

Dover Board of Education
Superintendent's Office, 201 North Taylor - Dover, OK
Monday, July 14, 2014
Regular Business Meeting

The July 14, 2014, regular meeting of the Dover Board of Education was called to order at 6:19 p.m. by Board President Nathan Guinn. Roll call was taken. Members present were: Guinn, Mike Moeller, and Larry Harviston. Shawn Walker and Edith Preston were absent. Also present were: Shannon Grimes, Superintendent; Timberly Jech, Minutes Clerk; Scott Cline, Principal and Travis Peery, Ag Teacher.

Moeller made the motion, seconded by Harviston, to approve the minutes of the June 9, 2014 regular meeting with changes as noted. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Moeller made the motion, seconded by Guinn, to approve the minutes of the June 12, 2014 special meeting. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Guinn made the motion, seconded by Harviston, to approve the minutes of the July 10, 2014 special meeting. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Harviston to approve the consent agenda, with two student transfers and No Fundraisers. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve Custodial Activity Fund Statement of Accounts. No Transfers needed. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Guinn to authorize Shannon Grimes as the Dover Board of Education's authorized representative of all federal programs, the school's breakfast and lunch program and the purchasing agent for Dover School for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Moeller to establish board policy to allow Shannon Grimes as purchasing agent, to accept 10% or up to \$1000 increases in approved purchase orders. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to appoint Shannon Grimes as head custodians of the activity fund and lunch fund with Debbie Biggs and Timberly Jech as authorized co-signers for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve Resolution with School Board, Superintendent, and Treasurer concerning investment of school monies:

Resolution: Be it Resolved, the Dover Board of Education, Kingfisher County, Oklahoma authorizes the Superintendent of Schools and the Treasurer of the school to make proper and legal investment when the money is available in the following funds: General, Building, Child Nutrition, Sinking, Bond, Building Bond, and Insurance Loss funds. Also authorizes the Superintendent and Treasurer to invest funds

from any of Dover Public School's accounts in its non-payable warrants for any of its other accounts for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to table any action to approve contract with The Center for Education Law for legal services for the 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve membership renewal with Organization of Rural Oklahoma Schools for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to renew contract with Barlow Education Management Services for Federal Program Management for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Moeller to table any action to approve Josten's agreement for the 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Harviston to accept Hiland Dairy's Milk Bid for the 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to appoint Timberly Jech as encumbrances clerk for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to approve Scott Cline as fundraiser custodian for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to give Scott Cline the authority to approve emergency fundraisers between board meetings. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve Scott Cline as Assistant authorized representative Purchasing Agent for Dover Schools in the event the Superintendent is unable to do so. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Moeller to establish the activity fund sub-accounts for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Harviston to approve Section 125 Plan with American Fidelity Assurance Company for 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve co-op with Lomega Schools for Junior-High and High School Baseball for 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Moeller to approve co-op with Hennessey Schools for Alternative Education Program for the 2014-15 school year. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to declare the following items as school surplus, so some or all can be traded for a Dixie Chopper lawn mower: 1999 Ford Crown Victoria (blue), 1996 Chevrolet Pickup (red), Ford tractor, John Deere lawn mower, Bobcat lawn mower. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to approve reasons for activity fund expenditures including Athletics – awards to athletes, game officials, banners, trip expenses, athletic equipment, camp expenses, concessions, officials room expenses and tournament expenses; Academic – Rewards or Incentives for doing well on mandated testing or other academic endeavors, quiz bowl expenses; FFA – banquet expenses, convention trip expenses, refreshments at meetings, shop and classroom supplies, school farm expenses; Student Council – school projects to benefit students, faculty, and/or school grounds and trip expenses; Seniors – graduation expenses; gifts back to the school, field trip expenses and other expenses as needed; Juniors – Junior/Senior prom expenses; Cheerleaders – cheerleading uniforms, camps, equipments, and trip expenses; Accelerated Reader – books and computer tests; Elementary – classroom supplies and assembly programs, rewards to students, and class projects; Yearbook – expenses to produce the Longhorn Yearbook; BPA – student activities; Interest, Misc., Academic, Sportsmanship, Scholastic accounts – rewards to students, supplies, officials room expenses, sportsmanship awards, trip expenses, reimbursements, any school/student activities or items, refreshments, and purchase of school equipment. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to to approve revisions to the 2014-15 School Calendar. To move Parent-Teacher Conferences to October 7, 2014 after school and October 10, 2014 as a professional development day. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Moeller to change lease agreement for houses to show \$200 per month for rent and a \$450 deposit for pets in the house. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Principal's' Reports was given.

Superintendent Grimes presented his report.

New Business

Motion by Moeller, second by Harviston to accept 2014-15 General Fund encumbrances 46. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to approve paying Jacob Hamilton for mowing the baseball field for the month of June, 2014 at \$10 per hour with a maximum of 10 hours a week or \$400 upon submission of timesheets. Those voting were: Guinn, yes; Moeller, yes ;Harviston, yes. Motion carried 3-0.

Motion by Moeller, second by Guinn to convene into executive session at 7:19 p.m. to discuss the following: a. Employment and Re-employment of support personnel for 2014-15 school year (see attached list); b. Possible action to hire an Elementary teacher for 2014-15; c. Possible action to appoint a Lay Coach for High School Girls Basketball for 2014-15; d. Possible action to hire a Jr.High/ High School Baseball Coach/Teacher for 2014-1; e. Possible action to hire a Junior High/High School Teacher for 2014-15. so that the Board can return to open session to approve, not approve, or table the Superintendent's recommendation on the following 25 Oklahoma Statutes, Section 307 (B) (1).[25 O.S. Sec. 307 (B) (1)]

During the executive session the Board discussed the following: a. Employment and Re-employment of support personnel for 2014-15 school year (see attached list); b. Possible action to hire an Elementary teacher for 2014-15; c. Possible action to appoint a Lay Coach for High School Girls Basketball for 2014-15; d. Possible action to hire a Jr. High/High School Baseball Coach/Teacher for 2014-15; e. Possible action to hire a Junior High/High School Teacher for 2014-15. [25 O.S. Sec. 307 (B) (1) (B) (2)] The Board discussed these items and no other items. The President acknowledged the Board's return to open session at 7:50 p.m. All members were present during the executive session. This constitutes the minutes of the executive session.

Motion by Guinn, second by Harviston to table any action on Employment and Re-employment of support personnel for 2014-15 school year (see attached list). Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

No action was taken to hire an Elementary teacher for 2014-15.

Motion by Harviston, seconded by Moeller, to appoint Byron Randall as a Lay Coach for High School Girls Basketball for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Moeller, seconded by Guinn, to hire Paul Elkouri as a Jr. High/High School Baseball Coach/ Teacher for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, seconded by Moeller to hire James Stephan as a Junior High/High School Teacher for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Guinn, second by Harviston to hire Courtney Fipps as Junior High/High School Teacher for 2014-15. Those voting were: Guinn, yes; Moeller, yes; Harviston, yes. Motion carried 3-0.

Motion by Harviston, second by Guinn to adjourn at 7:57 p.m. Motion passed with Guinn, Moeller, and Harviston voting yes.

Respectfully submitted,

Nathan Guinn, Board President

Timberly Jech, Minutes Clerk

Support Staff

Monica Hernandez - Cafeteria

Lourdes Valles - Cafeteria

Rita Ridley - Paraprofessional

Margie Ingram - Aide

Crystal Robertson - Aide

Rita Ridley - Bus Driver

Jim Murphy - Bus Driver

Evan Chada - Bus Driver