

Board of Education Meeting Notes

Nov. 16, 2016

- Recognitions
 - 5A Girls State Tennis Singles Champion
 - Grace Ball, of Andover High School, was named the 5A State Girls Tennis Singles Champion. Grace finished second place at the tournament as a sophomore and again as a junior. As a senior this year, she won with a victory over a St. James Academy junior. She was also the only Trojan to qualify for state. Next year, Grace will attend UMKC where her sister and Andover coach also attended.
- Public Comments
 - Susan Humphries was recently voted as the Kansas House of Representatives in the 99th district. She introduced herself to the board and is looking forward to working together.
- Reports
 - STUCO Reports
 - Carly Flake, Andover High School Student Council Vice President, and Brooklyn Jamison, Andover Central High School Student Council BOE Liaison, gave presentations on current school activities as well as an update on fall sports.
 - Andover Education Association Report
 - President Kim Hett from the Andover Education Association gave the board a brief report on association activities. To see this presentation, [please visit BoardDocs](#).
- Discussion Items
 - Elementary Literacy Instructional Materials Recommendation
 - ***District Goal: Student Achievement - Increase student learning through the implementation of Kansas College and Career Ready Standards. Educator Effectiveness - Ensure high quality instruction in every classroom by fostering professional effectiveness.***
 - Assistant Superintendent Jill Lachenmayr, Professional Learning Coordinator Traci Holder and teachers Erin Condreay, Kristie Atkins, Meghan Chapman and Shanda Seibel spoke on Elementary Literacy Instructional Materials. The Elementary Literacy Team was established and met during the summer of 2016 to establish goals for our future literacy program, determine criteria for evaluating the programs, explore literacy programs and determine which program to implement. The Literacy Team unanimously agreed that Journeys was the strongest of the programs that we reviewed and offered the strongest authentic literature, teacher flexibility, and options for differentiation. Journeys offers two guides for teachers, including a traditional teacher's manual and the Literacy and Language Guide that offers a workshop approach to instruction.
 - Phase I of the Journeys implementation is occurring during the 2016-17 school year in 23 elementary classrooms across the district. Phase II implementation will occur district-wide in the 2017-18 school year. It is recommended is to purchase Journeys by Houghton Mifflin Harcourt for K-5 implementation in 2017-18 at a cost not to exceed \$500,000. The attached presentation will provide an overview of the literacy program and process. Sample materials are available for review at District Office. To see the presentation, [please visit BoardDocs](#).
 - 2017-18 Calendar Development Plan
 - Assistant Superintendent Brett White spoke on the development of the 2017-18 district calendar. Mr. White discussed the calendar development plan and gave an opportunity for the Board to share thoughts on important aspects of the school calendar. A proposed 2017-18 calendar will be presented at the December meeting.
- Reports
 - SJCF Process for Success - Progress Update

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- **District Goal: Fiscal Responsibility** - Demonstrate fiscal responsibility and effectively utilize facilities. **Communications** - Provide communication that is purposeful and timely.
- David Jackson, Executive Director of Operations, and Terry Wiggers, Senior VP of Schaefer Johnson Cox Frey, gave an update on the Facility Master Planning process. The report included discussion of the process, progress to date, community involvement and the timeline. To see the presentation, [please visit BoardDocs](#).
- o Print Services Update
 - **District Goal: Fiscal Responsibility** - Demonstrate fiscal responsibility and effectively utilize facilities.
 - Director of Technology & Innovation Stacy Hudson and Business Manager Sherame Kneisel gave an update on Print Services. Last year, the district went through an extensive RFP process to improve our print services and improve efficiencies. To see an update on the progress and next steps, [please visit BoardDocs](#).
- o Andover Data Dashboard
 - **District Goal: Culture and Climate**- Provide a positive and safe environment to optimize student and staff success. **Educator Effectiveness** - Ensure high quality instruction in every classroom by fostering professional effectiveness. **Student Achievement** - Increase student learning through the implementation of Kansas College and Career Ready Standards.
 - Assistant Superintendent Jill Lachenmayr reviewed the results of the Fall 2016 Andover Data Dashboard. The Data Dashboard helps our district monitor and gauge our progress in achieving the District Goals of Student Achievement, Educator Effectiveness and Culture and Climate. To see the results and the presentation, [please visit BoardDocs](#).
- Action Items
 - o Board Governance and Operating Procedures
 - Superintendent Greg Rasmussen & BOE President Melinda Fritze gave an overview of the Board Governance and Operating Procedures and the process from its creation. Just like the rest of the school district, the Board of Education is constantly evaluating their role in the district, how they conduct business and how they can add value to the district. Over the course of the last several months, a committee made up of Melinda Fritze, Scott Wilson, Linda Hope, Greg Rasmussen, Jamie Bohannon and Brett White met with the goal of putting together a document which captures the essence of board operating procedures and expectations. Then on Monday, Sept. 26, the board met in a work session to review a draft document, discuss their role, how they conduct business and what each of them can individually do to strengthen the BOE and district. After Sept. 26, no further changes were made to the document. The vote passed 5-0.
- Reports
 - o Superintendent's Report
 - Superintendent Greg Rasmussen reported on the following items:
 - Facilities Community Meetings
 - Presentation at KASB - "Board Governance and Operating Procedures" December 3 - 1:15 p.m.
 - o Board Report
 - President Melinda Fritze talked about that she would be sending out this year's superintendent's evaluation document along with last years evaluation.
 - Vice President Josh Wells complimented the facilities teams. He feels they have worked so hard and done such a good job.
 - Member Carly Haynes gave no report

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- Member Linda Hope gave no report.
- Member Scott Wilson encouraged all to see the entire facility report since it was abbreviated for tonight's meeting. Also thanked the facilities study participants for their work.