

NOTIFICATION OF BOARD MEETING

In compliance with state law, prior to December 15 of each year, the board shall provide the county clerk a list of the time, date, and place of all regular meetings for the coming calendar year. Any change in the date, time, or place of a regular meeting will be provided in writing to the county clerk at least ten days prior to the implementation of the change.

All meetings shall be held at specified time and places and shall be preceded by public notice of the meeting in the form of a posted agenda specifying the time and place of the such meeting as well as the subject matter or matters to be considered. Such agenda shall be posted at least twenty-four hours before the meeting (excluding Saturday, Sunday, and holidays). Such notice shall be posted in prominent public view at the office of the school district.

Public notice of special meetings shall be given at least forty-eight hours prior to the meetings and shall be given in writing, in person, or by telephone to the county clerk and to any press representative that has filed a written request for such notice. Such public notice shall be posted at least 24 hours before the meeting in the same manner as that of a regular meeting.

In the event of an emergency, and emergency meeting may be held without the public notice required for other meetings, but as much advance public notice as is reasonable and possible will be provided in person, by telephone, or by fax.

No item not included on the agenda may be considered by the board at its meeting unless it is new business. "New business", as defined by law, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. "New business" is allowed only at regular meetings of the board.

Reference: 25 O.S. 311 (Section 533, School Law Book 1997).