

**REGULATION
WITHDRAWAL FROM SCHOOL**

Students wishing to withdraw from school should notify the principal of the impending withdrawal. The student will be given a withdrawal form to take to each of his or her teachers, notifying them of the withdrawal. All school district books, materials, and equipment must be returned to the teacher to whose class they belong. When the withdrawal slip has the signature of each appropriate teacher, it should be returned to the principal's office. The student will be reimbursed any money belonging to him or her for such items as deposits or lunch fees.

Students who withdraw from school and do not enroll in another school are dropouts. The district shall update the State Department of Education each month with the name of any student known to drop out.

A student shall be dropped from school membership after 10 days of unexcused absences.