

**Request for Proposal 2017.03.14 PAINTING
Painting and Related Items
Berryville School District 27**

Notice to prospective vendors: The Berryville Public School District will be accepting proposals to provide services and/or products as listed below. The minimum requirements are also listed. Each bidder should include any and all items in the specifications list. All bidders will adhere to Arkansas Annotated Code 6-24-102 (Ethics Bill of 2001) and 6-21-304 (Ethics in Public School Procurement Process). All bidders knowing furnishing false information for this bid will be in violation of State Law. Bid form is required.

Each bidder should include in the proposal a SPECIFIC ALL-INCLUSIVE WARRANTY, MINIMUM of 1 YEAR unconditional warranty, and assurance of any warranty work resolution within 24 hours of request call.

ANY PROPOSAL WITHOUT THIS COMPONENT WILL NOT BE CONSIDERED.

SPECIAL TERMS AND CONDITIONS:

1. The bid will be firm for July 1, 2017 - June 30, 2018 from date of this bid opening.
2. All of the bid documents are included as part of this proposal.
3. Insurance
 - A. Contractor shall carry Workmen's Compensation Insurance as required by Arkansas Law (copy provided with the submission) and have a current ARKANSAS COMMERCIAL license in the trade (copy provided with submission). THE BIDDER MUST BE LICENSED TO DO THE WORK AND HAVE SUFFICIENT STAFF TO DO THE WORK IN A TIMELY MANNER
 - B. Contractor shall furnish Comprehensive Manufacturer's and Contractor's Liability Insurance including Automobile and General Liability. The Contractor's Bodily Injury Insurance will be in the amount of not less than \$300,000 and Property Damage Insurance in an amount not less than \$100,000 (copies provided with submission).
 - C. The contractor shall indemnify and save harmless the owner from and against all losses and claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recovered against him by reason of any omission or act of the contractor, his agents or employees in the execution of work or in the guarding of it. The contractor shall obtain in the name of the owner and shall maintain and pay the premium for such insurance in an amount not less than \$300,000 for bodily injury and \$100,000 for property damage, and will include such provisions as will protect the owner from contingent liability under this contract. Full compliance by the owner with the terms and provisions of such insurance policy or policies shall be a condition precedent to the owner's right to enforce against the contractor any provisions of the article (assurance copies provided with submission).
4. Contractor
 - A. All work shall be executed in strict conformity with all laws, regulations of the city and state in which the building is located. None of the terms or provisions of this specification shall be

construed as waiving or canceling any of said laws and regulations.

- B. Each contractor shall pay all State and Federal Social Security Unemployment Compensation and for all other fees, taxes and permits which may be incurred in connection with this work.
- 5. The bidder will use only products that are asbestos free. If it is discovered that asbestos products are used, the bidder will pay all administrative, design, abatement and other costs associated with its removal and the installation of a new product where this abatement occurred.
- 6. The Facilities Office has a list of hazard chemicals in the buildings available for inspection by the bidder. Any hazard chemical used by the vendor must have a MSDS available on the job-site for inspection by District employees. If any hazard chemicals are part of the system, then the District must receive a MSDS for our permanent record.
- 7. Payment is made twice monthly if accepted and invoiced five days prior to pay period.
- 8. For questions on this bid, call Dr. Paul Hines, Director of School Plant Services, 870-480-4650 or email-phines@bobcat.k12.ar.us.
- 9. The District reserves the right to stop work with the contractor at any time the District feels that production or workmanship is less than deemed satisfactory by the District. If the problem cannot be resolved, the District will contact the next contractor.

GENERAL SPECIFICATIONS:

- 1. Each vendor must include submit MSDS for each product.
- 2. The Berryville School District may require the low bidder to furnish a \$500 cashier's check on any job. Any laboratory testing conducted on paint samples will be paid for by the District if the sample meets the listed specifications. However, if the samples fail, the cashier's check will be used to pay for the testing.
- 3. The District reserves the right to test any product.
- 4. #1 grade is defined as professional quality paint. Each vendor will bid their top line paints and provide specifications upon request by the District.
- 5. It is projected that over \$20,000 may be spent on paint and supplies annually but no amount is guaranteed.
- 6. All paints must meet or exceed the following:
 - A. One (1) year shelf life (must be able to shake to the consistency of new paint after one (1) year.
 - B. Must be able to apply by brush, roller or spray using normal accepted methods.
 - C. Must apply without excess foam and dry to a smooth surface without craters by foaming.
 - D. Coatings must be silica free.
 - E. Must be available in five (5) or one (1) gallon containers.

7. You must submit detailed specifications on the following data (when submitting paint-related items):
 - The gloss rating at 60 degrees gloss
 - Viscosity in KU
 - Percent solids by volume
 - Practical coverage in square feet per gallon
 - Contrast ratio of white
 - Dry mils
 - Weight per gallon in pounds
 - V.O.C. content in pounds per gallon

ALL BIDS WILL INCLUDE INSTALLATION AND ANY TAXES. ANTICIPATED CONTRACT START DATE OF JULY 1, 2017.

RFP Issued March 14, 2017, by Dr. Paul Hines, Director of School Plant Services

Mr. Owen Powell
Superintendent of Schools

Proposals are due by 3:00 PM on Friday, April 7, 2017.

Vendors may submit proposal by mail (postmarked early enough to meet deadline) to:

Berryville Public School District,
ATTN: Dr. Paul Hines
902 West Trimble, Berryville, AR, 72616,

or by fax to 870.480.4651,
ATTN: Dr. Paul Hines
Director of School Plant Services

Contact Dr. Paul Hines, phines@bobcat.k12.ar.us, with any questions about specifications.

Proposals will be evaluated on conformity to specifications, past history with the district, proximity of the company to the district, and price. The successful vendor will be notified as soon as possible after bids are opened. The Berryville Public School District reserves the right to reject any and/or all bids.

BERRYVILLE PUBLIC SCHOOL DISTRICT BID FORM- 2017-2018

This form **must be** submitted in order for the bid proposal to be considered

BIDDER

AR STATE LICENSE NUMBER

NAME

TITLE

ADDRESS

ZIP CODE

PHONE NUMBER

FAX

EMAIL ADDRESS

SIGNATURE

DATE

PRINT NAME

Hourly Rate for Painter \$_____

Hourly Rate for Helper \$_____

Trip charge (District expects none) \$_____

Any Other Costs of Doing Business with the District (explain) \$_____

Arkansas Annotated Code 6-24-102 states that a school employee cannot benefit financially from any business transaction made by the School District and a vendor. A Disclosure Form must be completed if an employee or employee family member will benefit from the transaction in reference to the awarding of this bid.

The bidder signing this document is an authorized agent and is fully aware of the facts and circumstances surrounding the making of the bid to which the bidder has been personally and directly involved in the proceedings leading to the submission of the bid.

Neither the bidder or anyone subject to the bidder's direction or control has been a party: (1) to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to the refrain from bidding (2) collusion with any state official or employee as to quality, quantity or price in the perspective contract or (3) discussions between bidders and any state official or employee concerning exchange of money or other things of value for special consideration in the awarding of a contract.

I have read and understand the implications of the Arkansas Annotated Code 6-24-102 and 6-21-304.

Signature

Date