

TO: ALL INDIVIDUALS WANTING TO SUBMIT A BID

FROM: LOVINGTON BOARD OF EDUCATION  
18 WEST WASHINGTON AVENUE  
LOVINGTON, NM 88260

RE: INSTRUCTIONS FOR BID 1920007 FOR BULK FUEL

1. SEALED BIDS will be opened at 2:00 MST, May 29, 2019 at the Lovington Municipal Schools Administration Building, 18 West Washington, Lovington, NM 88260
2. This service will be for July 1, 2019 through June 30, 2020.
3. The rate requested on the attached proposal form must be inclusive of all costs excluding gross receipts tax.
4. Lovington Municipal Schools reserve the right to accept or reject any and all bids and to waive any or all technicalities.
5. All bids must be turned in on the attached LMS proposal form. Any bids not turned in on LMS proposal form will be rejected.
6. For a bid to be considered, it must be signed by the bidder. Bids must be typed or handwritten in pen.
7. It is the bidder's responsibility to deliver the proposal at the proper time to the place designated for the bid opening.
8. Please type or print legibly in completing the proposal form in order to avoid possible delays or errors in tabulating bid results.
9. Please write Bid # 1920007 on the outside of your sealed bid envelope.
10. Bids will be accepted at the Lovington Municipal Schools Administration Building, 18 West Washington, Lovington, NM 88260 until Tuesday, May 29, 2019 at 2:00 MST.
11. This bid will be presented to the Lovington Municipal Schools Board on Tuesday, June 11, 2019.