

HASKELL

HAYMAKERS



HASKELL PUBLIC SCHOOL

RE-OPENING PLAN

Re-Opening Plan 2020-2021

Noah didn't wait for the ark to come in, he built it. ~ Unknown

Re-Opening School Delivery Choices

Our district is extremely grateful to have the opportunity to serve you and your children as their educational institution. We are excited to start back into a new school year but first we want to clarify what our district plans to do to support all students in a safe and healthy manner as they attain their education.

Our district is offering different pathways for educational services in the 2020-2021 school year.

- 1) Traditional School
- 2) Blended Learning - Can attend extra-curricular and subjects of their choosing.
- 3) Virtual Learning

The following two options will only be implemented at the direction of the State Department of Education or the CDC.

- 1) A-B Schedule
- 2) Distance Learning

Traditional School - Offered to students PK- 12th grades that will be on campus attending school at Haskell Public School facilities. Students would attend as usual with the precautions to limit exposure to the COVID-19 virus. These precautions will be outlined in the next pages of this document.

- Parent participation and assistance is very important during this difficult time.
- **First day of school**
 - **Elementary parents may, if necessary, walk their student to class. No one except students and staff will be allowed into the building without an appointment.**
 - **Middle School - no one except students and staff will be allowed into the building without an appointment.**
 - **High School - no one except students and staff will be allowed into the building without an appointment.**
- On the first day of school, understand temperatures will be taken on every person entering the building. Anyone with a temperature at or above 100 degree may not enter the building.
- Our district #1 priority is safety. We are trying to keep as many normal processes and procedures as possible while trying to provide necessary protections for students and staff.

Blended Learning - Offered to student's PK - 12th grades. Students will be enrolled in classes as students within the traditional school and follow the lesson plans of their teacher or teachers using Google Classroom. Learning would take place off campus, but students would follow the due dates and timing of all students in their regular class.

- This process will be different than the process at the end of school as district grading policy will be followed and new instruction will be required.
- Blended learning is intended as an option for those students that are in high risk categories, had CLOSE exposure to COVID 19, and/or ill themselves.
- Students can be in and out of blended learning due to illness or exposure to COVID19, however, parents can NOT move students in and out of blended learning for personal scheduling, because students want to stay home a few days or vacations.
- If a student is on blended learning they may participate in extra-curricular or school activities.

Virtual Learning- Offered to student's K-12th grades and would be off campus using Odysseyware a completely online program that is separate from the regular classroom. This is a self-paced curriculum for student.

Parents have the option of the above choices for their students to complete the 2020-2021 school year. Any parent wanting their student or students to be a distance learning or virtual student will need to notify the school principal as soon as possible. The principal will set up a time to complete an intake meeting to review the process and procedures. The students will be given a schedule in order to be ready to begin on the first day of school, August 24, 2020.

Blended Learning will be practiced this school year to prepare for such time as our district finds we must move to a distance learning platform due to district closures for COVID 19 or even Snow Days. Our district has determined it is vital to be ready and have students equipped to move into a distance learning environment that will be productive and meet their educational needs. Therefore, this school year students will have a Chromebook checked out to them along with internet access support as needed in the form of hotspots. We will have practice virtual distance learning days built into our school calendar. Students will also practice using online learning at least one day a week at school. The importance of students understanding how to learn online and how to access their teachers' lessons is paramount as predictions for school closures may or may not be long term but will happen as we wait for a solution for COVID 19.

COVID-19

COVID - 19 stands for "coronavirus disease 2019." It is caused by a virus called SARS-CoV-2. This is the virus that has spread quickly around the world. This virus caused the closure of our district in the spring of last school year. It is important that we review the following with you as we discuss our district plans for re-opening: 1) How the virus is known to spread, 2) What are the signs and symptoms, 3) Prevention of the spread of COVID-19.

According to the CDC and Doctors, the virus is spread mainly from person to person. This usually happens when an infected person coughs, sneezes, or is in close contact talking for a

period of time. Doctors also think it is possible to spread the virus through the touching of a surface that has the virus and then touching one's mouth, nose, or eyes.

Symptoms usually start 4 - 5 days after a person is infected with the virus. But in some people, it can take up to 14 days for symptoms to appear. Some of the symptoms are listed below:

- Fever
- Cough
- Trouble breathing
- Shaking chills
- Muscle aches
- Headache
- Sore Throat
- Problems with sense of smell or taste

The big question is how to prevent the infection. While there is not a vaccine to prevent COVID-19, there are things we can do to slow the spread or avoid exposure to the virus. Those things include:

- 1) Practicing social distancing (as possible)
- 2) Washing hands often
- 3) Avoid touching face

These are the facts as presented to our district as of June 15, 2020. This date is stated because some things change as more information is collected on this virus. Our district's number one priority is to keep students, staff, and families in our school community safe and healthy. Therefore, it is important that everyone read the following guidelines and understand how important it is for us to be consistent and insistent on all safeguards.

Know we are sensitive to the feelings and emotional effects of some of the procedures we must implement to ensure we are doing all things possible to keep our school community safe. Please read carefully and with understanding we will always do our best to secure a healthy safe environment. All of our procedures have been developed as a result of the latest guidance available.

Haskell Public School's Plan for a Safe Re-Opening

Student/ Staff Wellbeing:

- Temperatures will be taken of every person entering our schools.
- Understand, it is not possible for our schools to keep six feet between students, we will stress social distancing by having students report to classrooms, separate students in the cafeterias.
- All staff are required to attend COVID-19 professional development in order to be familiar with signs, symptoms, precautions, and responsibilities.
- All students will be instructed in best practices in healthy habits including education on COVID 19, how it is spread and preventions for the spread.
- Posting of reminders to wash or sanitize hands, not share items, and cleaning their environment.
- Hand sanitizer will be available in all classrooms and in hallways.
- All students will be assigned a Chromebook for their use in order to avoid sharing of devices.

Environment Planning and Programming:

- Desks will be spaced out as much as possible.
- Sharing of materials will be discouraged. Students needing supplies need to inform their teacher.
- There will be cleaning spray and towels to clean desk between classes or before or after lunch breaks.
- All ventilation will be checked and serviced before the start of school.
- Space around the school sites will be designated as a waiting area to limit the number of students in one area.

Cleaning Protocols:

- Teachers will have a procedure to clean desks.
- District purchased additional supplies for each classroom including cleaning towels and cleaning spray in addition to hand sanitizer.
- All handwashing stations will be maintained with soap and towels.

Haskell Transportation for Initial Re-opening

Buses:

- Buses are cleaned and sanitized daily.
- Windows will be lowered (in appropriate weather}
- Students may wear mask (not required - student choice}
- Students will be seated as far apart as possible.

- Bus rules will be strictly enforced. The importance of not changing seats and not touching others is of extreme importance during this time.

Car Riders and Walkers:

- Each person will have temperature checked before entering the building
 - If student temperature is at or above 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show at or above 100 degrees, the student's parent will be called to pick up their student.
 - If a parent or service provider or other than a student temperature is at or above 100 degrees, they will not be permitted to enter the building.
- In an effort to reduce the exposure chances, it is recommended that visitors to the building be limited to emergencies or issues of extreme importance.
 - All meetings need to be arranged through the office.
 - All persons going to classrooms will be limited.
 - Having lunch deliveries will not be permitted!!

Procedures at School in Initial Re-Opening

Elementary:

- Building will not be open until 8:00 am each morning. Please do not send your child to school before this time as they will not be able to enter the building.
- **First day of school**
 - **Elementary parents may, if necessary, walk their student to class. Entry into the building after the first day will need to be by appointment. To schedule an appointment please call 918-482-5221 ext. 300.**
- Each person will have temperature checked before entering the building
 - If student temperature is over 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show at or above 100 degrees, the student's parent will be called to pick up their student.
 - If a parent, service provider, or other than a student temperature is at or above 100 degrees they will not be permitted to enter the building.
- Arrival of students will be staged in separate areas in order to spread students out as they are waiting for release to classrooms.
- Breakfast in the morning will be in the cafeteria and students will be asked to sit and eat then immediately leave the cafeteria to limit the number of students in the cafeteria at one time. The cafeteria will not be a social gathering before school.
- All classrooms are cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.

- All students will be assigned a Chromebook. This will reduce the sharing of devices in school.
 - K – 5th grade students will all be assigned a Chromebook. The Chromebooks will be checked out to all students on the first day of school upon completion of the user agreement signed by the student and the parent/guardian.
 - Students will have the responsibility to bring their Chromebooks fully charged each day.
 - If a student has to remain at home for a time period due to COVID 19 they will be able to access their assignments and instruction from their Chromebook using Google Classroom until they are able to return to school.
- Lunch time will be modified to accommodate distancing as much as possible.
 - Students will be limited to the number of students allowed to sit at a table.
 - There will not be outside visitors allowed in the cafeterias in the initial re-opening stage.
 - Lunch deliveries will not be allowed. This is to reduce the exposure of our office staff, teachers, and students.
 - Tables will be sanitized between lunch groups.
- Specials (Music, Art, PE and Library)
 - Students will be allowed to move to specials classes unless it is determined to be too great of a risk to move students. At such time, students will remain in their classrooms and teachers will go to them for their special's classes.
 - PE will go outside as often as possible weather permitting. If they are inside, they will be doing activities that will keep them spread out in the gym.
 - Library - Students will go to the library as there is room in the library to separate students.
 - Music - Students will travel to the music room unless it is deemed unsafe to do so. There is lots of room in the music room and students can spread out for their activities.
 - All desks and tables in specials classes will be cleaned as a new group of students enters the rooms.
- All teachers will start the year providing instruction to students in the following areas:
 - COVID 19 - how viruses are spread/ what we can do to prevent spread
 - Hand washing procedures/ Hand sanitizer use
 - Not sharing materials/ not touching face
- Recess
 - Recess times will be modified as being outside and in open clean air appears to be a good recommendation for the reduction in the spread of COVID-19.

- Release time at the end of school (*Please understand we realize that it is hard waiting in line for your children, but the safe release of students is our #1 priority*). Our end of day procedures will stay the same for our parents. Our students end of day will change slightly as we practice physical distancing.
- Personal Protective Devices (PPDs)
 - Students may wear mask.
 - Students may wear gloves.

Understand that PPD items will not be provided to students by the school unless the student has signs or symptoms of COVID 19. Only students presenting symptoms will be provided a mask while waiting on a parent to pick up the student.

Middle School:

- Students will not be permitted to enter the building before 8:00 am.
- **First day of school**
 - **Middle School - no one except students and staff will be allowed into the building without an appointment.**
- All persons entering the building will have their temperature taken.
 - If student temperature is at or above 100 degrees the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains at or above 100 degrees will be called to pick up their student.
 - If a parent, service provider, or other than a student temperature is at or above 100 degrees they will not be permitted to enter the building.
- Students will be staged in several different areas to increase the social distancing ability.
- Breakfast will be served in the cafeteria. Students will not be allowed to congregate in groups.
- All classrooms will be cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.
- All teachers will start the year with instruction in the following areas:
 - COVID 19 - how viruses are spread/ what we can do to prevent spread
 - Hand washing procedures/ Hand sanitizer use
 - Not sharing materials/ not touching face
- All students will be assigned a Chromebook. This will reduce the sharing of devices in school.
 - 6th -8th grade students will all be assigned a Chromebook. The Chromebooks will be checked out to all students at schedule pick up upon completion of the user agreement signed by the student and the parent/guardian.

- Students will have the responsibility to bring their Chromebooks fully charged each day.
- If a student has to remain at home for a time period due to COVID 19 they will be able to access their assignments and instruction from their Chromebook using Google Classroom until they are able to return to school.
- All Choir, Band, AG, Speech/Debate and Athletic Classes will have specific guidelines to follow.
- Deliveries of food will not be allowed. This will reduce the number of people entering the school and will reduce the exposure of our office staff, teachers, and students.
- Release time
 - Students will not be allowed to congregate after school in groups.
 - Students who have parents picking them up after school will be asked to social distance while waiting.
- Personal Protective Devices (PPD)
 - Students may wear mask. (not required - student choice)
 - Students may wear gloves. (not required - student choice)

Understand that PPD items will not be provided to students by the school unless the student has signs or symptoms of COVID 19. Only students presenting symptoms will be provided a mask while waiting on a parent to pick up the student.

High School:

- Students will not be permitted to enter the building before 8:00 am.
- **First day of school**
 - **High School no one except students and staff will be allowed into the building without an appointment.**
- Students attending college, ICTC, or internships anytime during the school will have their temperatures checked upon the arrival at school.
- All persons entering the building will have their temperature taken.
 - If student's temperature is at or above 100 degrees the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show at or above 100 degrees the student's parent will be called to pick up their student.
 - If a parent, service provider, or anyone other than a student's temperature is at or above 100 degrees they will not be permitted to enter the building.
- Students will be staged in several different areas to increase the social distancing ability.
- Breakfast will be served in the cafeteria. Students will not be allowed to congregate in groups.

- All classrooms will be cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.
- All teachers will start the year with instruction in the following areas:
 - COVID 19 - how viruses are spread/ what we can do to prevent spread
 - Hand washing procedures/ Hand sanitizer use
 - Not sharing materials/ not touching face
- All students will be assigned a Chromebook. This will reduce the sharing of devices in school.
 - All 9th - 12th grade students will all be assigned a Chromebook. The Chromebooks will be checked out to students at schedule pick up upon completion of Chromebook agreement signed by both the student and the parent/guardian.
 - Students will have the responsibility to bring their Chromebooks fully charged each day.
 - If a student has to remain at home for a time period due to COVID 19 they will be able to access their assignments and instruction from their Chromebook using Google Classroom until they are able to return to school.
- All Choir, Band, AG, Speech/Debate and Athletic Classes will have specific guidelines to follow.
- Deliveries of food will not be allowed. This will reduce the number of people entering the school and reduce the risk of exposure of our office staff, teachers, and students.
 - Remember Haskell High School has a closed campus.
- Release time
 - Students will not be allowed to congregate after school in groups.
 - Students who have parents picking them up after school will be asked to social distance while waiting.
- Personal Protective Devices (PPD)
 - Students may wear mask. {not required - student choice}
 - Students may wear gloves. {not required - student choice}

Understand that PPD items will not be provided to students by the school unless the student has signs or symptoms of COV/D 19. Only students presenting symptoms will be provided a mask while waiting on a parent to pick up the student.

Protocols for Students and Staff with Suspected COVID-19

**** It is important to remember we are in an unprecedented time. Our world is facing a pandemic that can be deadly to those with compromised immune systems including older persons. It is the responsibility of our school system to do all we can to provide the safest environment possible to our students as well as school community. The following protocols are in place for safety of students, staff, and community. Any of the actions of the school must not be taken as a confirmation of COVID 19 for students or staff asked to return home, but the actions of a responsible entity responding in the best interest of all the school community.****

All students' confidentiality is going to be respected as required in FERPA and HIPPA regulations. However, students with signs or symptoms of COVID 19 will be taken to the nurse or her designee to be assessed and parents contacted. This area will be away from the classroom and the student may be asked to wear a mask if medically able. The health department conducts contact tracing for all COVID 19 cases. This will assist in all decisions made about school closures.

Students with fever or Symptoms:

- Students with a fever or symptoms should NOT be sent to school. If you take your child's temperature and it is at or above 100 degrees or has other COVID 19 symptoms **DO NOT** send them to school.
 - Notify the office of your child's illness as soon as possible. (The principal will work with you to place your child on distance learning in order to keep up with the instruction of their regular class. This will also start their attendance being checked by distance learning and your child will not be counted as absent as long as they follow the distance learning attendance policy.)
 - A student should not return to school until their fever has been gone for 3 days.
- If your child has been in **CLOSE** contact with a person who tests positive for COVID 19 parents must notify the office immediately and your child should **NOT** come to school. While being in contact does not mean your child has COVID 19 but there is a time period your child should be monitored for symptoms before returning to school. The Close Contact Chart outlining those timelines is an attachment at the end of this document. (Your building principal will set your child up on distance learning in order for your child to receive all instruction their class is receiving and your child will not be counted as absent as long as they follow the distance learning guidelines.)

Student with Symptoms of COVID 19:

- Any student at school that begins to show symptoms of COVID 19 during the school day the following will happen:
 - Student will be taken to the nurse's office or her designated station.
 - Student will be assessed by the nurse. Our school nurse will use the **Standards and Transmissions-Based Precautions** when dealing with students.
 - Parents will be contacted, and the student will be sent home immediately.
 - The health department will be contacted.
 - Parents will be encouraged to get child tested for COVID 19.
 - Any area where the student has been for 30 minutes or longer will be cleared and sanitized for safety purposes.
 - The students will not be allowed to return to school until the fever has been gone for three days AND the other symptoms are better. If a student is high risk or vulnerable the time frame of re-entry will be discussed with school principal after a doctor's release.
- If the school is notified a student has tested **positive** for COVID 19 the following will happen.
 - The school officials and the health department will be notified immediately.
 - If students are at school, parents will be notified and instructed to pick up students.
 - Any students waiting on parents to pick them up will be spread out in a staging area.
 - The area where the student or staff member spent more than 30 minutes will be isolated for a minimum of 24 hours. School staff will deep clean and sanitize all areas the infected person has been after the 24-hour isolation period.
 - Health officials and school administration will work together to determine **if** or for how long school should close.
 - Notification will be sent out to parents of students who had contact with any student with a confirmed positive case.
- If a staff member or student is in close contact with a person testing positive for COVID 19 the student or staff member will need to follow our district Student/Teacher Close Contact chart. They should stay home and self-monitor their condition according to the appropriate timeline on the chart.
 - Parent or teacher should notify the building principal as soon as possible of the exposure.
 - Students will be assigned to distance learning during this time period. (Distance learning procedures are attached)

- Any student or staff member will be strongly encouraged to get a COVID-19 test. Once notified the results of the test the school would follow the chart attached.
- Student will not be allowed back to school until conference with school principal and it is determined to be safe for the student to return to class. (The school will be following the guidelines set by the CDC/Oklahoma Health Department.)

Extra-Curricular and School Activities

In the event we have a district closure all activities within the district will be rescheduled or canceled during the closure.

Any site that has a school closure all activities within that site will be rescheduled or canceled during the closure.

Student or Teacher has had CLOSE contact with someone confirmed COVI 19 positive.

Does the student or staff self-quarantine for 14 days?

Is the student or staff symptomatic?

YES

NO

YES

NO

Did the student or staff test positive for COVID 19?

Did the student or staff test positive for COVID 19?

Did the student or staff test positive for COVID 19?

Did the student or staff test positive for COVID 19?

YES

YES

NO

NO

Student or staff should isolate and stay home for at least 7 days after testing positive AND they are fever free for 72 hours AND other symptoms have improved.

Student or staff should isolate and stay home for at least 7 days after testing positive AND they are fever free for 72 hours AND other symptoms have improved.

Student or staff can return to school or work after at least 3 days of being symptom free after the date of the negative test.

If not tested, the student or staff may return to school or work after the 14-day self-quarantine.
If tested negative, the student or staff can return to school or work 3 days after the negative test-provided no symptoms begin.

CLOSE contact is defined as living in the same home or a person one spent more than an hour within the same room.

Decision to close school.

Did a student or staff member test positive for COVID 19?

YES

Was the student or staff at school within 72 hours of testing positive?

There will be no school closure & school will be cleaned as designated.

YES

There is no evidence of community spread.

YES

In conjunction with the Oklahoma Health Department, school would remain open after sanitizing ALL areas the staff or student had spent more than 30 minutes OR Superintendent may close school for 24 hours to give adequate time for sanitization. School closure MAY be made up.

YES

There is minimum evidence of community spread.

YES

In conjunction with the Oklahoma Health Department, school will be closed for a minimum of 2 days to 2 weeks to ensure no other social contacts become infected. During this time the students will participate in distance learning. School closure would not be made up through additional days, but students would be in distance learning.

YES

There is moderate or significant evidence of community spread.

YES

In conjunction with the Oklahoma Health Department, school will be closed for a long-term period of 10 days or longer. Students would continue school through distance learning. The school closure would not be made up through additional days but through participation in distance learning.

Is the exposure to COVID 19 limited to one site?

YES

Only the site of the exposure will be closed. The other sites will remain open to students and staff. The Superintendent will set the closure time.

NO

The entire district will be closed until such time designated by the Superintendent.

Mary White Elementary Distance Learning

Pre-School - First Grade

All students in grades pre-school through first grade will have a chromebooks checked out to them along with internet access support as needed in the form of hotspots. Any student whose parents have chosen distance learning or if our school has to close due to COVID 19, students will take their chromebooks home for instructional purposes along with internet access support as needed in the form of hotspots. The releases and policies for device check out are listed in the site handbook.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
- Parents and Teachers must be partners in distance learning, especially with children in elementary school. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours aside for contact: ·
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given, and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their device and how to access their daily activities.
- Parents will receive a step by step guide outlining "how to access" instruction and assignments.
- Attendance is taken daily.
 - Attendance is measured by students being on task in Odysseyware/ABC Mouse (Pre-K only) for the recommended times below.
 - If a student is ill parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.

- The parent portal part of our school Student Information System will provide up to date information to parents on their children.
 - Parents will receive a username and password to the parent portal.
 - The portal is accessed from the Haskell Public School webpage by clicking on the Gradebook.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach the parent, the teacher will notify the principal - no contact assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long-term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills.
- The recommended time for PK - kindergarten in online learning through distance learning is approximately 45 minutes with the following recommendation:
 - 15 minutes reading aloud and literacy skills including a reading task and/or writing assignment.
 - 15-minute math lesson, activity, application practice or game focused on concepts, skills or content (i.e. number sense, computation, problem solving, etc.)
 - 15 minutes of reading skills practices (i.e. rhyming, sounds in words, letter names, and letter sounds)
 - Extended learning:
 - 30-60 minutes of outdoor play
 - 10-20 minutes of reading with family
 - 30 or more minutes of imaginative play (small toy play, dress up play and building)
- The recommendation for first graders in online learning through distance learning is approximately 80-90 minutes.
 - 20 minutes of read aloud or independent reading
 - 20 minutes of reading or writing lesson task, or prompt (may include 15 minutes of independent writing)
 - 20 minutes combination of math lesson, activity, application practice, or games focused on concept skills (i.e. number sense, computation, problem solving, etc.)
 - 20 minutes of science/social studies activities or lesson connected to an overarching project or topic of study.
 - Flexible specials (PE, Music, Art, and Library)

Mary White Elementary Distance Learning 2nd - 5th Grades

All students in 2nd - 5th grades will have a Chromebook checked out to them along with internet access support as needed in the form of hotspots. Any student whose parents have chosen distance learning or if our school has to close due to COVID 19, students will take their chromebooks home for instructional purposes along with internet access support as needed in the form of hotspots. The releases and policies for device check out are listed in the Elementary Handbook.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
- Parents and Teachers must be partners in distance learning especially with children in elementary school. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given, and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step by step guide outlining 'how to access' instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students being on task in Odysseyware for the recommended times below.
 - If a student is ill, parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.

- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a username and password to the parent portal.
 - The portal is accessed from the Haskell Public School webpage by clicking on the Gradebook button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach parent, the teacher will notify the principal - no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long-term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 2nd - 5th graders in online learning through distance learning is approximately 80-90 minutes.
 - 20 minutes of read aloud or independent reading
 - 20 minutes of reading or writing lesson task, or prompt (may include 15 minutes of independent writing)
 - 20 minutes combination of math lesson, activity, application practice, or games focused on concept skills (i.e. number sense, computation, problem solving, etc.)
 - 20 minutes of science/social studies activities or lesson connected to an overarching project or topic of study.
 - Flexible specials (PE, Music, Art, and Library)

E. W. Beavers Middle School Distance Learning 6th - 8th Grades

All students in 6th - 8th grades will have a Chromebook checked out to them. The students will check out the Chromebooks at schedule pick. The students will be responsible for having their Chromebooks each day for class. It will be the responsibility of students to recharge their Chromebooks for classes each day.

Any student whose parents have chosen distance learning or if our school has to close due to COVID 19, students will take their chromebooks home for instructional purposes along with internet access support as needed in the form of hotspots. The releases and policies for device check out are listed in the Middle School Handbook.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
- Parents and Teachers must be partners in distance learning. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given, and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step by step guide outlining 'how to access' instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students being on task in Odysseyware and for being on track in all of your assigned classes.

- If a student is ill parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.
- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a username and password to the parent portal.
 - The portal is accessed from the Haskell Public School webpage by clicking on the Gradebook button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach a parent, the teacher will notify the principal - no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long-term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 6th - 8th graders in online learning through distance learning is approximately 180 minutes (about 30 minutes a class).
 - 30 minutes English
 - 30 minutes Math
 - 30 minutes Social Studies
 - 30 minutes Science
 - 30 minutes in each other elective classes on their schedule.

Haskell High School Distance Learning 9th - 12th Grades

All students in 9th -12th grades will have a Chromebook checked out to them. The students will check out the Chromebooks at schedule pick-up. The students will be responsible for having their Chromebooks each day for class. It will be the responsibility of students to recharge their Chromebooks for classes each day.

Any student whose parents have chosen distance learning or if our school has to close due to COVID 19, students will take their chromebooks home for instructional purposes along with internet access support as needed in the form of hotspots. The releases and policies for device check out are listed in the High School Handbook.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
- Parents and Teachers must be partners in distance learning. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given, and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step by step guide outlining 'how to access' instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students being on task in Odysseyware and for being on track in all of your assigned classes.

- If a student is ill parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.
- ICTC:
 - Students attending ICTC will follow the procedures for those schools. Their teachers and instructors are the ones to issue grades and you work with them to see that your courses are complete.
- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a username and password to the parent portal.
 - The portal is accessed from the Haskell Public School webpage by clicking on the Gradebook/Employee Portal button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach parent, the teacher will notify the principal - no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long-term distance learning the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 9th -12th graders in online learning through distance learning is approximately 180 minutes (about 30 minutes a class).
 - 30 minutes English
 - 30 minutes Math
 - 30 minutes Social Studies
 - 30 minutes Science
 - 30 minutes in each other elective classes on their schedule.

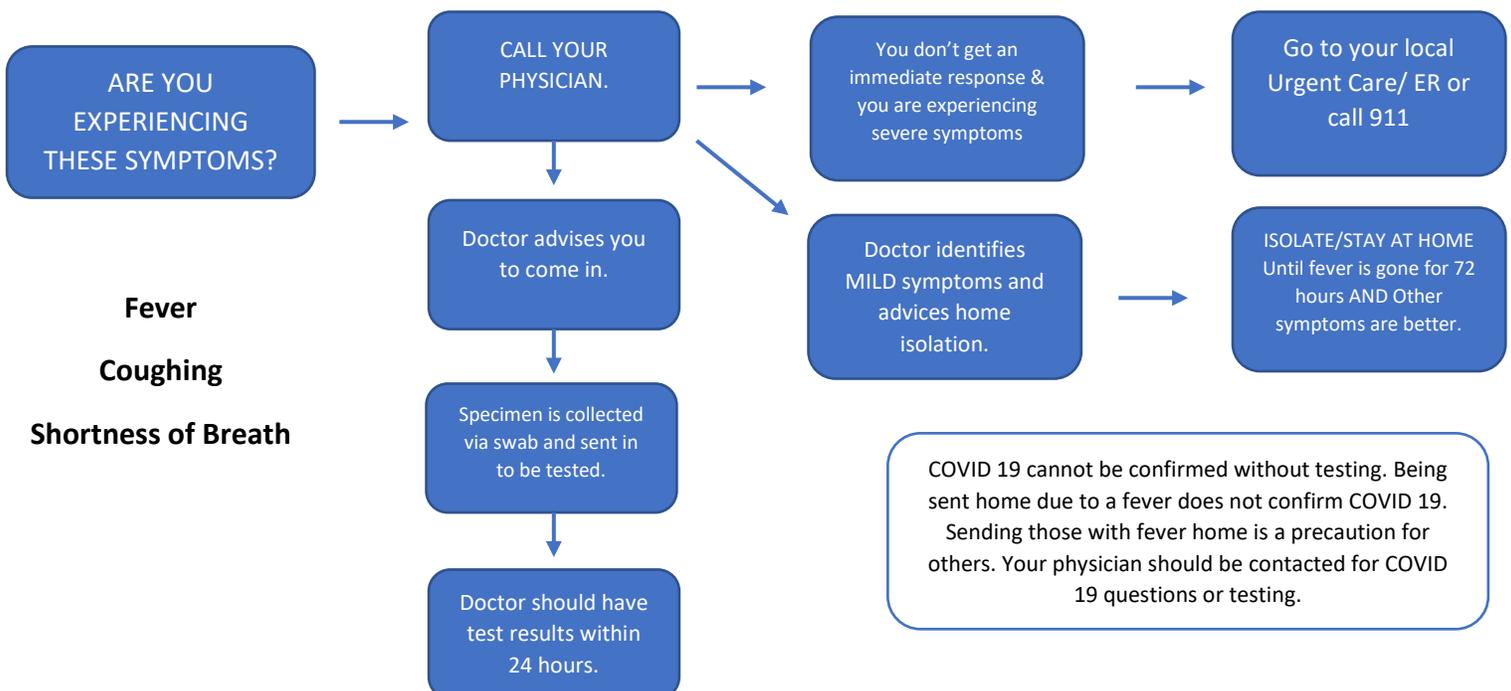
COLD vs. FLU vs. ALLERGIES vs. COVID-19

SYMPTOMS	COLD	FLU	ALLERGIES	COVID-19** (can range from mild to serious)
Fever	Rare	High (100-102°F), Can last 3-4 days	Never	Common
Headache	Rare	Intense	Uncommon	Can be present
General Aches, Pains	Slight	Usual, often severe	Never	Can be present
Fatigue, Weakness	Mild	Intense, can last up to 2-3 weeks	Sometimes	Can be present
Extreme Exhaustion	Never	Usual (starts early)	Never	Can be present
Stuffy/ Runny Nose	Common	Sometimes	Common	Has been reported
Sneezing	Usual	Sometimes	Usual	Has been reported
Sore Throat	Common	Common	Sometimes	Has been reported
Cough	Mild to moderate	Common, can become severe	Sometimes	Common
Shortness of Breath	Rare	Rare	Rare, except for those with allergic asthma	In more serious infections

Sources: National Institute of Allergy and Infectious Diseases, CDC, WHO.

**Information is still evolving

Do I need to get tested for COVID-19?



Haskell Public School Phases of COVID 19 Precautions



Follow the Initial Re-Opening Plan Document

Temperature Checks in Phase I:

Temperature will be checked every day for first 3 weeks. Provided no outbreaks of COVID 19 during this time temperature checks will be done twice a week for the remainder of the semester.

If there are cases of COVID19 reported in the school sites temperature checks will continue or return to daily checks.



Comply with all Re-opening plan precautions in Phase I

Additions:

Temperature checks will be daily until school returns to Phase I and then will follow the phase I temperature checking.

Students will be encouraged to wear mask.

Teachers will be encouraged to wear masks.

Students at all sites will go to classes after breakfast in the morning.

No adults other than school personnel will be allowed

to enter the building without an appointment.



Students will be moved to distance learning and school district will follow the flow for length of time of school closure.