



***BERRYVILLE HIGH
SCHOOL
Parent and Family
Engagement Information
Packet***

2018-2019

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Follow Berryville School District on Social Media:

(Siga el Distrito Escolar de Berryville en las redes sociales)



Facebook – Berryville School District (page)
Distrito Escolar de Berryville (página)



Facebook-BHS Counselor Connection (page)

Facebook – Berryville School District – ESL Department

Twitter – @berryvilleSD

Instagram – @berryvillesd

And on the Berryville School District Website:

(Y en el sitio Web del Distrito Escolar de Berryville)

<http://bobcat.k12.ar.us>

The following parent information is available either on the district website, Student Handbook, or the Parent and Family Engagement Information Packet. Hard copies will only be provided upon request and in different languages.

(La siguiente información de los padres está disponible ya sea en el sitio web del distrito o en el Manual del Estudiante. Las copias impresas sólo serán disponibles bajo petición y en diferentes idiomas.)

Berryville School District vision and mission statements

Declaraciones de visión y misión del Distrito Escolar de Berryville

High School Parent Involvement Plan

Plan de Participación de los Padres Escuela Secundaria

Parent Right to Know

Derecho de los Padres a Saber

District Calendar and Testing Dates

Calendario del Distrito y Fechas de Prueba

(please review this for important dates throughout the school year)

(por favor revise esto para fechas importantes durante el año escolar)

High School Parent and Family Engagement Plan

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The Berryville High School website (accessible at bobcat.k12.ar.us) provides access to several key features:
 - Each teacher has a classroom website, where parents can access pertinent information regarding that teacher's courses.
 - Parents can access their child's grades through the Home Access Center using an access code they receive at the beginning of the school year.
 - Parents may use e-mail to communicate with members of the school staff.
- Teachers contact parents/families on an individual basis to communicate about their child's progress.
- Progress reports/report cards are distributed every four and a half weeks via parent/teacher conferences and student English classes. End-of-year report cards are mailed home.
- Any parent/family workshops or meetings held will be communicated through posting notices in school facilities, on the district website, and social media.
- BHS will provide a texting service where parents/families can sign up to receive text messages regarding upcoming events offered for parents/families.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Berryville High School hosts two parent/teacher conference sessions - October 18, 2018 and March 14, 2019.
- The counselors hold an orientation for parents/families and students at each grade level to inform them about grade-specific college and career preparation, curricular opportunities, student assessments, etc.
 - Freshman – August 7, 2018 @ 6:00 p.m.
 - Sophomores & Juniors – October 18, 2018 @ 5:30 p.m.
 - Seniors – August 6, 2018 @ 5:30 p.m.
- The counselors host a Financial Aid Night event, in conjunction with the fall Parent/Teacher conferences, where a speaker is provided to discuss Federal and State levels of financial aid for post-secondary education and support is available to help students and parents/families complete the FAFSA.
 - October 18, 2018 from 2-6PM
- A Science, Language, and Mathematics (SLAM) will be held in the fall for parents to have an opportunity to learn what students are learning in these subject areas as well as provide an opportunity for parents/families to develop the skills and tools necessary to reinforce subject matter learned at school and to help their student succeed.
- The Advanced Placement coordinator will hold a parent meeting on October 18, 2018 at 6 PM to share important AP information with students and parents and includes data

dissemination and the importance of AP curriculum.

- A Title I school-wide meeting for parents/families will be held on October 18, 2018 @ 630 to inform them about the school's participation in the Title I program and to encourage parents/families to be involved with reviewing and revising of the School's Title I Plan.
- Berryville High School invites parents/families to volunteer in the following types of roles to increase their involvement and support for student learning:
 - Mentor
 - Teacher/Library aide
 - Field Day Volunteer
 - Office aide
 - Tutor
 - Parent education workshops
 - Parent-school organization
 - Various committees
- Career Action Plan (CAP) conferences will be held on February 2, 2019. In the event of cancellation, the makeup day for CAP will be February 13, 2019. Trained school faculty meet individually with every parent/family and student, in grades 8-11, regarding class scheduling and college/career planning for the following year. Letters are mailed home to parents with directions regarding how to sign up for a meeting time. These meetings are scheduled throughout the day, and parents/families have the opportunity to reschedule if their assigned time slot needs to be changed.
- A College 101 informational meeting will be held on March 14, 2019 @ 530PM to inform parents/families and students about how to successfully transition to post-secondary education.
- Working with Berryville Middle School, a *Transition to High School* meeting for 8th grade students and their parents/families is held in the spring to help provide a smooth transition from one school to the next. An introduction to curricular options, graduation requirements, class scheduling, and expectations are all discussed.
- STATE REQUIREMENT: During the week of August 6-10, 2018, no fewer than 2 hours of professional development for teachers, and no fewer than 3 hours for administrators, will be provided to enhance understanding of effective parental involvement strategies and the importance of administrative leadership in setting expectations and creating an environment conducive to parent participation.
- STATE REQUIREMENT: Parent workshops will be held as needed on how to incorporate developmentally appropriate learning activities in the home environment.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- Berryville High School provides parents with opportunities to volunteer in various types of roles to increase their involvement and support for student learning.
- The school solicits ideas for types of volunteer efforts and provides a list of these volunteer opportunities through the Volunteer Survey in the Parent Information Packet and during a volunteer orientation meeting on August 31, 2018 in the high school library. Brief training sessions will provide parents and community members with the

information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

4. How will your school work with parents to create a School-Parent-Compact?

- School staff and parents/families will develop a school-parent-student compact. This compact will outline how parents/families and school staff share the responsibility for improving student academic achievement and the means by which the school and parents/families will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact during the first parent teacher conference in the fall.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the schoolwide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- Berryville High School will involve parents/families on Parent and Family Engagement and school improvement planning committees. To support this process, the school will offer training on how to contribute to this process in a meaningful way.
- Through the Title I Annual Meeting, on March 11, 2019, the school will engage parents/families in decision making about the allocation of its Title I, Part A funds for parental involvement.
- STATE REQUIREMENT: To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT: Berryville High School enables the formation of a Parent Teacher Association that will foster parental and community involvement within the school.

6. How will your school provide resources for parents?

- Berryville High School has designated Tiffaney Atkinson to serve as a parent and family engagement facilitator.
- Parents/families may check out materials, use the computer to check grades, and visit educational websites in the Parent Resource Center within the school library. The Parent Resource Center is open every Monday through Friday, except on holidays, from 7:15 a.m. to 3:30 p.m.
- STATE REQUIREMENT: Berryville High School distributes Parent/Family Information Packets each year that includes a copy of the school's parental and family engagement plan, recommended roles for parents/families/teachers/ students and school, suggestions of ways parents/families can become involved in their child's education, parental involvement activities planned for the current school year, information about the system that will be used to allow parents and teachers to communicate, and surveys for parent/family workshops and volunteer interests.
- STATE REQUIREMENT: As funds are available, parenting books, magazines, and other

informative materials regarding responsible parenting will be purchased. These materials will be available in the Parent Resource Center within the school library.

Parents/Families will be given the opportunity to borrow the materials for review.

- **STATE REQUIREMENT:** Berryville High School's process for resolving parental/family concerns, including how to define a problem, whom to approach first, and how to develop solutions is included in the school's policy handbook.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental and family engagement efforts using a comprehensive needs assessment filled out by teachers, parents/families and school staff.
- The Title I committee, made up of teachers, parents/families and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- Berryville High School asks parents to fill out a Parent and Family Engagement Survey (found in the Parent/Family Information Packet) during CAP conferences each school year to gain information from parents/families concerning the activities they feel would be most beneficial in supporting their child academically. The results of the survey will be used to plan the parental involvement activities for the following year.
- The activities that were suggested by the parents/families and lead throughout the year will be evaluated overall at the end of the year as part of the annual parental involvement plan evaluation.
- **STATE REQUIREMENT:** Berryville High School will conduct conferences and Parent/Family Night events to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an Annual Title I Meeting on October 18, 2018 at 630 PM for parents/families in the fall of 2018 of the students who participate in the Title I, Part A Program.
- The school will hold the Annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. The agenda, the sign-in sheet and the minutes for this meeting will be kept on file in the school's office.

Berryville High School Recommended Educational Roles

Student:

- Engage in the learning process
- Exhibit positive character and behavior
- Monitor attendance and grades through communication with teachers and through the Home Access Center (HAC)

Parent:

- Support the learning process at home
 - Provide an organized study environment
 - Speak positively about specific subjects and school in general
- Get involved
 - Communicate with teachers and other school staff
 - Attend parent/teacher conferences and parent information nights
 - Attend extracurricular events in which your student is involved
 - Volunteer

Teacher:

- Support learning process at school by teaching, through a variety of methods, the content in subject area(s)
- Communicate with parents about student accomplishments and needs
- Demonstrate professionalism and tact

School:

- Provide a safe and supportive learning environment that bolsters student success



Dear Parent,

Our school is making available an educational resource tool which allows our students, parents and faculty access from home or school 24 hours a day, 7 days a week. We have unlimited access to the resources inside the Tasselttime Website by using the username and password provided below. Go to www.tasselttime.com and select the “student log-in” tab from the top right corner of the home page. You will be prompted for a username and password. Once you enter the username and password provided below you will then have access to the entire site from the Member Home page. If you select the “Parent” tab/link from the menu, you will be able to select the link called “Tasselttime Tutorial.” This tutorial link will give you an overview of the pages and resources provided within this Website, or you can also access the following link for a brief overview: http://www.tasselttime.com/demo_student.htm

Seventh thru twelfth grade students visit the following pages to find information and resources provided for your age group: Military, Career, College, ACT, SAT, Athletics, Financial Aid, Essays, Scholarships, 7th-12th grade, and Subject Area. Pay specific attention to the grade appropriate tutorials at the bottom of the Scholarship page. These tutorials will help you navigate through the site while understanding the career/college planning process for your grade level. On the scholarship pages pay specific attention to the PDF documents suggested for you to download to further help you understand the career/college planning process.

Username: **bobcat**

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Respectfully,

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&

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Helpful Hints and Information for a Successful Year

- The first bell rings at 7:55. Classes start at 8:00 and end at 3:05; doors open at 7:30.
- Breakfast-on-the-go is offered after 1st period for those that don't make it in before school starts.
- Students that miss more than 10 days per semester may lose credit for their classes and have to retake those classes. Excessive absenteeism is also reported to juvenile services unless there are extenuating circumstances.
- Being on time is VERY important. Students will receive detention for excessive tardiness.
- If your phone number or address changes, we need to know ASAP.
- Check out our website www.bobcat.k12.ar.us for current announcements and updated pictures. All faculty emails can be found on our website.

10 Effective Ways Parents Can Help Their Student Succeed

- Value your student's endeavors in both academic and extracurricular activities.
- Form an alliance with your student's teachers.
- Always model good character traits for your student.
- Pass along a positive attitude.
- Discipline in a positive manner.
- Know how and when to say no.
- Be a parent first and always, not your student's best friend.
- Support your student when and if they are right.
- Allow independence in your student as they demonstrate responsibility.

Parent/Family Engagement Activities

2018-19 School Year

- 1. Senior Orientation - August 6, 2018 @ 530 PM**
- 2. Freshman Orientation - August 7, 2018 @ 6 PM**
- 3. Parent/Family Volunteer Training - August 31, 2018 @ 830 AM (Breakfast will be provided)**
- 4. High school Science, Language, and Mathematics (SLAM) night - Fall 2018. Date TBD**
- 5. Financial Aid Workshop - October 18, 2018 @ 2-6 PM**
- 6. 10th/11th Grade Parent Night - October 18, 2018 @ 530 PM**
- 7. Advanced Placement (AP) Meeting - October 18, 2018 @ 6 PM**
- 8. High School Title 1 Meeting - October 18, 2018 @ 630 PM**
- 9. CAP Conferences - February 2, 2019 (Makeup day February 13, 2019)**
- 10. District Title 1 Meeting - March 11, 2019 @ 5 PM**
- 11. College 101 - March 14, 2019 @ 530 PM**