High School Parent and Family Engagement Plan

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The Berryville High School website (accessible at bobcat.k12.ar.us) provides access to several key features:
  - Each teacher at has a classroom website, where parents can access pertinent information regarding that teacher's courses.
  - Parents can access their child's grades through the Home Access Center using an access code they receive at the beginning of the school year.
  - Parents may use e-mail to communicate with members of the school staff.
- Teachers contact parents/families on an individual basis to communicate about their child's progress.
- Progress reports/report cards are distributed every four and a half weeks via parent/teacher conferences and student English classes. End-of-year report cards are mailed home.
- Any parent/family workshops or meetings held will be communicated through posting notices in school facilities, on the district website, and social media.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Berryville High School hosts two parent/teacher conference sessions - October 20, 2016 and March 16, 2017.
- The counselors hold an orientation for parents/families and students at each grade level to inform them about grade-specific college and career preparation, curricular opportunities, student assessments, etc.
  - Freshman – August 14, 2017 @ 6:00 p.m.
  - Sophomores & Juniors – October 19, 2016 @ 5:00 p.m.
  - Seniors – August 8, 2017 @ 5:30 p.m.
- The counselors host a Financial Aid Night event, in conjunction with the fall Parent/Teacher conferences, where a speaker is provided to discuss Federal and State levels of financial aid for post-secondary education and support is available to help students and parents/families complete the FAFSA.
  - October 19, 2017 from 2-6PM
- Career Action Plan (CAP) conferences are held on February 7, 2018. Trained school faculty meet individually with every parent/family and student, in grades 8-11, regarding class scheduling and college/career planning for the following year. These meetings are scheduled throughout the day, and parents/families have the opportunity to reschedule if their assigned time slot needs to be changed.
- Working with Berryville Middle School, a Transition to High School meeting for 8th grade students and their parents/families is held in conjunction with spring parent/teacher conferences to help provide a smooth transition from one school to the next. An introduction to curricular options, graduation requirements, class scheduling, and expectations are all discussed.
- A Title I school-wide meeting for parents/families will be held in the Fall to inform them about the school's participation in the Title I program and to encourage parents/families to be involved with reviewing and revising of the School's Title I Plan.
- Berryville High School invites parents/families to volunteer in the following types of roles to increase their involvement and support for student learning:
  - Mentor
  - Teacher/Library aide
  - Field Day Volunteer
  - Office aide
  - Tutor
  - Parent education workshops
3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- Berryville High School provides parents with opportunities to volunteer in various types of roles to increase their involvement and support for student learning.
- The school solicits ideas for types of volunteer efforts and provides a list of these volunteer opportunities through the Volunteer Survey in the Parent Information Packet and during a volunteer orientation meeting. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

4. How will your school work with parents to create a School-Parent-Compact?

- School staff and parents/families will develop a school-parent-student compact. This compact will outline how parents/families and school staff share the responsibility for improving student academic achievement and the means by which the school and parents/families will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- Berryville High School will involve parents/families on Parent and family engagement and school improvement planning committees. To support this process, the school will offer training on how to contribute to this process in a meaningful way.
- Through the Title I Annual Meeting, the school will engage parents/families in decision making about the allocation of its Title I, Part A funds for parental involvement.
- STATE REQUIREMENT: To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT: Berryville High School enables the formation of a Parent Teacher Association that will foster parental and community involvement within the school.

6. How will your school provide resources for parents?

- Berryville High School has designated Tiffaney Atkinson to serve as a parent and family engagement facilitator.
- Parents/families may check out materials, use the computer to check grades, and visit educational websites in the Parent Resource Center within the school library. The Parent Resource Center is open every Monday through Friday, except on holidays, from 7:15 a.m. to 3:30 p.m.
- STATE REQUIREMENT: Berryville High School distributes Parent/Family Information Packets each year that includes a copy of the school's parental and family engagement plan, recommended roles for parents/families/teachers/ students and school, suggestions of ways parents/families can become involved in their child's education, parental involvement activities planned for the current school year, information about the system that will be used to allow parents and teachers to communicate, and surveys for parent/family workshops and volunteer interests.
● STATE REQUIREMENT: As funds are available, parenting books, magazines, and other informative materials regarding responsible parenting will be purchased. These materials will be available in the Parent Resource Center within the school library. Parents/Families will be given the opportunity to borrow the materials for review.

● STATE REQUIREMENT: Berryville High School's process for resolving parental/family concerns, including how to define a problem, whom to approach first, and how to develop solutions is included in the school's policy handbook.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

● The school will engage parents in the annual evaluation of the Title I, Part A Program's parental and family engagement efforts using a comprehensive needs assessment filled out by teachers, parents/families and school staff.
● The Title I committee, made up of teachers, parents/families and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

● Berryville High School asks parents to fill out a Parent and Family Engagement Survey (found in the Parent/Family Information Packet) during HS seminar each school year to gain information from parents/families concerning the activities they feel would be most beneficial in supporting their child academically. The results of the survey will be used to plan the parental involvement activities for the following year.
● The activities that were suggested by the parents/families and lead throughout the year will be evaluated overall at the end of the year as part of the annual parental involvement plan evaluation.
● STATE REQUIREMENT: Berryville High School will conduct conferences and Parent/Family Night events to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

● The school will conduct an Annual Title I Meeting for parents/families of the students who participate in the Title I, Part A Program.
● The school will hold the Annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. The agenda, the sign-in sheet and the minutes for this meeting will be kept on file in the school's office.