

Board of Education Meeting Notes

Nov. 13, 2017

- Recognitions
 - National Merit Commended & Semifinalist Students
 - Paul Turner of Andover High School and Alexander King, Omer Sheikh, Colton Trowbridge, Wil Ullmann, Jacob Wagner and Joshua Wagner of Andover Central High School were named Commended Students in the 63rd annual National Merit Scholarship Program. Kaitlyn Cowen, Alexander Engels, Amanda Perez and Connor Sutton of Andover Central High School were named Semifinalists in the 63rd annual National Merit Scholarship Program.
- Reports
 - STUCO Reports
 - MacKenzie Martine, [Andover High School Student Council](#), and Gillian Haenggi, [Andover Central High School Student Council](#), gave presentations on current school activities as well as an update on fall sports.
 - Andover Education Association Report
 - President Kim Hett from the Andover Education Association gave the board a [brief report on association activities](#).
 - Capturing Kids' Hearts
 - *District Goal: Educator Effectiveness- Ensure high quality instruction in every classroom by fostering professional effectiveness. Student Achievement- Increase student learning through the implementation of Kansas College and Career Ready Standards. Culture and Climate- Provide a positive and safe environment to optimize student and staff success.*
 - Assistant Superintendent Jill Lachenmayr, Principal Dr. Kristin Kuhlmann, Assistant Principal Carlos Marquez & Teacher Amanda Young to [give an update on Capture Kids' Hearts](#). The Capturing Kids' Hearts mission is to win students' hearts and lead them to their personal best. Six of our schools are implementing Capturing Kids' Hearts this year and are excited to share.
 - Integrated Systems Report
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - Director of Technology Stacy Hudson and Assistant Superintendent Dr. Russ Miller gave an update on district integrated systems. In working towards being more efficient and fiscally responsible we are integrating as many systems as possible. [They shared an update on our progress towards integrated systems both with Alio and PowerSchool.](#)
- Discussion Items
 - Online Registration for 2018-19
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - Director of Technology & Innovation Stacy Hudson shared an update on the technology for Online Enrollment. Andover USD have used the eRegistration Plug-in and while we have been very satisfied with the product, it was acquired by PowerSchool last spring, and they have no plans to continue to develop it. Knowing we need to continue to offer our parents the efficiency of online enrollment, we began looking at other products. [PowerSchool Registration is a plug-in](#) owned by PowerSchool that would seamlessly integrate with PowerSchool and offer our parents and staff advanced features. PowerSchool Registration would eliminate our need for Google Forms to be used as applications for Andover eCademy, PreK and Kindergarten. In addition, there are features built in to verify data and prevent human error. We feel that this product will take

Board of Education Meeting Notes

Nov. 13, 2017

our process of online enrollment and not only simplify it, but also add value to our Student Information System. This item will be brought back in December for action.

- o Weighted Grades and Graduation Honors Recommendations
 - *District Goal: Student Achievement- Increase student learning through the implementation of Kansas College and Career Ready Standards.*
 - Assistant Superintendent Jill Lachenmayr and Principals Dr. Kristin Kuhlmann and Cheryl Hochhalter shared information on Weighted Grades & Graduation Honors. The Weighted Grades and Graduation Honors Task Force was developed as a result of the 2017-18 District Goals and Action Plan. [The purpose of the task force was to research and make recommendations for weighted grades and graduation honors practices.](#) This item will be brought back in December for action.
- o 2017-18 Capital Outlay Plan
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - Business Manager Sherame Kneisel presented the [2017-18 Capital Outlay Process and recommendation for projects/purchases](#). These recommendations are based on building/department requests, the Long Range Facility Plan, the Technology Plan and planned bond projects. Any bids required for purchases will be presented for BOE approval in the following months through the consent agenda. This item will be brought back in December for action.
- Action Items
 - o Approval of Warrants for the Period Ending Oct. 31, 2017
 - This item was pulled from consent for individual discussion. Due to issues with the detail report administration will consult with our software provider to resolve improper format before November's report. The motion carried 5-1.
 - o Approval of Hutton Construction Contract
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - The [A133 construction manager contract](#) between USD 385 and Hutton Construction & the [A201 general conditions of the contract for construction](#) have been thoroughly reviewed by Legal Counsel Jim Robinson of Hite, Fanning, & Honeyman, USD 385 attorney Tim Connell and Icon Structures, SJCF, Hutton Construction, & district personnel. The motion carried 6-0 to approve the contract.
 - o Approval of Icon Structures Contract
 - [The Owner's Representative contract](#) with Icon Structures has been reviewed by USD 385 Legal Counsel Tim Connell and district personnel. Icon will work on behalf of the district throughout the bond projects. The motion carried 6-0 to approve the contract.
 - o Bond Project Update from SJCF & Action on GMP for Elementary Projects
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities - Bond Projects; Communications- Provide communication that is purposeful and timely*
 - SJCF Executive Vice President Terry Wiggers provided a [bond projects update, including an overview of the elementary projects](#). The project consists of the additions and renovations at Robert Martin Elementary, Wheatland Elementary, Sunflower Elementary, Prairie Creek Elementary and Cottonwood Elementary. Work includes classroom additions, office renovations, and alternates to add additional cafeteria space at each of these schools, except Cottonwood Elementary. The guaranteed maximum

Board of Education Meeting Notes

Nov. 13, 2017

- price (GMP) is not to exceed \$13,441,580. The motion carried 6-0 to approve the guaranteed maximum price (GMP).
- o Approval of Classified and Administrative Wage Adjustment
 - Assistant Superintendent Dr. Russell Miller shared an update on negotiations and Classified and Administrative Wage Adjustment. On Sept. 11, 2017, the board approved a 2.9% compensation increase for eligible classified staff and returning administrators/directors for the 2017-18 contract year whose contracts had not previously been finalized. On Nov. 1, 2017, the AEA ratified an agreement that included a 3.32% increase in compensation, which was also ratified by the Board on Nov. 6, 2017. Classified and administrative staff typically mirror that which is provided to AEA, Administration recommends an additional .42% increase for these groups, retroactive to the start of the contract year. The business office will work through this process in order to have pay adjusted by Dec. 2017 to reflect this change. The motion carried 6-0 to approve the adjustment for administrative and classified wages.
 - o Approval of Project with Frontline Education
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - Assistant Superintendent Dr. Russell Miller shared how administration has been working toward increasing efficiencies and the seamlessness of our electronic systems in the Business & HR departments. Next steps include the implementation of Frontline Recruiting & Hiring and Frontline Central, which will integrate seamlessly with our current Absence & Substitute Management, Time & Attendance and Professional Development & Evaluation applications. For the difference of around \$5,000 per year the District is achieving much greater efficiency and integration with existing HR/Payroll products, integrating required annual video training into the onboarding and digital records process, providing a variety of applicant screening tools and interview protocols for administrators/directors, and implementing an excellent recruiting tool for advertising positions. The motion carried 6-0 to approve the purchase.
 - o Early Learning Recommendations for 2018-2019
 - [The BOE received a presentation and recommendation from Assistant Superintendent Jill Lachenmayr on Early Learning in October.](#) The Early Learning Task Force was developed as a result of the District Goals and Action Plan. The purpose of the task force was to research options and create a plan for expanding our early learning services in order to help our youngest children have a successful start. The four recommendations are to offer early learning opportunities at two sites beginning in 2018-19: Prairie Creek Elementary Robert Martin Elementary, continue offering the three current programs: State Funded At Risk Pre-Kindergarten Fee Based Pre-Kindergarten Early Childhood Special Education, addition of a 3-year old fee based program and explore adding Parents as Teachers program (potentially for 2019-20 implementation). The motion carried 6-0 to approve the recommendation.
 - o Approval of Agreement for Services with IMA, Inc.
 - *District Goal: Fiscal Responsibility- Demonstrate fiscal responsibility and effectively utilize facilities*
 - The District has partnered with IMA, Inc. for several years to support our employee benefits programs, and has been paid for their service via commissions added to the premiums paid to individual providers (i.e. pass-through). In order to be more efficient and transparent, Administration recommended moving to [a standard fee agreement](#)

Board of Education Meeting Notes

Nov. 13, 2017

wherever possible. Board Counsel has reviewed and approved the Agreement as to form and content. The motion carried 6-0 to approve the agreement.

- Board Reports
 - Superintendent's Report
 - Superintendent Brett White reported on the following items:
 - Veteran's Day Activities
 - Andover Advantage Update
 - Groundbreaking Ceremony - Friday, November 17 @ 4:00 p.m. ACHS Baseball Fields
 - Feb. 5 BOE Work Session
 - Board Report
 - President Melinda Fritze discussed the consent agenda and is looking for input on how the Board wants it to work. She also asked how the board wanted to handle the annual auditor's report.
 - Vice President Josh Wells reminded the BOE to share thoughts and questions on board meeting agendas with Board Officers prior to the Board Officers review meeting. He also reminded us to remember to focus on education and execution when it comes to bond projects.
 - Member Marci Fugarino attended the CTE Advisory Council and enjoyed learning about what's coming in curriculum pathways.
 - Member Carly Haynes shared she'd be interested in attending the KASB Convention.
 - Member Linda Hope gave no report.
 - Member Scott Wilson is looking forward to Bond Building Committee meetings.