

AR
Cedar Ridge School District
1502 North Hill Street
Newark AR 72562
870-201-2577

District Parent and Family Engagement Plan

School Year:	2018-2019
Superintendent:	Andy Ashley
District Parent and Family Engagement Coordinator:	Jennifer Seaman
Email (of Coordinator):	jennifer.seaman@cedarwolves.org

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Jennifer	Seaman	District Parent/Family/Community Engagement Coordinator
Claudette	Jones	Parent
Lauren	Ashley	Parent
Melissa	Morrison	Parent
Meliinda	Skaggs	Parent
Tracey	Owens	Director of Curriculum & Instruction

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Paula	Lovell	Director of Federal Programs & Student Services

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

The district will disseminate its Parent and Family Engagement policy annually when school begins and when new students enroll in the district. A parent-friendly, condensed version of this policy is also available in the student handbook. This plan will be developed and updated yearly by our district PFE committee.

The district will host a Parent and Family Engagement meeting in the spring on the March Parent-Teacher Conference date. The purpose of this meeting will be to allow parents to provide input on the Title I, Part A plan for the upcoming school year.

We are not required to reserve money from Title I for Parent and Family Engagement.

Our district has an early childhood program with Ms. Lori Goings as the director. Every spring there is a day that the preschool students who will be going into Kindergarten in the fall go over to the elementary school for tours and activities.

At Cedar Ridge Elementary School, Mr. Shawn Craig is the PFE facilitator. At Cedar Ridge High School, Mrs. Charissa Alexander is our PFE facilitator. Jennifer Seaman is our district-wide PFE coordinator.

Jennifer Seaman - district PFE coordinator - has already conducted a fall PFE committee meeting to evaluate the School-Parent Compact and to collect suggestions for the way the district can involve parents and families this year. She will conduct additional meetings -- including a spring meeting to review this year's PFE policy in April.

Jennifer Seaman - district PFE coordinator - has hosted a PFE committee meeting with parent and employee members. The committee helped formulate the district's PFE goals for the year, and suggestions were made for events the district could host that would be helpful to parents. The committee discussed ways to disseminate information to parents and families and the community. Some suggestions were notes (text and voicemail), emails home, parent messages on the district's online learning management systems (Google Classroom, Class Dojo), website updates, and social media posts. Jennifer Seaman's contact information is jennifer.seaman@northcentralcoop.org or 870-201-2577.

Cedar Ridge School District will ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. The homeless liaison, special education teachers, clerk, and supervisor, and ELL coordinator will be notified when a parent needs/appears to need/or could need support in these areas.

Cedar Ridge Schools involves parents in committees related to our district's improvement. For example, parents helped create our district's Strategic Plan which serves as our improvement plan. Additionally, parents and families have been involved in the district's rebranding process. The district's PFE committee contains several parents of students from various grade levels. These parents -- in coordination with district personnel -- work to improve various components of the school district, paying special attention to the way the district collaborates with parents and families.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

District PFE coordinator Jennifer Seaman and Superintendent Andy Ashley as well as Federal Programs Coordinator Paula Lovell and Curriculum Director Tracey Owens will visit our district buildings during PFE events to provide support to building facilitators and building personnel as they engage parents and families. District-level leadership will attend PFE activities and work to promote them through various channels including social media. Jennifer Seaman's contact information is jennifer.seaman@northcentralcoop.org or 870-201-2577.

This year's PFE committee suggested a training related to technology for parents to attend this school year, so the district PFE coordinator and other district personnel are working to create this training that will help parents and families navigate the various programs and websites that the district utilizes so that they can better support their children. Additionally, various pieces of literature (including books and brochures) are available to parents and families in the building parent centers.

District Curriculum Director Tracey Owens (tracey.owens@cedarwolves.org or 870-201-2577) and the district PFE Coordinator Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will work with Federal Programs Director Paula Lovell (paula.lovell@cedarwolves.org or 870-201-2577) to create professional development opportunities for teachers that involve partnering with parents and families. PFE components will be imbedded into various professional development offerings throughout the year. The district has also set up various events -- including but not limited to state-required parent-teacher conferences) for parents and families to communicate and collaborate with educators.

The PFE coordinator Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will work with our district ELL coordinator to ensure that parent communications are available in a language and for that parents can

understand.

A parent and family literacy night will be held in the spring. This event is centered around ways parents can help their children with reading strategies and concepts. However, additional resources will be provided to support the parents and families who struggle with literacy concepts as adults.

In September, the district held its annual Title 1 meeting where parents were notified of their right to be involved with the creation of the district's PFE policy. Our previously created School-Parent-Compact had been used for a few years, and though we feel it is necessary to discuss this compact yearly with our parents to get input about ways we can update or change the compact to make it most effective, no suggestions were made for updates for the past several years. This year, however, our Parent & Family Engagement Committee decided to make changes on the parent section to reflect parental monitoring of television watching, but we also included cell phones and iPads in this section, as the use/overuse of those devices has become more prevalent. Copies of this updated compact will be distributed at Parent-Teacher conferences in October.

The two state-mandated parent teacher conferences are October 18 from 1-7 p.m. and March 14 from 1-7 p.m. The times of these conferences were designed to ensure that people who work virtually any shift at their jobs will be able to attend conferences. Occasionally we do have parents who wish to confer with parents but cannot attend during those hours, and teachers work individually with those parents to set up a phone meeting or meet on another date that works for that family.

The district hosted an open house event before school started for parents to tour our facilities with their students, pick up schedules, meet teachers, and familiarize themselves with our campuses.

Cedar Ridge Schools hosted a Title I parent meeting in September, and we also created a Parent & Family Engagement Committee that met in October and will meet again at least one more time this school year. During these meetings we discussed volunteering. We also include a parent survey in our back-to-school informational packet that details ways parents can volunteer and asks if they are interested in volunteering. Some ways parents can volunteer or participate in their child's educational experience are as follows:

Volunteer class assistants

Guest speakers

Field trip chaperones

Chaperones at school-related activities on campus

Volunteer office assistants

An information book of willing volunteer parents is kept in the front office of both school buildings for teachers/club sponsors to access when volunteers are needed for specific events. Teachers or administrators will use this book when they are looking for volunteers for specific events. Sometimes social media or Class Dojo is also used when volunteers are needed.

In the late fall we will host a parent math night at the elementary school. This event has been well-attended in the past. Similarly, in the spring we will host a parent reading night at the elementary school. Some parents on our PFE committee suggested that we record these evening events so that parents who are unable to attend might still have access to some of the information and activities we share at these meetings. In the spring we also host a Muffins with Moms and a Donuts with Dads morning. Grandparents are invited for a Grandparents Day event in September.

Parents on our Parent & Family Engagement Committee suggested that this spring we host some informational events at the high school that will detail some of the programs and opportunities we have for students. For example, parents want information nights on post-secondary opportunities for our students, our Renaissance program, and our Flexible Modular schedule. We will plan at least one info night for high school parents in the spring -- including parents of upcoming high school students. This year's PFE committee also suggested a training related to technology for parents to attend this school year, so the district PFE coordinator and other district personnel are working to create this training that will help parents and families navigate the various programs and websites that the district utilizes so that they can better support their children.

The Cedar Ridge Elementary School has a very active PTO, and the organization advertises meetings and hosts recruitment events using social media, posters, student flyers, etc. The PTO hosts a variety of events throughout the

school year that parents participate in with their children. The group also raises funds for the district through these events.

Goal 3: How will the district build the school's capacity for strong parental engagement?

Cedar Ridge School District will build the schools capacity for strong parental involvement through ensuring that each school provides information to participating parents in such areas as national, state, and local education goals, including parent's rights as defined in Title I, Part A. Dates of meeting will vary.

Cedar Ridge School District provides support to the following parent-related groups: PTO, Timberwolves Gridiron Booster Club, Parent and Family Engagement Committee, Strategic Planning Committee, etc. Parent and Family Engagement Coordinator Jennifer Seaman is responsible for coordinating with these groups. Her contact information is jennifer.seaman@northcentralcoop.org or 870-201-2577.

Cedar Ridge School District currently partners with our local area chamber of commerce and various community businesses and parents in a ForwARd Together roundtable group. This group has the goal of engaging the school district with area businesses and families and finding ways to use businesses, parents, and families as resources for our students.

Building parent centers each feature a host of parenting resources -- including books, magazines, and brochures about child development, child rearing practices, and academic strategies. Additionally the parent centers feature computers that are able to be utilized by parents for research of the aforementioned categories. Parents are also free to make appointments with our district counselors, administrators, or teachers to discuss these and other related topics.

Our PFE committee will evaluate the efforts toward parent and family engagement for the school year in our spring meeting. We will discuss what worked, what did not work, and what will need to be changed for the future. We will also set some goals for next year that our PFE coordinator (Jennifer Seaman - jennifer.seaman@norcentralcoop.org or 870-201-2577) can work on over the summer.

The district's parent survey will also give us some feedback to evaluate the parent and family engagement efforts of the district. These results will be discussed with the PFE committee as well.

Cedar Ridge Schools will approve reasonable and necessary expenses associated with parent and family engagement activities.

Cedar Ridge Schools will provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools. The PFE Coordinator Jennifer Seaman can be contacted at jennifer.seaman@northcentralcoop.org or 870-201-2577.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

The District will survey parents annually, including questions to identify barriers to parental involvement. Survey will be prepared during the spring semester annually. During the PFE Coordinator Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will prepare the survey, invite parents to assist in the development of the evaluation procedure and analyze the data, with support from the PFE committee members.

The PFE committee will meet to discuss and analyze data from survey. Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will also be responsible for this discussion and evaluation.

The Federal Programs Director Paula Lovell will collect and store sign-in sheets, meeting notes, etc. regarding parent and family engagement.

Our PFE committee will evaluate the efforts toward parent and family engagement for the school year in our spring meeting. We will discuss what worked, what did not work, and what will need to be changed for the future. We will also set some goals for next year that our PFE coordinator can work on over the summer. The district's parent survey will also give us some feedback to evaluate the parent and family engagement efforts of the district. These results will be discussed with the PFE committee as well. Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will also be responsible for this meeting.

Jennifer Seaman (jennifer.seaman@northcentralcoop.org or 870-201-2577) will develop a PFE activity evaluation report in the spring detailing the various PFE events and techniques used this school year. This report will be available at the spring PFE meeting and will be up for discussion and additional evaluation.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

The Cedar Ridge School District recently adopted a Strategic Plan with 3 focus areas of improvement -- Curriculum, Technology, and Culture/Communication. This plan, which serves as our district improvement plan, was formulated with input from various stakeholders -- employees, board members, parents, students, and community members. These focus areas have sub categories below them that have been updated yearly for the past two years. Components of these sub-categories were discussed at our Annual Title I meeting and in our Parent & Family Engagement Meeting. In fact, one of the sub-categories involves conducting a parent survey that will be sent out this spring. This survey has been created by a post-secondary institution to provide us with a good data set on parent views of the district and areas that need improvement.

The school district invites parents to participate in decision-making and suggestions regarding Title I. Those meetings will be held on both campuses in the spring.

ADE Reviewer Responses:

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1	<input type="checkbox"/>	<input type="checkbox"/>		
Goal 2	<input type="checkbox"/>	<input type="checkbox"/>		
Goal 3	<input type="checkbox"/>	<input type="checkbox"/>		
Goal 4	<input type="checkbox"/>	<input type="checkbox"/>		
Goal 5	<input type="checkbox"/>	<input type="checkbox"/>		