

Board of Education Meeting Notes

June 12, 2017

- Recognitions
 - OPAA! Regional Kitchen Manager of the Year
 - Andover Middle School Kitchen Manager Kim Duren was named the OPAA! Regional Kitchen Manager of the Year.
 - 4A State Boys Golf Team Champions
 - Andover Central High School Boys Golf Team won the 4A State Boys Golf Championship with a score of 329. Members of the team include Jacob Meeker, Peyton Wilson, Davis Joseph, Jacob Wagner, Keegan Ellington and Cooper Schultz and are coached by Doug Snyder & Scott Kincaid.
 - 5A State Boys Golf Individual Champion
 - Zach Sokolosky, junior at Andover High School, won the 5A State Boys Golf Individual Championship with a score of 67. Zach is coached by Ryan Harshaw.
 - Bond Issue Community Supporters
 - With the recent passing of the 2017 Bond Issue, the BOE wanted to honor Susan DeVaughn, Andrew Chaney, Michelle Neugent, Steve & Jana Seabrook, Josh Wells, Alice Collins, Rachel James, Laura Roddy, Mike & Anna Warrington and Whitney Ward for the significant roles they played in building community support.
- Reports
 - Transportation Update
 - ***District Goals: Culture and Climate- Provide a positive and safe environment to optimize student and staff success. Fiscal Responsibility - Demonstrate fiscal responsibility and effectively utilize facilities.***
 - Executive Director of Operations David Jackson, Sherame Kneisel, Business Manager, and Chuck Mosqueda, GM for Andover's Durham School Services gave an update on the progress made in the transition to Durham School Services since July 1, 2016. [Click here to see the Transportation Update.](#)
- Discussion Items
 - CM at Risk Concept for Bond Issue Implementation
 - ***District Goals: Fiscal Responsibility - Demonstrate fiscal responsibility and effectively utilize facilities. Communications- Provide communication that is purposeful and timely.***
 - Superintendent Greg Rasmussen reviewed the events at the May 31 Board workshop where they learned about and discussed the Construction Manager at Risk (CMAR) concept to determine if it was the appropriate delivery system for the bond issue. Terry Wiggers of Schaefer, Johnson, Cox, Frey (SJCF) shared a general bond timeline, explained the implementation process and summarized the CMAR concept. At that time the Board was in general consensus that CMAR was appropriate for Andover. The Board began a formalized process required by K.S.A. 72-6760 to initiate the selection of a CMAR. The first step is reading and responding to the "[5 Questions](#)." After going through the questions, the District will [publish our intent to explore CMAR](#) and ask for community input at the July 10 BOE meeting. [Click here to see the CMAR timeline.](#)
- Action Items
 - Approval of Resolution 16-17-09 for the sale of General Obligation Refunding and School Building Bonds
 - ***District Goals: Fiscal Responsibility - Demonstrate fiscal responsibility and effectively utilize facilities.***
 - Business Manager Sherame Kneisel & Representatives from Gilmore & Bell, P.C. spoke on the sale of General Obligation Refunding and School Building Bonds to fund the projects approved by voters May 9, 2017. Resolution 16-17-09 is attached along with

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additional documents authorizing the sale of the bonds. The sale is expected to occur around June 20 with closing expected to be finalized by June 29. The vote passed 5-0. [Click here to see Resolution 16-17-09 and other authorization documents.](#)

- o Approval of BOE Policy EE
 - **District Goals: *Fiscal Responsibility*** - Demonstrate fiscal responsibility and effectively utilize facilities.
 - Business Manager Sherame Kneisel and Executive Director of Operations David Jackson spoke on the changes to BOE Policy EE. Policy EE (Food Services Management) was approved in March with recommended changes from KASB. In order to meet new Federal and State regulations the district is required to provide a written food service charge policy. The revisions to Policy EE were brought to the board last month for first read. Since the last regular meeting, it has come to administration's attention that there also needs to be a statement that all bad debt will be recorded at the end of the year with a transfer from General Fund. That change is highlighted in attached Policy EE. The vote passed 5-0. [Click here to BOE Policy EE.](#)
- o 2017-18 Insurance Renewal
 - **District Goals: *Fiscal Responsibility*** - Demonstrate fiscal responsibility and effectively utilize facilities.
 - Business Manager Sherame Kneisel presented a summary of the proposed 2017-18 insurance renewal for property & casualty, automobiles, liability & worker's compensation. The District contracts with USI for brokerage services. Total 2017-18 premiums for property coverage are \$172,000 which is an increase of \$71,255 over this past year. This increase is due to lowering the district's property deductible from \$100,000 to \$10,000 and a thorough realignment of values on all district property. Worker's Compensation premiums have had a slight reduction of \$17,583. The District's experience modifier decreased from .94 to .91. The experience modifier is a major factor in calculating W/C premiums which are based on total annual salary by employee groups. In light of the higher probability of cyber attacks, the district also recommended adding Cyber Liability Insurance. This coverage would provide up to \$1 million in coverage for a cost of \$8,962. The vote passed 4-1. [Click here to see the proposed coverage costs.](#)
- Reports
 - o Superintendent's Report
 - Superintendent Greg Rasmussen reported on the following items:
 - June 26 was selected as the date for the year-end financial closeout meeting.
 - Working on the 2017-18 BOE Calendar - Would like to finalize for the July 10 meeting
 - Regular BOE meeting dates for 2017-18 - All at 6:30 p.m.
 - o August 14, 2017
 - o September 11, 2017
 - o October 9, 2017
 - o November 13, 2017
 - o December 11, 2017
 - o January 8, 2018
 - o February 12, 2018
 - o March 12, 2018
 - o April 9, 2018
 - o May 14, 2018

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- o June 11, 2018
 - Potential BOE Workshop Dates for 2017-18.. All at 4:00 p.m. Topics to be determined later
 - o September 18, 2017
 - o October 16, 2017
 - o February 5, 2018
 - o March 5, 2018
 - BOE Retreat - June 14, 2018
 - Thanks for a great four years!
- o Board Report
 - President Melinda Fritze thanked Greg Rasmussen for his service to the district over the past 4 years.
 - Member Linda Hope gave an update on her husband's health.
 - Member Matt Forney noted Annita Evans retirement that will take place in November 2017. He also thanked Mr. Rasmussen.
 - Member Marci Fugarino thanked Mr. Rasmussen for his work and support of the district.
 - Member Carly Haynes spoke on South Central's meeting. She also shared well wishes for Mr. Rasmussen's Retirement.
 - Member Scott Wilson thanked Mr. Rasmussen for his leadership.