

**REGULATIONS
STAFF
DUTIES OF CUSTODIANS**

Each custodian shall see that his building is properly patrolled during the day, properly secured at night, and all lights, except the safety lights, turned off. Custodians shall give daily attention to restrooms, floors, etc. Daily scrubbing of restrooms should be performed if conditions do not prohibit. Custodians shall make minor repairs to buildings and equipment and should report all major damages or needs for repairs to the superintendent or principal.

Custodians should not permit students in the buildings prior to the time of arrival of the principal, except to assist the custodian in his duties.

General house cleaning activities, repair, and maintenance shall be accomplished during the summer months. The custodian shall perform such other duties as may be assigned by the principal, supervisor, or superintendent.