent or guardian. This meal will be given to the student for a period of 3 days. If at the end of the 3 day period, Andover Nutrition Services has not been notified of payment arrangements or if payment has not been made, charges will not be allowed. A la carte purchases (extra milk or extra juice) are not available for students with a balance of **\$0** or less.

Free & Reduced Meals are available to qualifying households. An application may be obtained at any time during the school year in any school office, at the District web page, www.usd385.org or you may Contact Bonnie Scarth, Food Service Representative, at 218-4603.

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