

**CHANDLER PUBLIC SCHOOLS  
OVER-THE-COUNTER (OTC)  
MEDICATION AUTHORIZATION FORM  
TO BE COMPLETED BY THE PARENT/GUARDIAN**

*Chandler Public Schools discourages the administration of medication to students in school if possible. This form will only be valid for the current school year. A new form is required yearly.* OTC medications will NOT be provided by the school nurse. An authorization from a physician is required for prescriptions.

Student: \_\_\_\_\_ School: \_\_\_\_\_ Birthdate: \_\_\_\_\_

**OVER-THECOUNTER MEDICATION**

Fill out and return to school with a **New Unopened Container** of age and dose appropriate medication.

Medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Purpose: \_\_\_\_\_ Time(s) to be administered: \_\_\_\_\_

Dates to be give: \_\_\_\_\_ Allergies: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

**TO BE COMPLETED BY THE PARENT/GUARDIAN**

I have read the procedure for medication administration and I hereby request and authorize Chandler Public Schools personnel to administer this medication as directed. I agree to release, indemnify and hold harmless Chandler Public Schools and any of their officers, staff members, or agents from lawsuit, claim, demand, or action against them for administering medication to this student. **I understand that *permission is granted* for exchange of verbal or written communication between school staff and the prescribing physician/dentist regarding this medication.**

\_\_\_\_\_  
Signature of Legal Parent/Guardian

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Phone

## MEDICATION AUTHORIZATION FORM (Cont.)

### MEDICATION LOG

A written record will be kept whenever a medication is given. Use full signature the first time medication is administered; after first dose, initials can be used.

Name of Student	Name of Medication	Dosage	Time(s) to be Taken	Expires	Date Received	Amount Received	Date Returned	Amount Returned

Date	Time	SIGNATURE <small>Medication issues may be recorded here.</small>
Date	Time	SIGNATURE <small>Medication issues may be recorded here.</small>


